

Notice of meeting and agenda

City of Edinburgh Council

10.00 am Thursday, 6th February, 2020

Main Council Chamber - City Chambers

This is a public meeting and members of the public are welcome to attend

Contacts

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1. Order of business

- 1.1** Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1** Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1** If any

4. Minutes

- 4.1** The City of Edinburgh Council of 21 November 2019 – submitted for approval as a correct record 13 - 94

5. Questions

- 5.1** By Councillor Miller – Gritting – for answer by the Convener of the Transport and Environment Committee 95 - 96
- 5.2** By Councillor Miller - Picardy Place – for answer by the Convener of the Transport and Environment Committee 97 - 98
- 5.3** By Councillor Barrie - Original Edinburgh - Old Town Business Improvement District Ballot – for answer by the Leader of the Council 99 - 100

5.4	By Councillor Corbett - South East Scotland Deal – for answer by the Leader of the Council	101 - 102
5.5	By Councillor Hutchison - Royal High School Rising Rolls – for answer by the Convener of the Education, Children and Families Committee	103 - 104
5.6	By Councillor Neil Ross - Domestic Waste and Recycling Bins – for answer by the Convener of the Transport and Environment Committee	105 - 106
5.7	By Councillor Neil Ross - Communication of Major Changes to Schools – for answer by the Convener of the Education, Children and Families Committee	107 - 108
5.8	By Councillor Johnston - Coalition Commitment 49 – Limit Council Tax Increases – for answer by the Leader of the Council	109 - 110
5.9	By Councillor Lang - Road and Pavement Defects – for answer by the Convener of the Transport and Environment Committee	111 - 112
5.10	By Councillor Lang - Parking Restrictions at Ingliston Park and Ride – for answer by the Convener of the Transport and Environment Committee	113 - 114
5.11	By Councillor Lang - Prolonged Diversion of Public Traffic – for answer by the Convener of the Transport and Environment Committee	115 - 116

5.12	By Councillor Doggart - Edinburgh Constituency Labour Party – for answer by the Depute Leader of the Council	117 - 118
5.13	By Councillor Rust - Memorial Benches – for answer by the Leader of the Council	119 - 120
5.14	By Councillor Jim Campbell - Scotland's Wellbeing Index – for answer by the Leader of the Council	121 - 122
5.15	By Councillor Jim Campbell - Inspection Reports - Care Inspectorate – for answer by the Vice-Chair of the Edinburgh Integration Joint Board	123 - 124
5.16	By Councillor Mark Brown - Drumbrae Care Home – for answer by the Vice-Chair of the Edinburgh Integration Joint Board	125 - 126
5.17	By Councillor Jim Campbell - 2050 Edinburgh City Vision – for answer by the Leader of the Council	127 - 128
5.18	By Councillor Jim Campbell - Platinum Standard – for answer by the Convener of the Housing, Homelessness and Fair Work Committee	129 - 130
5.19	By Councillor Iain Whyte - Recycling Plastics – for answer by the Convener of the Transport and Environment Committee	131 - 132
5.20	By Councillor Staniforth - Human Rights Issues - for answer by the Lord Provost	133 - 134

5.21	By Councillor Young - Section 75 Contributions – for answer by the Convener of the Finance and Resources Committee	135 - 136
5.22	By Councillor Young - Nat 5 Subject Choice – for answer by the Convener of the Education, Children and Families Committee	137 - 138
5.23	By Councillor Young - School Swimming Lessons – for answer by the Convener of the Education, Children and Families Committee	139 - 140
5.24	By Councillor Booth - Road Signs – for answer by the Convener of the Finance and Resources Committee	141 - 142
5.25	By Councillor Booth – Gaelic Medium Education Secondary School Provision – for answer by the Convener of the Education, Children and Families Committee	143 - 144
5.26	By Councillor Booth - Council Rents – for answer by the Convener of the Housing, Homelessness and Fair Work Committee	145 - 146
5.27	By Councillor Neil Ross - Use of Parking Bays – for answer by the Convener of the Transport and Environment Committee	147 - 148

6. Leader's Report

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7. Appointments

7.1 If any

8. Reports

8.1	Senior Councillor Remuneration February 2020 – Report by the Chief Executive	153 - 156
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8.3	Review of Procedural Standing Orders for Council and Committee Meetings – Report by the Chief Executive	173 - 192
8.4	Rolling Actions Log May 2015 to November 2019	193 - 202
8.5	Treasury Management Mid-Term Report 2019/20 – referral from the Finance and Resources Committee	203 - 218

9. Motions

- 9.1 By Councillor Dixon - Edinburgh Green Team 25th Anniversary
“Council notes that:
- a) The Green Team was formed in 1995 as a project of the Duke of Edinburgh's Award offering environmental volunteering opportunities to young people taking part in the Award.
 - b) Over the last 24 years the Green Team has grown to deliver a wide range of activities to encourage young people, from pre-school to 16 years old, to achieve their full potential.
 - c) The Team enjoy a positive reputation for delivering high quality outdoor projects across the City, complemented by a high level of support to service -users and to adult

volunteers.

- d) The project operates from within Tynecastle High School and work closely with the Council's outdoor learning service.
- e) Since opening, the Green Team have worked with over 6,000 young people and raised almost £2m in external funding from a wide range of sources.
- f) The Green Team will celebrate 25 years of continuous operations in 2020.

In acknowledging the Green Team's silver anniversary in 2020, and the project's continuing achievements, Council requests that the Lord Provost, to mark this important occasion in the appropriate manner."

9.2 By Councillor McNeese-Mechan - Edinburgh Competition Festival Centenary 2020

"Council:

Notes that August 2020 marks the Centenary of the Edinburgh Competition Festival Association (ECFA).

Acknowledges that for one hundred years the ECFA has been providing the opportunity for amateur musicians of all ages to perform in their annual two-week festival. Participants perform their prepared pieces in front of an audience and are given constructive comments from an expert external adjudicator.

Recognises the valuable contribution the ECFA makes to the musical and educational life of the City.

Asks that the Lord Provost celebrates the anniversary in the appropriate manner."

9.3 By Councillor Osler - The TWA Challenge

"Council congratulates the achievements of Jamie, Ewan and Lachlan MacLean. The three Edinburgh brothers who set off from

the Canary Islands in mid December 2019 and rowed 3000 miles across the Atlantic to arrive in Antigua in an amazing 35 days, nine hours and nine minutes.

In doing so they set three World Records:

- 1) The fastest trio to ever row the Atlantic
- 2) The youngest trio to row the Atlantic and
- 3) The first three brothers to row any Ocean

Council requests that the Lord Provost writes to the three brothers and congratulates them on this fantastic achievement.”

9.4 By Councillor Staniforth - An Ethical Policy for the Edinburgh Guarantee

Council notes:

That the Edinburgh Guarantee is a jobs programme for school leavers run by the council.

That companies that are involved in the scheme receive free support and guidance from the council.

That recently one of the companies involved in the scheme has been condemned for its role in the Yemen War and arms deals with Turkey.

Council resolves:

That in order to ensure the companies involved in the Edinburgh Guarantee behave in an ethical manner officers shall produce a report on how the ethical behaviour of companies involved in the scheme can be ensured.

That this report should be presented for consideration to the Education, Children and Families Committee within two cycles.”

9.5 By Councillor Staniforth - Flying the EU Flag

“Council notes:

That in the EU referendum Edinburgh was the most remain-supporting city in the UK with 74.4% of its citizens voting to remain in the EU.

That Edinburgh is the capital city of a nation which voted by 62% to remain in the EU.

That the Scottish Parliament has agreed in a cross-party management group that they will continue to fly the Council of Europe's flag on Europe Day every year.

Council resolves:

That to mark our city's strong wish to remain in the EU the Council of Europe flag should be flown from the city chambers every day until Edinburgh is part of the EU again. With the exception of days on which flying a flag to mark or commemorate a specific day of celebration, remembrance etc. makes that impossible."

9.6 By Councillor Main - Recycling in Schools

"Council notes that

In Edinburgh schools the end to end recycling and refuse procedures, from item use to pick up by council waste services, are often broken and inadequate to meet current needs and expectations of the school communities.

The services are provided by several departments and responsibilities and

Therefore Council requests:

All council services involved, including Schools, Estates: Facilities Services and Catering Service, and Waste Services work together to review and provide fit for purpose recycling services in each of our schools to be completed before the start of the 2020/21 academic year.

A report to Education Children and Families Committee outlining the service provided for each school at the start of the 2020/21 Academic Year and including plans for a Carbon Neutral Edinburgh 2030."

9.7 By Councillor Laidlaw - Curriculum Concerns

"Council:

- 1) Notes that the Scottish Parliament passed a motion on 16 January 2020 agreeing to a full performance review of the Curriculum of Excellence following concerns about narrowing the breadth of subject choices available and the appropriateness of multi-level teaching.
- 2) Recognises that an amended motion was passed by full Council in September 2019 asking for information on the breadth of subject choice and a survey of the breadth of learning in the Senior Phase (S4-S6) was conducted across all 23 secondary Edinburgh schools in November 2019.
- 3) Notes that the information was provided, without analysis, as an appendix to the 'Edinburgh Learns: Pathways to Develop Our Young Workforce' report to the Education, Children and Families Committee on 10 December 2019, which showed that:
 - At S4, eight schools offer six subjects, eleven schools offer seven subjects and four schools offer eight subjects
 - At S5, fifteen schools offer five subjects, seven offer six subjects and one school seven subjects
 - At S6, one school offers four subjects, fifteen offer five subjects, six offer six subjects and one school seven subjects
- 4) Notes a correlation between greater subject choice and higher performing schools, and that fewer subjects were available in schools serving catchments with significant areas of deprivation.
- 5) Notes that no reference was made to multi-level teaching.
- 6) Asks Council offers to report to Education, Children and Families within one cycle with analysis of the results, information of where multi-level teaching is taking place (with a breakdown of subjects and qualifications) and recommendations how increased subject choice can be supported.”

10. Resolution to Consider in Private

- 10.1** The Council, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 6 and 9 of Part 1 of Schedule 7A of the Act.

11. Private Reports

- 11.1** Purchasing Properties for House Share – referral from the Finance and Resources Committee 219 - 228

Laurence Rockey

Head of Strategy and Communications

Information about the City of Edinburgh Council

The City of Edinburgh Council consists of 63 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Gavin King, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4239, email gavin.king@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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Minutes

The City of Edinburgh Council

Edinburgh, Thursday 21 November 2019

Present:-

DEPUTE CONVENER

Councillor Joan Griffiths

COUNCILLORS

Robert C Aldridge

Scott Arthur

Gavin Barrie

Eleanor Bird

Chas Booth

Claire Bridgman

Mark A Brown

Graeme Bruce

Steve Burgess

Lezley Marion Cameron

Ian Campbell

Jim Campbell

Kate Campbell

Mary Campbell

Maureen M Child

Nick Cook

Gavin Corbett

Cammy Day

Alison Dickie

Denis C Dixon

Phil Duggart

Karen Doran

Scott Douglas

Catherine Fullerton

Neil Gardiner

Gillian Gloyer

George Gordon

Ashley Graczyk

Ricky Henderson

Derek Howie

Graham J Hutchison

Andrew Johnston

Callum Laidlaw

Kevin Lang

Lesley Macinnes

Melanie Main

John McLellan

Amy McNeese-Mechan

Adam McVey

Claire Miller

Max Mitchell

Joanna Mowat

Rob Munn

Gordon J Munro

Hal Osler

Ian Perry

Susan Rae

Lewis Ritchie

Cameron Rose

Neil Ross

Jason Rust

Stephanie Smith

Alex Staniforth

Mandy Watt

Susan Webber

Iain Whyte

Donald Wilson

Norman J Work

Louise Young

1 Tom Gilzean – Minute Silence

The Council observed a minute's silence in memory of Tom Gilzean who had died on 4 November 2019, in acknowledgment of his sizable fundraising effort which made him so iconic in the Capital.

2 Engaging Citizens on the Climate Emergency - Motion by Councillor Burgess

a) Deputation – Transition Edinburgh, Extinction Rebellion and Scottish Youth Climate Strike

The deputation felt that it was important that the Council worked towards meeting its 2030 net zero greenhouse gases target as they believed that tackling the climate crisis was a top priority. They indicated that although the Council had declared a climate emergency in February 2019, only limited action had so far been taken to address this.

The deputation stressed that although an online public consultation on the climate emergency had been launched they doubted if it would have much effect. They indicated that other Council's across the country were setting up climate citizens assemblies to address the climate emergency and urged the Council to do the same.

b) Motion by Councillor Burgess

The following motion by Councillor Burgess was submitted in terms of Standing Order 16:

“Council;

Recognises the importance of engaging individual residents with the City's ambition to achieve a 2030 net-zero carbon target in response to the Climate Emergency;

Notes that other local authorities are establishing Citizens' groups such as Juries and Assemblies to consult with them about tackling the Climate Emergency for example the 'Oxford Citizen's Assembly on Climate Change';

Therefore agrees to call for a report on how residents can be involved in achieving the City's 2030 net-zero carbon target, including establishing an Edinburgh Citizen's Assembly on the Climate Emergency.”

Motion

To approve the motion by Councillor Burgess.

- moved by Councillor Burgess, seconded by Councillor Main

Amendment

To delete the last paragraph of the motion and replace with:

“Notes that options have been initially discussed by the Sustainability All Party Oversight Group (APOG) and options for future citizen engagement on top of the conversation with the city launched this week will be brought back in due course.

Notes that a report to Policy and Sustainability on 26 November 2019, will set out citizen engagement processes and commits to bring back options appraisals in spring 2019 including citizen jury, citizen assembly and other engagement models taking cognisance of any Climate Commission recommendations”.

- moved by Councillor McVey, seconded by Councillor Day

In accordance with Standing Order 21(11), the amendment was accepted as an amendment to the motion.

Decision

To approve the following adjusted motion by Councillor Burgess:

To recognise the importance of engaging individual residents with the City’s ambition to achieve a 2030 net-zero carbon target in response to the Climate Emergency.

To note that other local authorities were establishing Citizens’ groups such as Juries and Assemblies to consult with them about tackling the Climate Emergency for example the ‘Oxford Citizen’s Assembly on Climate Change’.

To note that options had been initially discussed by the Sustainability All Party Oversight Group (APOG) and options for future citizen engagement on top of the conversation with the city launched this week would be brought back in due course.

To note that a report to Policy and Sustainability on 26 November 2019, would set out citizen engagement processes and commit to bring back options appraisals in spring 2019 including citizen jury, citizen assembly and other engagement models taking cognisance of any Climate Commission recommendations.

3 Royal Botanic Garden - Motion by Councillor Day

a) Deputation – Royal Botanic Garden, Edinburgh

The deputation outlined the work carried out by the Royal Botanic Garden Edinburgh and their plans for marking the 350year anniversary. They indicated that they worked both locally and globally as a scientific institute for research.

The deputation thanked the Council for seeking recognition of the anniversary.

b) Motion by Councillor Day

The following motion by Councillor Day was submitted in terms of Standing Order 16:

“The Royal Botanic Garden Edinburgh was established in 1670 as a Physic Garden near the Palace of Holyroodhouse. Founded by two doctors, the aim was to improve medical knowledge in Scotland by growing plants as pharmaceutical materials, teaching about their medicinal properties and regulating plant recipes for medicine. The Garden prospered and quickly outgrew its original plot, moving several times over the centuries – to an area that is now part of Waverley Station, then to Leith Walk and finally to its Inverleith site by 1823. It is the second oldest botanic garden in the UK, after Oxford. Today, the Royal Botanic Garden Edinburgh is one of the world’s top four botanic gardens. Our four Gardens at Edinburgh, Benmore, Logan and Dawyck provide a sanctuary for threatened species and make up a unique collection of plants cared for by horticulturists for scientific research, conservation, education, engagement and enjoyment. We are one of Scotland’s leading visitor destinations, attracting around one million visitors a year to our Gardens.

To celebrate this momentous occasion, the city will celebrate with several activities;

- The City of Edinburgh Council – the Garden will be the 2020 theme for the Floral Clock in Princes Street.
- The National Museum of Scotland on a joint RBGE/NMS biodiversity focused expedition to Papua New Guinea, and on the international conference for the Society for the Preservation of Natural History Collections.
- The National Galleries of Scotland on their Scotland-wide art competition for schools.

- The Filmhouse cinema on a botanical season of films.
- Network Rail on a commemoration of the Garden's second site.
- Dunedin Consort and the Queen's Hall on a botanically-inspired concert.

Council therefore agrees to ask the Lord Provost to acknowledge the occasion in an appropriate manner.”

Motion

To approve the following adjusted motion by Councillor Day

The Royal Botanic Garden Edinburgh was established in 1670 as a Physic Garden near the Palace of Holyroodhouse. Founded by two doctors, the aim was to improve medical knowledge in Scotland by growing plants as pharmaceutical materials, teaching about their medicinal properties and regulating plant recipes for medicine. The Garden prospered and quickly outgrew its original plot, moving several times over the centuries – to an area that is now part of Waverley Station, then to Leith Walk and finally to its Inverleith site by 1823. It is the second oldest botanic garden in the UK, after Oxford. Today, the Royal Botanic Garden Edinburgh is one of the world's top four botanic gardens. Our four Gardens at Edinburgh, Benmore, Logan and Dawyck provide a sanctuary for threatened species and make up a unique collection of plants cared for by horticulturists for scientific research, conservation, education, engagement and enjoyment. We are one of Scotland's leading visitor destinations, attracting around one million visitors a year to our Gardens.

To celebrate the momentous occasion that it will be 350 years old, the city will celebrate with several activities;

- The City of Edinburgh Council – the Garden will be the 2020 theme for the Floral Clock in Princes Street.
- The National Museum of Scotland on a joint RBGE/NMS biodiversity focused expedition to Papua New Guinea, and on the international conference for the Society for the Preservation of Natural History Collections.
- The National Galleries of Scotland on their Scotland-wide art competition for schools.
- The Filmhouse cinema on a botanical season of films.
- Network Rail on a commemoration of the Garden's second site.
- Dunedin Consort and the Queen's Hall on a botanically-inspired concert.

Council therefore agrees to ask the Lord Provost to acknowledge the occasion in an appropriate manner.

- moved by Councillor Day, seconded by Councillor McNeese-Mechan

Decision

To approve the adjusted motion by Councillor Day

Declaration of Interests

Councillor Gardiner declared a non-financial interest in the above item as a member of the Royal Botanic Garden.

4 Minutes

Decision

To approve the minute of the Council of 24 October 2019 as a correct record.

5 Questions

The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

6 Leader's Report

The Leader presented his report to the Council. He commented on:

- School building programme
- Tram project
- The late Tom Gilzean
- Edinburgh's Christmas celebrations

The following questions/comments were made:

Councillor Whyte	-	Edinburgh's governance arrangements
Councillor Aldridge	-	Future of concessionary fares on Edinburgh Trams
Councillor Main	-	Programme for Government – Tourist Levy
Councillor Day	-	Councillor Munro

- | | | |
|-----------------------|---|--|
| Councillor Bridgman | - | Thanks to the current and previous Management Committees of the Community Wing at Craigmount High School |
| Councillor Bird | - | Congratulations to Commercial and Procurement Services Team for recent awards |
| Councillor Johnston | - | Introduction of a Tourist Tax – conversations with hospitality representatives |
| Councillor Staniforth | - | Human Rights abuses – Edinburgh’s continued relationship with China |
| Councillor Osler | - | Accident on Queensferry Road – damage to guard rail – progression of active travel projects |
| Councillor Doran | - | Food-banks |
| Councillor Macinnes | - | Climate Emergency – issues of the Council’s approach to how people move into and around the city |
| Councillor Corbett | - | Funding settlement – how to use time between now and next meeting in February 2020 |
| Councillor Munro | - | Custom House – Book trust week |
| | - | Funding settlement - how to use time between now and next Council meeting in February 2020 |
| Councillor Laidlaw | - | Marketing Edinburgh - employees |
| Councillor Lang | - | Gritting of roads in rural west Edinburgh |
| Councillor Rust | - | Review of Standing Orders – removal of Lord Provost threshold |
| Councillor Arthur | - | City Plan 2030 – Land currently held on LDP and brownfield sites – use for housing |

7 Appointments to Committees and Outside Organisations

The Council was asked to consider changes to committee membership to ensure a political balance was maintained and to appoint replacement members to a number of outside body positions.

Motion

Council agrees to retain the current political balance arrangements on committees and notes the following appointments:

Councillor Adam McVey to replace Councillor Frank Ross on BioQuarter Advisory Board.

Councillor George Gordon to replace Councillor Frank Ross on Capital City Partnership.

Councillor Kate Campbell to replace Councillor Frank Ross on CEC Holdings Limited.

Councillor Joan Griffiths to replace Councillor Lezley Marion Cameron on Joint Consultative Group.

Councillor Lezley Marion Cameron to replace Councillor Donald Wilson on the Board of Edinburgh Leisure

- moved by Councillor Fullerton, seconded by Councillor Doran

Amendment 1

Council:

At the recommendations in the report by the Chief Executive:

Delete 1.1.1 and replace with:

“Increase the membership of Policy and Sustainability to 18 members with the additional place to be filled by a member nominated by the EPIC group”.

Retain 1.1.2.

Delete 1.1.3 and replace with:

“For nine-member committees notes that the current proportionality reckoner produces the following outcome [for the first 8 places]: 2 Conservative, 2 SNP, 2 Labour, 1 Green, 1 Liberal Democrat member with the 9th space having exactly the same weighting for the Conservative, SNP and EPIC Groups and therefore proposes that this final place be determined by drawing of lots between these groups”.

Delete 1.1.4.

Delete 1.2 and replace with:

“The SNP group to appoint a member to CEC Holdings, Councillor John McLellan to the Capital City Partnership and Councillor Susan Webber to the Bio Quarter advisory board.”

- moved by Councillor Mowat, seconded by Councillor Whyte

Amendment 2

To amend the recommendations in the report by the Chief Executive to the following:

- 1.1.1 Increase the Policy and Sustainability Committee number by one member to accommodate an EPIC member.
- 1.1.2 Agree the recommendation and remove 1 Green member and appoint one member from EPIC to the Culture and Communities, Education, Children and Families, Finance and Resources, Housing, Homelessness and Fair Work, Transport and Environment, Governance Risk and Best Value, Planning Committees and Development Management Sub-Committee.
- 1.1.3 Maintain the current membership of the Regulatory and Personnel Appeals Committees and Licensing Sub-Committee.

To appoint the undernoted Members to the following committees:

Committee	Elected Member
Policy and Sustainability Committee	Councillor Gavin Barrie
Culture and Communities	Councillor Gavin Barrie
Education, Children and Families	Councillor Gavin Barrie
Finance and Resources	Councillor Claire Bridgman
Housing, Homelessness and Fair Work	Councillor Lewis Ritchie
Transport and Environment	Councillor Gavin Barrie
Governance Risk and Best Value	Councillor Claire Bridgman
Planning Committees	Councillor Lewis Ritchie
Development Management Sub-Committee	Councillor Lewis Ritchie

- moved by Councillor Barrie, seconded by Councillor Ritchie

Councillor Barrie, with the agreement of Councillor Ritchie, withdrew his amendment.

Voting

The voting was as follows:

For the Motion	-	34 votes
For Amendment 1	-	26 votes

(For the motion: Depute Convener Griffiths, Councillors Arthur, Bird, Booth, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Doran, Fullerton, Gardiner, Gordon, Graczyk, Henderson, Howie, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munn, Munro, Perry, Rae, Staniforth, Watt, Wilson and Work.

For Amendment 1: Councillors Aldridge, Barrie, Bridgman, Brown, Bruce, Jim Campbell, Cook, Duggart, Douglas, Gloyer, Hutchison, Johnston, Laidlaw, Lang, McLellan, Mitchell, Mowat, Osler, Ritchie, Rose, Neil Ross, Rust, Smith, Webber, Whyte and Young.

Decision

To approve the motion by Councillor Fullerton.

(Reference: report by the Chief Executive, submitted)

8 Appointments to Marketing Edinburgh Edinburgh Limited

Details were provided on the recent appointment of Councillor Kate Campbell to the Board of Marketing Edinburgh, the appointment of two further elected members to the Board and proposed changes to Marketing Edinburgh's Articles of Association.

Motion

- 1) To note the appointment of Councillor Kate Campbell to the Board of Marketing Edinburgh Limited ("Marketing Edinburgh") under urgency provisions.
- 2) To appoint Councillor Watt in place of Councillor Cameron on Marketing Edinburgh Limited.
- 3) To appoint Councillor Miller as the opposition group member on Marketing Edinburgh Limited.
- 4) To agree to change the Articles of Association of Marketing Edinburgh as outlined in paragraph 4.1 of the report by the Chief Executive and authorise the Chief Executive to agree the final detail of these changes.

- 5) To note that an update report on Marketing Edinburgh would be put before the Housing, Homelessness and Fair Work Committee on 20 January 2020.

- moved by Councillor Fullerton, seconded by Councillor Doran

Amendment

- 1) To note the appointment of Councillor Kate Campbell to the Board of Marketing Edinburgh Limited (“Marketing Edinburgh”) under urgency provisions.
- 2) To appoint one elected member to the Board of Marketing Edinburgh.
- 3) To agree to change the Articles of Association of Marketing Edinburgh as outlined in paragraph 4.1 of the report by the Chief Executive and authorise the Chief Executive to agree the final detail of these changes subject to deleting in Paragraph 4.2 of the report, proposal (iii) of the report all wording after “stakeholder directors”.
- 4) To note that an update report on Marketing Edinburgh would be put before the Housing, Homelessness and Fair Work Committee on 20 January 2020.

- moved by Councillor Mowat, seconded by Councillor Rust

Voting

The voting was as follows:

For the motion	-	34 votes
For the amendment	-	17 votes

(For the motion: Depute Convener Griffiths, Councillors Arthur, Bird, Booth, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Doran, Fullerton, Gardiner, Gordon, Graczyk, Henderson, Howie, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munn, Munro, Perry, Rae, Staniforth, Watt, Wilson and Work.

For the amendment: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.

Abstentions: Councillors Aldridge, Barrie, Bridgman, Corbett, Gloyer, Lang, Osler, Ritchie and Young.)

Decision

To approve the motion by Councillor Fullerton

(Reference – report by the Chief Executive, submitted.)

8 International Travel and Conferences

The Council had agreed to continue consideration of a report on the approval process and financial and carbon thresholds for international travel by elected members and officers which included clarification of the process for conference attendance by elected members.

Motion

- 1) To agree the process for elected member and officer international travel as set out in paragraph 4.2 of the report by the Chief Executive.
- 2) To agree that international travel by elected members that incurred no cost to the Council did not require approval.
- 3) To agree that elected members attending conferences at a cost to Council be dealt with as outlined in paragraph 4.1 of the report and note that where there was no cost to the Council, elected members did not require to seek approval.
- 4) To note that the Council Business Travel and Accommodation Guidance was currently being reviewed with a view to reducing the overall carbon impact of the Council's international travel.
- 5) To agree that that the overall carbon impact of the Council's International travel be reported annually to the Policy and Sustainability Committee.
- 6) To authorise the Chief Executive to make any changes necessary to the Scheme of Delegation to implement these decisions.

- moved by Councillor McVey, seconded by Councillor Day

Amendment

- 1) To agree that all international travel by officers or elected members (in their role as a representative of City of Edinburgh Council) be considered and approved by the Policy and Sustainability Committee.
- 2) To agree that elected members attending conferences at a cost to Council be dealt with as outlined in paragraph 4.1 of the report and note that where there was no cost to the Council, elected members did not require to seek approval.

- 3) To note that the Council Business Travel and Accommodation Guidance was currently being reviewed with a view to reducing the overall carbon impact of the Council's international travel and agree that preference be given to rail travel except where time considerations made it impossible.
- 4) To agree that the overall carbon impact of the Council's International travel be reported annually to the Policy and Sustainability Committee at its last meeting before Summer recess and that this annual report should have an appendix detailing all international travel by elected members and officers covering cost to Council, destination, purpose, travel mode and carbon impact.
- 5) To agree that being the least expensive option would not count as an exceptional circumstance when considering domestic air travel.

- moved by Councillor Laidlaw, seconded by Councillor Staniforth

In accordance with Standing Order 21(11), the amendment was accepted in place of the motion.

Decision

To approve the amendment by Councillor Laidlaw.

(References – Act of Council No 7 of 24 October 2019; Policy and Sustainability Committee, 6 August 2019 (item 8); report by the Chief Executive, submitted.)

9 Amendment to Scheme of Delegation to Officers for Traffic Orders

Approval was sought to amend Part 86 of the 'Traffic' section in Appendix 5 of the Scheme of Delegation to Officers which would delegate powers to officers to make traffic orders covering several discrete locations where there had been no more than six material objections per location.

Decision

- 1) To approve the proposed amendment to the Scheme of Delegation to Officers as set out in Section 4 of the report by the Executive Director of Place.
- 2) To agree that the amendment take effect from 22 November 2019.

- 3) To note that, except in exceptional circumstances, future changes to the Scheme of Delegation to Officers would come forward as part of a corporate report detailing proposed changes across the Council

(References – Act of Council No 5 of 13 December 2018; report by the Executive Director of Place, submitted.)

10 City Strategic Investment – referral from the Policy and Sustainability Committee

The Policy and Sustainability Committee had referred a report on the City Strategic Investment Fund to the Council for approval.

Motion

- 1) To note that the current available balance of the City Strategic Investment Fund stood at £3,552,084.
- 2) To agree the principle that £2,150,000 of the current available balance should be set aside to support delivery of the Council's strategic regeneration priorities.
- 3) To agree to ring fence up to £500,000 of the current available balance to provide match funding for agreed projects.
- 4) To note that this would leave the available fund balance at £902,084 and proposals for the utilisation of this amount would be brought back to the Policy and Sustainability Committee.
- 5) To agree the refreshed investment criteria for debt and equity investments.
- 6) To agree the principle that revenue from future equity investments made by the fund would continue to accrue to the fund until it disposed of the investment in question and that other options for growing reserves would be identified and reported to the Policy and Sustainability Committee.
- 7) To note that regular reports on the impacts of the funds would be presented to the Policy and Sustainability Committee in due course.
- 8) To note the remaining available fund balance of £902,084 and agree that this be allocated to Council's unallocated reserves.

- moved by Councillor McVey, seconded by Councillor Watt

Amendment 1

- 1) To note the proposals in the recommendations in the report by the Executive Director of Place and agree to continue a decision on these until the report detailed at recommendation 1.1.7 was provided.
- 2) To agree that the report at recommendation 1.1.7 should detail the opportunity costs of using the fund within the Council's mainstream Capital Programme.

- moved by Councillor Whyte, seconded by Councillor Hutchison

Amendment 2

- 1) To note that the current available balance of the City Strategic Investment Fund stood at £3,552,084.
- 2) To agree the principle that £2,150,000 of the current available balance should be set aside to support delivery of the Council's strategic regeneration priorities.
- 3) To agree to ring fence up to £500,000 of the current available balance to provide match funding for agreed projects.
- 4) To note that this would leave the available fund balance at £902,084 and proposals for the utilisation of this amount would be brought back to the Policy and Sustainability Committee.
- 5) To agree the refreshed investment criteria for debt and equity investments.
- 6) To agree the principle that revenue from future equity investments made by the fund would continue to accrue to the fund until it disposed of the investment in question and that other options for growing reserves would be identified and reported to the Policy and Sustainability Committee.
- 7) To note that regular reports on the impacts of the funds would be presented to the Policy and Sustainability Committee in due course.

- moved by Councillor Corbett, seconded by Councillor Neil Ross

Voting

First Vote

The voting was as follows:

For the Motion	-	29 votes
For Amendment 1	-	17 votes
For Amendment 2	-	14 votes

(For the Motion: Depute Convener Griffiths, Councillors Arthur, Barrie, Bridgman, Bird, Cameron, Ian Campbell, Kate Campbell, Child, Day, Dickie, Dixon, Doran, Fullerton, Gardiner, Gordon, Graczyk, Henderson, Howie, Macinnes, McNeese-Mechan, McVey, Munn, Munro, Perry, Ritchie, Watt, Wilson and Work.

For Amendment 1: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.

For Amendment 2: Councillors Aldridge, Booth, Burgess, Mary Campbell, Corbett, Gloyer, Lang, Main, Miller, Osler, Rae, Neil Ross, Staniforth and Young.)

There being no overall majority, Amendment 2 fell and a second vote was taken between the Motion and Amendment 1.

Second Vote

The voting was as follows:

For the Motion	-	37 votes
For Amendment 1	-	23 votes

(For the Motion: Depute Convener Griffiths, Councillors Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Doran, Fullerton, Gardiner, Gordon, Graczyk, Henderson, Howie, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munn, Munro, Perry, Rae, Ritchie, Staniforth, Watt, Wilson and Work.

For Amendment 1: Councillors Aldridge, Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Gloyer, Hutchison, Johnston, Laidlaw, Lang, McLellan, Mitchell, Mowat, Osler, Rose, Neil Ross, Rust, Smith, Webber, Whyte and Young.)

Decision

To approve the motion by Councillor McVey.

(References – Finance and Resources Committee, 26 September 2019 (item 6); referral from the Finance and Resource Committee, submitted.)

11 Provision of Lunches and Refreshments to Councillors – Motion by Councillor Neil Ross

The following motion by Councillor Neil Ross was submitted in terms of Standing Order 16:

“Council notes

- 1) That Councillors are paid according to the rates set by the Scottish Parliament.
- 2) At regular meetings of the full Council, lunch is provided to councillors and staff attending the meeting.
- 3) A light lunch is provided to councillors and staff taking part in all-day meetings of the Licensing Board and the Regulatory Committee’s Licensing Sub-Committee.
- 4) Food and refreshments, i.e. tea and coffee, are sometimes provided for internal meetings of councillors.
- 5) No contributions are sought from councillors or staff in connection with items at 2, 3 and 4 above.

Council accepts there are legitimate reasons for the provision of lunches as described above, principally to ensure efficient time management for the meeting participants and to protect the meeting participants from undue lobbying.

Council therefore agrees to

- 1) continue the practice of providing lunches and refreshments as described above to ensure the smooth running of Council business; and
- 2) request a report to the Policy and Sustainability Committee within two cycles to explore options for a simple mechanism which could facilitate councillors contributions to cover the direct costs of the lunches and refreshments provided.“

Motion

To approve the following adjusted motion by Councillor Neil Ross:

Council notes

- 1) That Councillors are paid according to the rates set by the Scottish Parliament.
- 2) At regular meetings of the full Council, lunch is provided to councillors and staff attending the meeting.

- 3) A light lunch is provided to councillors and staff taking part in all-day meetings of the Licensing Board and the Regulatory Committee's Licensing Sub-Committee.
- 4) Food and refreshments, i.e. tea and coffee, are sometimes provided for internal meetings of councillors.
- 5) No contributions are sought from councillors or staff in connection with items at 2, 3 and 4 above.

Council accepts there are legitimate reasons for the provision of lunches as described above, principally to ensure efficient time management for the meeting participants and to protect the meeting participants from undue lobbying.

Council therefore agrees to

- 1) continue the practice of providing lunches and refreshments as described above to ensure the smooth running of Council business; and
- 2) request a report to the Finance and Resources Committee within two cycles to explore options for a simple mechanism which could facilitate councillors contributions to cover the direct costs of the lunches and refreshments provided.

- moved by Councillor Neil Ross, seconded by Councillor Gloyer

Decision

To approve the adjusted motion by Councillor Neil Ross.

12 Fireworks and FireWorks Legislation - Motions by Councillors Staniforth and Gordon

The following motions by Councillors Staniforth and Gordon were submitted in terms of Standing Order 16:

- a) By Councillor Staniforth

“Council:

- 1) Notes that fireworks, responsibly-used in a community setting, are a well-established part of civic events but equally recognises the distress they can cause for vulnerable people, pets and wildlife; the debris left by widespread use of fireworks and the greater risk of dangerous or anti-social behaviour where mis-used; and, further, that if all public firework displays within the city were to be advertised locally in advance

of the event, allowing residents to take precautions for animals and vulnerable people, this would mitigate some of the negative impacts.

- 2) Notes that a recent YouGov survey, commissioned by the Scottish government, found that 71% of respondents supported tighter controls on the sale of fireworks
- 3) Requests that the convener of the Transport and Environment Committee write to the Scottish and UK Governments urging them to introduce legislation to limit the maximum noise level of fireworks sold to the public for private displays to 90dbs.
- 4) Agrees for a report to the Regulatory Committee that addresses the following:
 - How the City of Edinburgh Council can require all public firework displays within the city to be advertised locally in advance of the event, allowing residents to take precautions for their animals and vulnerable people.
 - How the City of Edinburgh Council will actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people – including the precautions that can be taken to mitigate risks.
 - How the City of Edinburgh can ensure that fireworks are only supplied to, and remain in the hands of, responsible adults.
 - That the City of Edinburgh Council encourage local suppliers of fireworks to stock ‘quieter’ fireworks for public display.”

- moved by Councillor Staniforth, seconded by Councillor Rae

b) By Councillor Gordon

“Asks Council:

- to require all public firework displays within the local authority boundaries to be advertised in advance of the event, allowing residents to take precautions for their animals and vulnerable people.
- to actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people – including the precautions that can be taken to mitigate risks.
- to compel retailers to require purchasers to produce ID with their address and to maintain a register of purchasers and addresses.

- to note that a recent Scottish Government consultation demonstrated overwhelming public support for increased controls on fireworks and support the announcement by Ash Denham MSP, Minister for Community Safety, that a fireworks review group is to be set up to advise on further legislation to control fireworks.
- to call on the Scottish Government to legislate to require local authorities to set a maximum noise level for all licenced public displays.
- to write to the UK Government urging them to introduce legislation to reduce the limit for the maximum noise level of fireworks from 120dB to 90dB for those sold to the public for private displays.
- to encourage local suppliers of fireworks to stock 'quieter' fireworks for public display."

- moved by Councillor Gordon, seconded by Councillor Griffiths

Decision

To approve the following composite motion:

- 1) To note that fireworks, responsibly-used in a community setting, were a well-established part of civic events but equally recognise the distress they could cause for vulnerable people, pets and wildlife; the debris left by widespread use of fireworks and the greater risk of dangerous or anti-social behaviour where mis-used; and, further, that if all public firework displays within the city were to be advertised locally in advance of the event, allowing residents to take precautions for animals and vulnerable people, this would mitigate some of the negative impacts.
- 2) To note that a recent Scottish Government consultation found that 71% of respondents supported tighter controls on the sale of fireworks.
- 3) To call on the Scottish Government to legislate to require local authorities to set a maximum noise level for all licenced public displays.
- 4) To write to the UK Government again to urge them to introduce legislation to reduce the limit for the maximum noise level of fireworks from 120dB to 90dB for those sold to the public for private displays.
- 5) To agree for a report to Policy and Sustainability Committee in three cycles that addresses how the Council can:
 - require all public firework displays within the city to be advertised locally in advance of the event,

- actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people
- ensure that fireworks are only supplied to, and remain in the hands of, responsible adults.
- encourage local suppliers of fireworks to stock 'quieter' fireworks for public display.

- moved by Councillor Staniforth, seconded by Councillor Gordon.

13 Marketing Edinburgh - Motion by Councillor McLellan

The following motion by Councillor McLellan was submitted in terms of Standing Order 16:

“Council:

- 1) Notes that in 2018-19 Marketing Edinburgh exceeded its targets for membership revenue and partner investment while reducing its costs.
- 2) Notes its activities helped generate £900m of economic activity for Edinburgh last year, including £72.4m of benefit from business tourism alone.
- 3) Regrets the Housing, Homelessness and Fair Work committee could not accept proposals advanced by Marketing Edinburgh (an ALEO of this Council) for a new organisation, resulting in the resignation of the Marketing Edinburgh Board on November 4.
- 4) Regrets that the actions of this Council put Marketing Edinburgh employees at risk of redundancy.
- 5) Notes that Edinburgh will be alone amongst major City destinations in having no effective organisation to market or manage the visitor economy.
- 6) Notes that Edinburgh has lost a key partnership with the tourism sector as it seeks to develop a new tourism strategy with ETAG.
- 7) Asks the Lord Provost to write to the non-Councillor Board Members of Marketing Edinburgh as at November 3 to thank them for their contribution to the City.

Thanks the Lord Provost and other councillors who have served on the Board of Marketing Edinburgh.”

Motion

To approve the following adjusted motion

Council:

- 1) Notes that in 2018-19 Marketing Edinburgh exceeded its targets for membership revenue and partner investment while reducing its costs.
- 2) Notes its activities helped generate £900m of economic activity for Edinburgh, including £72.4m of benefit from business tourism last year.
- 3) Regrets the Housing, Homelessness and Fair Work committee could not accept proposals advanced by Marketing Edinburgh (an ALEO of this Council) for a new organisation, resulting in the resignation of the Marketing Edinburgh Board on November 4.
- 4) Regrets that the actions of this Council put Marketing Edinburgh employees at risk of redundancy.
- 5) Notes that Edinburgh will be alone amongst major City destinations in having no effective organisation to market or manage the visitor economy.
- 6) Notes that Edinburgh has lost a key partnership with the tourism sector as it seeks to develop a new tourism strategy with ETAG.
- 7) Asks the Lord Provost to write to the non-Councillor Board Members of Marketing Edinburgh as at November 3 to thank them for their contribution to the City.

Thanks the Lord Provost and other councillors who have served on the Board of Marketing Edinburgh.

- moved by Councillor McLellan, seconded by Councillor Whyte

Amendment 1

To delete points 3,4,5 and 6 of the adjusted motion by Councillor McLellan.

To add:

Recognises the achievement and hard work of staff over this time and instructs officers and the new Board to work with them to look at operationally sustainable options in partnership with organisations across the City.

- moved by Councillor Kate Campbell, seconded by Councillor Watt

Amendment 2

To delete all of the adjusted motion by Councillor McLellan and replace with:

- 1) Thanks Marketing Edinburgh board members for their contribution and asks the Lord Provost to write to them to convey those thanks.
- 2) Notes that the scale of and continued growth in the tourism industry poses very significant challenges in meeting a zero carbon ambition.
- 3) Therefore notes that the challenge of the visitor economy now and in the future is not about how to promote unfettered growth but how to continue to welcome visitors to the city in a sustainable way.
- 4) Notes that this challenge requires a different set of targets, metrics and skills and looks forward to the city council working in partnership with organisations and individuals who share those aims.

- moved by Councillor Miller, seconded by Councillor Booth

In accordance with Standing Order 21(11), Paragraphs 2, 3 and 4 of Amendment 2 were accepted as an addendum to Amendment 1.

Voting

The voting was as follows:

For the Motion	-	20 votes
For Amendment 1 (as adjusted)	-	38 votes

(For the Motion: Councillors Barrie, Bridgman, Brown, Bruce, Jim Campbell, Cook, Duggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Ritchie, Rose, Rust, Smith, Webber and Whyte.

For Amendment 1 (as adjusted): For the Motion: Depute Convener Griffiths, Councillors Aldridge, Arthur, Bird, Booth, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dixon, Doran, Fullerton, Gardiner, Gordon, Graczyk, Henderson, Howie, Lang, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munn, Munro, Osler, Perry, Rae, Neil Ross, Staniforth, Watt, Wilson, Work and Young.

Decision

To approve the following adjusted amendment by Councillor Kate Campbell:

- 1) To note that in 2018-19 Marketing Edinburgh exceeded its targets for membership revenue and partner investment while reducing its costs.

- 2) To note its activities helped generate £900m of economic activity for Edinburgh, including £72.4m of benefit from business tourism last year.
- 3) To note that the scale of and continued growth in the tourism industry posed very significant challenges in meeting a zero carbon ambition.
- 4) To therefore note that the challenge of the visitor economy now and in the future was not about how to promote unfettered growth but how to continue to welcome visitors to the city in a sustainable way.
- 5) To note that this challenge required a different set of targets, metrics and skills and looks forward to the city council working in partnership with organisations and individuals who shared those aims.
- 6) To thank the Lord Provost and other councillors who have served on the Board of Marketing Edinburgh.
- 7) To ask the Lord Provost to write to the non-Councillor Board Members of Marketing Edinburgh as at November 3 to thank them for their contribution to the City.
- 8) To recognise the achievement and hard work of staff over this time and instruct officers and the new Board to work with them to look at operationally sustainable options in partnership with organisations across the City.

Declaration of Interests

Councillor Kate Campbell declared a non-financial interest in the above item as a Director of Marketing Edinburgh Limited.

Councillors Cameron and Webber declared a non-financial interest in the above item as former Directors of Marketing Edinburgh Limited.

14 Edinburgh's Winter Festivals - Motions by Councillor Jim Campbell

The following motion by Councillor Jim Campbell was submitted in terms of Standing Order 16:

“Council requests:

- (a) arrange an open book audit for this year, and the previous four years, reporting back to the Finance and Resources Committee before the 2020 summer recess;
- (b) review which, if any, contract terms or conditions may apply should a counterpart bring the Council into substantial public disrepute; and

- (c) identify if, or how, the contract makes clear that all permissions must be in place in a timely way, removing any possible ambiguity between the Council acting as contract originator and as an authority with statutory powers.

(b) and (c) should be reported to Policy and Sustainability Committee in two cycles.”

Motion

Council requests:

- (a) arrange an open book audit for this year, and the previous four years, with the final report before the 2020 summer recess at the latest;
- (b) review which, if any, contract terms or conditions may apply should a counterpart bring the Council into substantial public disrepute; and
- (c) identify if, or how, the contract makes clear that all permissions must be in place in a timely way, removing any possible ambiguity between the Council acting as contract originator and as an authority with statutory powers.

(b) and (c) should be reported to Policy and Sustainability Committee in two cycles accepting that (a) may be an interim analysis at that time.

- moved by Councillor Jim Campbell, seconded by Councillor Doggart

Amendment

Council notes the motion and requests a Members Briefing instead of the reports requested covering the issues highlighted to be circulated within one cycle

- moved by Councillor McVey, seconded by Councillor Day

In accordance with Standing Order 21(11), the amendment was adjusted and accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Jim Campbell:

- (a) To arrange an open book audit for this year, and the previous four years, with the final report before the 2020 summer recess at the latest.
- (b) To review which, if any, contract terms or conditions might apply should a counterpart bring the Council into substantial public disrepute.
- (c) To identify if, or how, the contract made clear that all permissions must be in place in a timely way, removing any possible ambiguity between the Council acting as contract originator and as an authority with statutory powers.

- (d) To agree that (b) and (c) above should be reported to the Policy and Sustainability Committee in two cycles accepting that (a) may be an interim analysis at that time.
- (e) To request a Members Briefing covering the issues highlighted to be circulated within one cycle.

15 Tom Gilzean - Motion by The Lord Provost

The following motion by The Lord Provost was submitted in terms of Standing Order 16:

“Council notes the recent passing of Tom Gilzean MBE, recipient of the Edinburgh Award in 2014.

Council acknowledges the enormous contribution Tom made to the City and in particular his sizable fundraising effort which made him so iconic in the Capital.

Council notes that a book of condolence in City Chambers was been opened on the 7th of November. Also notes the calls for Tom’s name to be added to the Edinburgh street naming bank. Council therefore recommends that the Development Management Sub-Committee, give this consideration with a strong recommendation from Full Council that Tom’s name is added to the street names bank with a view to an appropriate street or area being named after him.

Council also requests the Lord Provost write to the Scottish Government to ask them to consider recognising Tom’s contribution to Edinburgh and the Children’s hospital when naming the new hospital.

- moved by Councillor Griffiths, seconded by Councillor Work

Decision

To approve the motion by the Lord Provost.

16 Small Business Saturday- Motion by Councillor Cameron

The following motion by Councillor Cameron was submitted in terms of Standing Order 16:

“Now in its seventh year in the UK, the Small Business Saturday campaign has grown significantly each year.

An estimated £812 million spent in small businesses across the UK during Small Business Saturday 2018, representing an increase of 8% on Small Business Saturday 2017.

Council agrees:

- 1) To proactively and visibly promote, support and publicise Small Business Saturday 2019, during the run-up to, and on that date, which is Saturday 7th December; and
- 2) To call for a report to Finance & Resources Committee within 2 cycles setting out:
 - i) The level of procurement by £ and by service area currently awarded to small business, including social enterprises, by the Council and its ALEOS;
 - ii) What if any, barriers exist to small business and social enterprises in terms of being eligible to bid to provide goods/services to the Council and its ALEOS;
 - iii) What policy and procedural changes would be necessary to enable any barriers to be overcome?"

Motion

To approve the following adjusted motion by Councillor Cameron:

Now in its seventh year in the UK, the Small Business Saturday campaign has grown significantly each year.

An estimated £812 million spent in small businesses across the UK during Small Business Saturday 2018, representing an increase of 8% on Small Business Saturday 2017.

Council agrees:

- 1) To proactively and visibly promote, support and publicise Small Business Saturday 2019, during the run-up to, and on that date, which is Saturday 7th December; and
- 2) To call for a report to Policy and Sustainability Committee within 2 cycles setting out:
 - i) The level of procurement by £ and by service area currently awarded to small business, including social enterprises, by the Council and its ALEOS;
 - ii) What if any, barriers exist to small business and social enterprises in terms of being eligible to bid to provide goods/services to the Council and its ALEOS;

- iii) What policy and procedural changes would be necessary to enable any barriers to be overcome?

- moved by Councillor Cameron, seconded by Councillor McVey

Decision

To approve the adjusted motion by Councillor Cameron.

17 War Memorial – City Chambers - Motion by Councillor Cameron

The following motion by Councillor Cameron was submitted in terms of Standing Order 16:

“Council notes that the War Memorial in front of the City Chambers is where Scotland’s Annual Service of Remembrance takes place. The War Memorial is a place of respect and remembrance and is visited and photographed by numerous visitors and residents alike during the year.

Metal barriers are currently in place, together with a sign requesting people to respect the War Memorial.

Council calls for a report in two cycles to Finance and Resources Committee setting out:

- 1) How the preservation and presentation of the war memorial in its setting can best be achieved and respected, without the use of metal barriers;
- 2) Any access issues to the War Memorial and to the entrance to the public Quadrangle in order to keep pavement space free for pedestrian movement and access to the City Chambers and Quadrangle.”

Motion

To approve the following adjusted motion by Councillor Cameron:

Council notes that the War Memorial in front of the City Chambers is where Scotland’s Annual Service of Remembrance takes place. The War Memorial is a place of respect and remembrance and is visited and photographed by numerous visitors and residents alike during the year.

Metal barriers are currently in place, together with a sign requesting people to respect the War Memorial.

Council calls for a report in two cycles to the Culture and Communities Committee setting out:

- 1) How the preservation and presentation of the war memorial in its setting can best be achieved and respected, without the use of metal barriers;
- 2) Any access issues to the War Memorial and to the entrance to the public Quadrangle in order to keep pavement space free for pedestrian movement and access to the City Chambers and Quadrangle

- moved by Councillor Cameron, seconded by Councillor McNeese-Mechan

Decision

To approve the adjusted motion by Councillor Cameron.

18 Fast Track Cities - Motion by Councillor McVey

The following motion by Councillor McVey was submitted in terms of Standing Order 16:

“Council:

Welcomes the Fast Track Cities initiative – a global partnership focusing on developing a network of cities pledged to achieve the commitments in the Paris Declaration on HIV prevention, diagnosis and treatment.

Notes that December 1st is World Aids day.

Notes that Edinburgh currently exceeds the 90-90-90 targets outlined within the Paris Declaration with:

- 91% of people living with HIV knowing their status;
- 94% of people diagnosed attending treatment services, with 98% of those attending receiving antiretroviral treatment;
- and 96% of those receiving treatment achieving undetectable viral load.

(as of December 2018)

Acknowledges that stigma and discrimination continue to be a barrier for people accessing testing, treatment and support; and that more work needs to be done to end HIV-related stigma and to ensure there are no new HIV transmissions and no HIV-related deaths by 2030.

Agrees that Edinburgh should support the Fast Track Cities initiative and recommends that the Lord Provost signs the Paris Declaration on behalf of the Council.”

- moved by Councillor McVey, seconded by Councillor Day

Decision

To approve the motion by Councillor McVey.

19 Gorgie City Farm - Motion by Councillor Corbett

The following motion by Councillor Corbett was submitted in terms of Standing Order 16:

“Council:

- Shares city-wide dismay about the sudden closure of Gorgie City Farm on 1 November 2019, leaving staff and volunteers without jobs and placements in a place which they knew and loved.
- Recognises that the urban farm in Gorgie has been a landmark in the city for over 40 years and is cherished by tens of thousands of families and adult volunteers.
- Welcomes the enormous commitment shown by former staff at the farm since the shock closure, to work with councillors, council staff and partner organisations to provide opportunities for volunteers in the short term and options for a stable future for the farm in the long term.”

Motion

To approve the motion by Councillor Corbett

- moved by Councillor Corbett, seconded by Councillor Wilson

Amendment

To add to the motion:

Council notes the financial support given by the Council of £109,214 a year to the farm as part of the Communities and Families Main Grant Programme.

Council notes the liquidator has identified a resource requirement to allow time for a frontrunner to be developed.

Also notes the Council’s fourth payment to the charity of £27,303 was due to be paid in January 2020 as part of the above-mentioned support and delegates the allocation of this funding to the Chief Executive in consultation with the Leader and Deputy Leader to facilitate the process of identifying a new bidder from the organisations who have expressed an interest and reopening Gorgie City Farm.

Agrees that any spend would be reported back to the Finance and Resources Committee, at the next available committee after any confidentiality requirements are met through the identification of a bidder.

- moved by Councillor McVey, seconded by Councillor Fullerton

In accordance with Standing Order 21(11), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Corbett:

- 1) To share city-wide dismay about the sudden closure of Gorgie City Farm on 1 November 2019, leaving staff and volunteers without jobs and placements in a place which they knew and loved.
- 2) To recognise that the urban farm in Gorgie had been a landmark in the city for over 40 years and was cherished by tens of thousands of families and adult volunteers.
- 3) To welcome the enormous commitment shown by former staff at the farm since the shock closure, to work with councillors, council staff and partner organisations to provide opportunities for volunteers in the short term and options for a stable future for the farm in the long term.
- 4) To note the financial support given by the Council of £109,214 a year to the farm as part of the Communities and Families Main Grant Programme.
- 5) To note the liquidator had identified a resource requirement to allow time for a frontrunner to be developed.
- 6) To also note the Council's fourth payment to the charity of £27,303 was due to be paid in January 2020 as part of the above-mentioned support and delegate the allocation of this funding to the Chief Executive in consultation with the Leader and Deputy Leader to facilitate the process of identifying a new bidder from the organisations who had expressed an interest and reopening Gorgie City Farm.
- 7) To agree that any spend would be reported back to the Finance and Resources Committee, at the next available committee after any confidentiality requirements were met through the identification of a bidder.

20 Use of Schools as Polling Places - Motion by Councillor Lang

The following motion by Councillor Lang was submitted in terms of Standing Order 16:

“Council:

- a) recognises it’s statutory duty to facilitate elections and the importance of making it as easy as possible for people to vote.
- b) Understands the various criteria which exist for suitable polling places, including location, capacity and access requirements.
- c) expresses its thanks to Council Officers for arranging polling places for two unexpected city wide elections as well as one Council by-election in 2019.

Council nevertheless recognises the concern which exists on the ongoing use of schools as polling places and the subsequent disruption which can arise for teachers, pupils and parents from unscheduled day closures in order to facilitate elections.

Council therefore seeks a report to the Policy and Sustainability Committee within three cycles on the current use of schools as polling places as well as the opportunities to reduce or eliminate their use in time for the 2021 Scottish Parliament and 2022 local government elections.”

Motion

To approve the following adjusted motion by Councillor Lang:

Council:

- a) recognises it’s statutory duty to facilitate elections and the importance of making it as easy as possible for people to vote.
- b) Understands the various criteria which exist for suitable polling places, including location, capacity and access requirements.
- c) expresses its thanks to Council Officers for arranging polling places for two unexpected city wide elections as well as one Council by-election in 2019.

Council nevertheless recognises the concern which exists on the ongoing use of schools as polling places and the subsequent disruption which can arise for teachers, pupils and parents from unscheduled day closures in order to facilitate elections.

Council therefore seeks a report to the Policy and Sustainability Committee within three cycles for subsequent referral to the full Council, on the current use of schools

as polling places as well as the opportunities to reduce or eliminate their use in time for the 2021 Scottish Parliament and 2022 local government elections

- moved by Councillor Lang, seconded by Councillor Young

Amendment

To note that a review will take place as scheduled next year, reporting to Council, covering the points raised as a matter of course.

- moved by Councillor McVey, seconded by Councillor Day

Voting

The voting was as follows:

For the motion	-	33 votes
For the amendment	-	25 votes

(For the motion: Councillors Aldridge, Barrie, Bridgman, Booth, Brown, Bruce, Burgess, Jim Campbell, Mary Campbell, Cook, Corbett, Daggart, Douglas, Gloyer, Hutchison, Johnston, Laidlaw, Lang, McLellan, Main, Miller, Mitchell, Mowat, Osler, Rae, Ritchie, Rose, Neil Ross, Rust, Smith, Staniforth, Webber and Whyte.

For the amendment: Depute Convener Griffiths, Councillors Arthur, Bird, Cameron, Ian Campbell, Kate Campbell, Child, Day, Dixon, Doran, Fullerton, Gardiner, Gordon, Graczyk, Henderson, Howie, Macinnes, McNeese-Mechan, McVey, Munn, Munro, Perry, Watt, Wilson and Work.)

Decision

To approve the adjusted motion by Councillor Lang.

Appendix 1

(As referred to in Act of Council No 3 of 21 November 2019)

QUESTION NO 1

By Councillor Osler for answer by the Convener of the Planning Committee at a meeting of the Council on 21 November 2019

With regards to the recent (temporary) development of the Christmas market in East Princes Street Gardens

- Question** (1) Was a professional arborist consulted with regard to the protection of the new landscape?
- Answer** (1) No, but Underbelly engaged with officers from the Council's Parks service.
- Question** (2) Edinburgh has a Trees in the City Action Plan which states that all development should be carried out as per British Standard 5837 which is the same standard the Planning Officers cited as the Planning Condition for the Galleries extension. Is this being adhered to?
- Answer** (2) Yes, the Standard states the need for a Root Protection Area. There is a no dig zone in the Root Protection Area with surface footings only to protect the trees.
- Supplementary Question** Thank very Depute Lord Provost and thank you very much indeed Convener for your answers. Bear with me if I get through this question. If I may, if there was no project arborist, I've struggled desperately with this word, consulted then who prepared the arboricultural impact assessment and tree protection plan.
- Supplementary Answer** I will ask the question on your behalf within the Department and come back to you on that one, thank you.

QUESTION NO 2

By Councillor Osler for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 21 November 2019

In September the Transport and Environment Committee approved the recommendations of the Strategic Review of Parking. Under the Phase One and Phase Two of the rollout, what consideration in the design has been given to the provision of:

Question (1) City Car Clubs spaces?

Answer (1) As part of the Strategic Review of Parking Enterprise Car Club are considering the potential for additional City Car Club bay locations.

Question (2) On street secure cycle storage?

Answer (2) The project teams for the Strategic Review of Parking and the Secure Cycle Scheme have worked together to ensure that joint TROs are progressed where there are overlaps.

QUESTION NO 3

**By Councillor Osler for answer by
the Convener of the Transport and
Environment Committee at a meeting
of the Council on 21 November 2019**

Question

Considering the volume of rainfall and subsequent flooding experienced in Edinburgh this year when is the next trial of the demountable barrier at Falshaw Bridge due to be carried out as there has not been one since 2013?

Answer

It is intended to carry out a flood trial exercise across the city in April/May 2020. The proposed trial will take account of the constructed flood defences on the Water of Leith, including closure of some flood gates and demountable defences. During preparation of the exercise, consideration will be given to including Falshaw Bridge barriers as part of the trial.

**Supplementary
Question**

Thank you. Yes and if I could possibly ask, again for this one, is when the Plan is going forward, with the affected wards, would the ward Councillors be advised of when this is actually going to happen, so we can inform our residents please?

**Supplementary
Answer**

Thank you for the supplementary Councillor Osler. Yes I'd be delighted to. I think it is clearly going to be an important part in going forward in terms of ensuring that the resilience is built into the city around these kind of events, and I am well aware of how important it is for local residents. I would add that whilst it's not been tested in situ there are regular inspections made of the Falshaw barrier where it's stored at the moment, so we're certain its in good working shape, it's just about how it's applied in situ, thank you.

QUESTION NO 4

By Councillor Doggart for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 21 November 2019

Following my motion to Council of 22 November 2018 requesting officers to report to the Transport and Environment Committee about programming construction work around the Princes Street Gardens Christmas Market and attractions to ensure there is:

1. A dignified no-work cordon around the Garden of Remembrance; and
2. A delay in the erection of high structures until after Armistice Day and Remembrance Sunday in 2019.

Could the Convenor state:

- Question** (1) When was the report presented to Transport and Environment Committee?
- Answer** (1) Since agreeing this motion, the responsibility for parks has transferred from Transport and Environment Committee to Culture and Communities Committee. A report is being prepared for Culture and Communities Committee in January proposing a range of revisions to the Edinburgh Parks Event Manifesto. The revised document will take account of the motion referenced above and other related motions.
- Question** (2) Has there been a dignified no-work cordon in place?
- Answer** (2) Yes.
- Question** (3) Has the erection of high structures been delayed until after Armistice Day 2019?

Answer (3) Yes, the erection of 'high' structures in the immediate vicinity of the Garden of Remembrance was delayed.

It is proposed to review the layout for future years to ensure that the Christmas Wheel is not erected until after Armistice Day. However, discussions with the current contractor have indicated that this may prove difficult. Officers will continue to progress with these discussions and with the layout review.

Supplementary Question

Thank you Deputy Convener and thank you to the Convener for her answer. Could the Convener clarify why the report that was unanimously requested by this Council in consultation with the Leader of the Council we agreed an amendment, but why has the report not arrived in time for Armistice Day this year as agreed unanimously by Council, and why in particular consideration of the Council's request investigate not building a high structure, ie the wheel, which I think qualifies as a high structure has been ignored and not been presented to Councillors?

Supplementary Answer

Thank you Councillor Doggart. I understand that quite recently in fact, before this question was lodged with Committee Services I imagine, you received a long and detailed response from the head of service around the particular aspect of that. It's something I would be happy to pick up and discuss with you in more detail in person if you wish to, but as you can see in terms of the written answer, there are issues around the contract that relates to the construction of the wheel, but let's not forget that in terms of the written answer, it is absolutely correct. You asked two particular questions which were about the dignified no work zone around the garden of remembrance and the limitation of the building of high structures, both of those were observed in terms of the forward planning and as you can also see in the written answer they're also under review, thank you.

QUESTION NO 5

**By Councillor Rust for answer by the
Convener of the Finance and
Resources Committee at a meeting
of the Council on 21 November 2019**

Question

Please advise of Council revenue spend through external organisations in each of the last three years. Detail name of organisation and net amount spend.

Answer

The Council currently has around 8,500 external suppliers. Given this volume, the analysis below indicates the top fifty, expressed by value, in each of 2016/17, 2017/18 and 2018/19. While the list includes both revenue and capital expenditure, that of a predominantly capital nature is marked by means of an asterisk.

Top Spend By Supplier Name, 2016/17	
Supplier name	Sum of invoiced payments
CGI IT UK Ltd	£24,492,771
Axiom Education Edinburgh Ltd	£22,670,651
Link Housing Association Ltd	£13,567,701
The Edinburgh Schools Partnership Ltd	£12,677,841
Hare and McGovern Ltd*	£12,448,128
decco UK Ltd	£11,545,235
EDF Energy Customers Plc	£10,413,278
Hub South East Scotland Limited*	£10,403,680
Viridor Waste Management Ltd	£10,304,396
Balfour Beatty Construction Scottish and Southern Ltd*	£10,267,055
Edinburgh Leisure	£8,891,285
CCG Scotland Ltd*	£8,448,663
McLaughlin and Harvey Limited*	£8,182,319
Port of Leith Housing*	£7,059,915
Willmott Dixon Construction Limited*	£7,042,416
Dunedin Canmore Housing Ltd*	£6,764,611
NSL Limited	£6,612,937

Top Spend By Supplier Name, 2017/18	
Supplier name	Sum of invoiced payments
CGI IT UK Ltd	£26,396,425
Axiom Education Edinburgh Ltd	£22,976,287
The Edinburgh Schools Partnership Ltd	£18,399,451
Viridor Waste Management Ltd	£15,844,866
Willmott Dixon Construction Limited*	£15,300,703
Link Housing Association Ltd	£13,190,676
Link Group Ltd*	£12,221,198
EDF Energy Customers Plc	£11,250,543
Edinburgh Leisure	£8,574,490
Pertemps Recruitment	£8,490,277
Dunedin Canmore Housing Ltd*	£7,804,575
McGill Electrical Limited*	£7,700,438
McLaughlin and Harvey Limited*	£7,111,539
ASA International Ltd	£6,834,621
NSL Limited	£6,583,659
CCG Scotland Ltd*	£6,467,662
Castle Rock Edinvar Housing	£6,300,950

Top Spend By Supplier Name, 2018/19	
Organisation	Sum of invoiced payments
CGI IT UK Ltd	£33,471,725
Axiom Education Edinburgh Ltd	£23,594,820
CCG Scotland Ltd*	£19,544,572
The Edinburgh Schools Partnership Ltd	£19,092,723
Willmott Dixon Construction Limited*	£15,525,801
Viridor Waste Management Ltd	£14,616,342
Link Housing Association Ltd	£14,002,559
Pertemps Recruitment	£12,360,406
Edinburgh Leisure	£11,304,455
Castle Rock Edinvar Housing Association Ltd*	£11,263,205
EDF Energy Customers Plc	£10,947,270
Engie Regeneration Limited*	£10,049,878
Dunedin Canmore Housing Ltd*	£9,314,726
Hub South East Scotland Limited*	£8,939,890
McLaughlin and Harvey Limited*	£8,300,480
ASA International Ltd	£7,734,231
Link Group Ltd*	£7,705,095

Kier Construction Limited*	£6,562,253
ASA International Ltd	£6,205,104
Castle Rock Edinvar Housing Association Ltd*	£6,160,889
McGill Electrical Limited*	£6,005,122
The Action Group	£4,514,351
Travis Perkins Trading Company Ltd	£4,505,005
NHS Lothian - Lothian Health Board	£4,483,910
Anglian Water Business (National) Limited	£4,334,326
Leonard Cheshire Disability	£4,292,221
Capital City Partnership Ltd	£4,210,794
Autism Initiatives UK	£4,194,217
Hillcrest Housing Association Ltd*	£4,117,395
Urban Union Limited*	£4,015,813
Call In Homecare Ltd	£3,918,114
Tarmac Trading Limited*	£3,812,264
Siemens PLC	£3,762,605
Carr Gomm Scotland Ltd	£3,646,033
Cameron Guest House Group	£3,590,064

Association Ltd*	
Clark Contracts Ltd*	£5,570,728
O'Hare and McGovern Ltd*	£5,560,949
Engie Regeneration Limited*	£5,381,806
Graham Construction*	£4,976,756
Urban Union Limited*	£4,943,329
Cameron Guest House Group	£4,932,232
Leonard Cheshire Disability	£4,878,454
Capital City Partnership Ltd	£4,666,060
The Action Group	£4,622,611
Autism Initiatives UK	£4,388,717
Travis Perkins Trading Company Ltd	£4,339,918
Port of Leith Housing*	£4,318,877
Call In Homecare Ltd	£4,109,730
Lafarge Tarmac Trading Limited*	£3,862,368
Places for People Scotland*	£3,798,842
P1 Solutions Ltd*	£3,744,751
Hub South East Scotland Limited*	£3,727,045
James Gillespie's Campus	£3,691,109

McGill Electrical Limited*	£7,274,589
NSL Limited	£7,230,500
Graham Construction*	£6,523,014
Cameron Guest House Group	£6,273,589
Maxi Construction Ltd*	£5,508,325
Call In Homecare Ltd	£5,480,867
The Action Group	£5,261,560
Carr Gomm Scotland Ltd	£4,516,997
Anglian Water Business (National) Limited	£4,511,409
Travis Perkins Trading Company Ltd	£4,423,416
Autism Initiatives UK	£4,413,508
Port of Leith Housing*	£4,370,338
Tarmac Trading Limited*	£4,359,798
Capital City Partnership Ltd	£4,292,591
P1 Solutions Ltd*	£4,064,350
Balfour Beatty Civil Engineering Ltd*	£3,846,119
FES Ltd	£3,821,148
Community Integrated Care	£3,787,136

Viridor Enviros Scot Ltd	£3,493,542
James Gillespie's Campus Subhub Ltd	£3,471,189
Drummond Grange	£3,402,828
Scottish Police Authority	£3,332,827
Places for People Scotland*	£3,175,929
Freespace Ltd	£3,118,827
Link Group Ltd*	£3,060,348
Total Gas and Power Limited	£3,022,760
Community Integrated Care	£2,983,184
BT Global Services	£2,766,348
Ark Housing Association Ltd*	£2,742,572
Primecare Health Ltd	£2,718,587
Heriot-Watt University	£2,703,950
Ashwood Scotland Ltd*	£2,482,389
Scottish Fuels	£2,459,006
Grand Total	£319,057,650

Subhub Ltd	
Drummond Grange	£3,665,159
Carr Gomm Scotland Ltd	£3,581,525
Total Gas and Power Limited	£3,241,087
Freespace Ltd	£2,913,101
Community Integrated Care	£2,886,118
Siemens PLC	£2,863,437
Scottish Police Authority	£2,785,447
Barnardo's Scotland	£2,767,326
Ashwood Scotland Ltd*	£2,765,409
Hillcrest Housing Association Ltd*	£2,722,816
Easylet Scotland Ltd	£2,621,349
Ark Housing Association Ltd*	£2,580,590
Braid Hills Nursing Centre	£2,537,447
Biffa Waste Services Ltd	£2,527,143
NHS Lothian - Lothian Health Board	£2,523,337
Grand Total	£325,943,934

Hillcrest Housing Association Ltd*	£3,771,331
James Gillespie's Campus Subhub Ltd	£3,717,235
Drummond Grange	£3,689,005
Leonard Cheshire Services CIC	£3,649,247
Siemens PLC	£3,558,224
Total Gas and Power Limited	£3,502,370
NHS Lothian - Lothian Health Board	£3,423,779
Barnardo's Scotland	£3,270,706
Nottingham Rehab Ltd	£3,200,277
Freespace Ltd	£3,005,219
The Thistle Foundation	£2,983,961
Ashwood Scotland Ltd*	£2,901,104
ESH Border Construction*	£2,865,251
James Breck Ltd*	£2,855,576
Easylet Scotland Ltd	£2,815,605
Grand Total	£376,936,324

QUESTION NO 6

By Councillor Osler for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 21 November 2019

Question

In various parts of the City there is an increasing problem with bins being “raided” by foxes and other vermin. What advice would the Council give residents to help deter the little critters?

Answer

Residents are encouraged to recycle their food waste, to reduce the amount of food waste available for animals and birds to scavenge from general waste bins.

Residents are also encouraged to avoid leaving bags of waste around bins and to [report](#) any bins with damaged lids so they can be repaired and minimise access for vermin.

The webform can be accessed at

http://www.edinburgh.gov.uk/info/20001/bins_and_recycling/992/recycling_boxes_bags_or_bins.

Supplementary Question

Thank you very much indeed, thank you very much indeed Convener for your answers. I just wondered, going forward considering we’re having an increasing problem with fox's in certain areas, is it possible to look into the possibility of possibly getting tamper-proof bins that people can apply for that I’m sure they’d be happy to pay for so we can try to reduce this problem?

Supplementary Answer

Thank you Councillor Osler. I do recognise the fact that there is an increasing problem with fox's across certain parts of the city and I would come back again to the content of the written answer which is that we would appeal to people to be much more careful about how they dispose of their food waste, particularly those who put them beside bins rather than in bins etc. For those residents who have bins where, for example, lids are broken and that might lead to a further problem, they can apply for replacement bins, it’s there, it’s a service that’s currently available. In terms of changing the kind of provision of bins that we have in this city, there’s a lot of complexity that sits behind your answer both in terms of

Costings, how we would implement them, which areas we would look at implementing them in etc. It is however a question which I will ask of the waste service and will come back to you by e-mail around some of the key parameters, thank you.

QUESTION NO 7

By Councillor Bruce for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 21 November 2019

Question

How many requests have there been for garden waste collection out with the registration periods since the Council starting charging?

Answer

This information is not recorded. When a customer contacts the Council to register for the service, they are advised of the dates of the next registration window (20 January 2020 – 4 February 2020).

Supplementary Question

Thank you Deputy Convener and thank you to the Convener for her answer. How convenient that this information is not recorded. I have a great many constituents who contact me to say they have been unable to register due to this clunky. Does she not agree that now is the time to scrap this unfair tax?

Supplementary Answer

Thank you for your question Councillor Bruce. First of all as we have stated repeatedly in this Chamber, it is not tax, it is a charge, and given how much heavy weather your party makes about their expertise in business and an understanding of the financial world, I'm surprised that this keeps coming back. In terms of the garden waste charge, as you know it's in a relative infancy in terms of application, we're only into the second year of application on this, there is nothing convenient as you state, which I actually think is quite a strong statement for you to make because it implies that there is motivational intention behind us not recording the information, that is quite clearly not the case. It is instead to do with how people interact with the council around this, they can interact with us in a number of different ways, it could be somebody wandering into one of the local offices and making a generalised inquiry, it could be somebody phoning us, it could be somebody with an online

request, there are for a number of ways in which people come into us on that. We quite clearly have stated from the very beginning of this implementation of this policy that as in common with most other local authorities who are implementing a similar structure to their charging, that it would be done in a registration of windows, everybody is told that, so we will see that come back again when the next window opens on the 20 January. In addition to which I would suggest to you that I appreciate that you will not perhaps be as close to this as I am, but I have worked with officers closely on the complexity of the systems and we have some considerable way to go with CGI to provide a more simplified position in terms of the backroom operations. That is what lies behind all of this and I do not recognise your characterisation of this as being a convenient non-recording of requests.

QUESTION NO 8

**By Councillor Bruce for
answer by the Convener of the
Transport and Environment
Committee at a meeting of the
Council on 21 November 2019**

With the future plan to pedestrianise Waverley Bridge as part of the city centre transformation plan:

Question (1) Where do you expect the Airport buses be located?

Answer (1) As set out in the City Centre Transformation report approved at Council on 19 September 2019, an integrated operations and management plan for the city centre will be developed. This will include plans for airport and tour bus management.

The closure of Waverley Bridge to general traffic will be brought forward as part of the emerging Waverley Masterplan.

Development of plans for this are not yet underway.

Question (2) Where do you expect the Tour Buses to be located?

Answer (2) As set out in answer 1 above, development of plans for the location of tour buses is not yet underway

Question (3) If there is a serious accident/incident on the Mound between the junction of Market Street and Princes Street and that stretch of road is closed to all traffic where will that traffic including buses and Emergency Service Vehicles be diverted to?

Answer (3) As set out in answer 1, plans for the closure of Waverley Bridge to general traffic have not yet been developed. However, the Council is committed to working with the emergency services in developing these plans.

Supplementary Question Thank you, Deputy Convener, and again thank you to the Convener for her answers. What input will you have into this Waverley master plan and where do you think the buses and taxis should go once Waverley Bridge has been pedestrianised?

**Supplementary
Answer**

Thank you for your supplementary question Councillor Bruce. As was discussed at some length during the debate in this Chamber and in Committee on the city centre transformation which is one of the underlying projects that will produce any change around Waverley Bridge, it was quite clearly stated that we are not at that stage of providing detailed plans around specific elements of that, it is something that requires careful coordination and careful thought. We understand where we want to try and get to, but not in terms of some of the detail on some of the key projects. It would be remiss of me to pretend that we have leapfrogged to solutions and it would not be a responsible approach. In terms of my own particular involvement in it, I will of course be working very closely with officers and I am keeping a close interest in what's going on in terms of the Waverley master plan which is not solely under the Council control because it's very much a good example of partnership working. There will be plenty of opportunities, both the Transport Environment Committee and presumably here in this Chamber as well, to continue to report back on the development of various aspects of both the City Centre transformation project and the Waverley master plan, nothing will be kept from the Chamber, it will come forward and there will be plenty of opportunity for scrutiny and discussion at the time.

QUESTION NO 9

**By Councillor Lang for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 21 November 2019**

Question (1) How many outstanding requests for additional parking restrictions are currently sitting with each locality transport team?

Answer (1)

North East Locality	13 outstanding requests
South West Locality	None
North West Locality	78 outstanding requests
South East Locality	26 outstanding requests

Question (2) What is the current full time equivalent headcount for the central team responsible for traffic regulation orders?

Answer (2) The full time equivalent headcount in the Traffic Orders team is four, although since early October there has been one vacant position which will be filled as part of the on-going Transport Review.

In order to support the roll-out of further Controlled Parking Zones additional capacity has been engaged through the Council's parking contractor, NSL

Question (3) What is the current number of locality reports waiting to be processed by the traffic regulation order team for public consultation?

Answer (3) There are currently 27 proposals from the locality teams which have yet to be drafted and advertised for public consultation. This is broken down below:

North East Locality	4
South West Locality	8
North West Locality	11
South East Locality	4

Question (4) What is the average turnaround time for the traffic regulation order team to process reports from locality transport officers?

Answer (4) The average turnaround time for the Traffic Orders team (from receipt of a traffic regulation order (TRO) proposal from the locality team to it being advertised) is currently 193 days.

The Network Management and Enforcement Improvement Plan which is being developed for Transport and Environment Committee by June 2020 will include actions to address the turnaround time for progressing TROs.

Supplementary Question

Thank you very much and I thank the Convener for the answers that were provided. I think one of the things I probably found most surprising when I became a Councillor, was just how long it takes for TROs, even for small uncontroversial changes, to actually progress through the system, so I very much welcome the information that she's provided around the Improvement Plan which is due to come forward, although at seven months it's almost as long as it takes for TROs be turned around within the team. Can I ask the Convener, there was obviously quite a big disparity actually in terms of the number of outstanding TROs by locality and I was just interested to know whether she had been provided with any information that perhaps explained why there was such significant differences across the four localities?

**Supplementary
Answer**

Thank you Councillor Lang. It is an interesting question and I do have a slightly broader understanding of why this has occurred. The four different localities treat these and process these requests in slightly different ways, a lot of it's to do with how they bundle them together and to allow for progress, so for example in the north-west where we obviously see a change here, there are some outstanding ones for disabled parking bays which have actually already been installed, so it doesn't necessarily imply that there is massive delay to delivery although it can do. Now one of the things I would like to highlight is the fact that I have already been talking to officers about trying to improve our progress through TROs, part of that has been about lobbying the Scottish Government for changes in the Transport Bill, in which we were successful in achieving some changes, not perhaps the full demand that we would have made to reduce barriers to quick progress, but that is a substantial benefit. In terms also to of the new structure within the roads in and transport infrastructure team, we expect that that will lead to greater clarity and consistency in the approach particularly as we move towards the Roads Improvement Plan which is due in March of next year. So, I should note however, that whilst the situation in terms of the response to your particular question now indicates that there is too long a period attached to it, in actual fact this represents an improving situation and that's come about by some changes in approach by the team and we can expect that to continue.

QUESTION NO 10

By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 21 November 2019

Question

How many households paid the garden waste collection charge for 2019/20 but did not receive their permit sticker by the commencement of the new collection year?

Answer

The number of requests for replacement permits received between 30 September and 12 November 2019 totals approximately 1,100. This equates to 1.6% of the households registered for the 2019/20 garden waste service. There may be different reasons why such requests are made to the Council. It is not, therefore, possible to identify how many of these did not receive their original permit by post.

Supplementary Question

Again, I thank the Convener for the answer that she provided. I know I am not alone as a Councillor who has been contacted by constituents who paid for their permits in good time and who have, despite repeated complaints to officers, still even as of today Deputy Provost, not received their new permit. They are literally, they have paid for a service and they have already missed several collections. So can I ask the Convener if she will take this opportunity to apologise to those in my ward and to others who have been affected and does she have any explanation as to why this has happened in the second year of this new scheme?

Supplementary Answer

Thank you Councillor Lang for your supplementary question. Clearly it is of distress to individual households who have not been able to get the service that they want and I recognise that very clearly, however, there are sometimes reasons that are beyond our control as to why we then get requests in for repeat issue of permits where people have perhaps lost them, thrown them out by accident etc. We have no way of defining what has caused that request for a replacement permit. I should say that as far as I am aware

there has not been any major structural reason as to why anything that has gone out from our offices has caused an issue. I'd be very interested in knowing exactly how many households that you know of that have been directly impacted, I'd like to know who they are so that our service can actually deal with that and make sure that they are taken care of effectively and that they have that replacement permit. So there is no division there, but I would refer back to my earlier answer about the difficulty, of the complexity of the situation we've got in the backroom office courtesy of CGI. It is a situation that is being worked on very clearly and we expect that to move forward. So please provide me with the information and we will move forward on it, thank you.

QUESTION NO 11

**By Councillor Hutchison for answer
by the Convener of the Finance and
Resources Committee at a meeting
of the Council on 21 November 2019**

- Question** (1) On what date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?
- Question** (2) How were you informed (meeting, briefing, email, telephone, in person etc)?
- Question** (3) Who informed you?

Answer While layout plans were shared with the Council's Leaders and Conveners and Vice-Conveners of Transport and Environment Committee and Culture and Communities Committee in an emailed briefing by the Director of Place, on 4 September 2019, this did not give an indication of elevations and therefore the extent of required structures was only apparent post construction.

The delay in the redevelopment works associated with the National Galleries of Scotland, which failed to meet their planned completion deadline in April resulted in a briefing with City Centre Councillors and Culture and Communities spokespersons in advance of Committee, on 10 June 2019. For members who were unable to attend this briefing, the Executive Director of Place spoke to them by telephone or face to face in advance of the [June 18th](#) Committee meeting. The briefing for members [on 10 June](#) also covered the need the need to protect the National Galleries landscaping work. A detailed plan of the proposed structure was not available at that time however the Culture and Communities report of 10th September expanded on the requirements to cover the operator's additional costs which were the purpose for the contract extension but only agreed with the condition of a full consultation on the nature and the scale of the event.

**Supplementary
Question**

Thank you Deputy Convener and thank you to the Convener for his answer, although I notice he's not at his desk so I'm not sure who is going to be answering my supplementary. Thank you, so given that the Finance Committee oversaw the original contract and scrutinised the procurement exercise how has the Place Directorate managed the conflict of interest as a Planning Authority and the contractual counterparty with Underbelly?

**Supplementary
Answer by
Councillor
McVey**

Can I thank the Councillor for his question, I'll obviously raise it with the Convener in terms of our role as both regulator and deliverer. There are obviously complexities in that relationship, especially when issues like planning become involved. I'm more than happy to raise it with the Finance Convener and I should say he's sparing us all a severe virus Deputy Lord Provost with his absence, so I'm sure we can be, on this rare occasion, grateful for his absence. I did suggest he sat near the Conservatives and came in any way, but he's is at home getting better.

QUESTION NO 12

**By Councillor Hutchison for answer
by the Vice-Convenor of the Finance
and Resources Committee at a
meeting of the Council on 21
November 2019**

- Question** (1) What date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?
- Question** (2) How were you informed (meeting, briefing, email, telephone, in person etc)?
- Question** (3) Who informed you?

Answer While layout plans were shared with the Council's Leaders and Conveners and Vice-Conveners of Transport and Environment Committee and Culture and Communities Committee in an emailed briefing by the Director of Place, on 4 September 2019, this did not give an indication of elevations and therefore the extent of required structures was only apparent post construction.

The delay in the redevelopment works associated with the National Galleries of Scotland, which failed to meet their planned completion deadline in April resulted in a briefing with City Centre Councillors and Culture and Communities spokespersons in advance of Committee, on 10 June 2019. For members who were unable to attend this briefing, the Executive Director of Place spoke to them by telephone or face to face in advance of the [June 18th](#) Committee meeting. The briefing for members [on 10 June](#) also covered the need the need to protect the National Galleries landscaping work. A detailed plan of the proposed structure was not available at that time however the Culture and Communities report of 10th September expanded on the requirements to cover the operator's additional costs which were the purpose for the contract extension but only agreed with the condition of a full consultation on the nature and the scale of the event.

QUESTION NO 13

By Councillor Mowat for answer by the Convener of the Planning Committee at a meeting of the Council on 21 November 2019

Question (1) On what date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?

Question (2) How were you informed (meeting, briefing, email, telephone, in person etc)?

Question (3) Who informed you?

Answer While layout plans were shared with the Council's Leaders and Conveners and Vice-Conveners of Transport and Environment Committee and Culture and Communities Committee in an emailed briefing by the Director of Place, on 4 September 2019, this did not give an indication of elevations and therefore the extent of required structures was only apparent post construction.

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**Supplementary
Question**

Thank you, I thank the Convener for his answer. I would like to ask that although officers advised Underbelly on 13th of August that planning permission was required could you confirm that you had no indication of the size and structure of the map and mass of the structure before construction started on the 18th of October this year?

**Supplementary
Answer**

Yes, I had no indication of the size of the structure I add that it is the responsibility of the applicant to submit black plans and applications and so on that was informed by the Planning Service staff through the applicant they needed to do that.

QUESTION NO 14

By Councillor Mowat for answer by the Vice-Convenor of the Planning Committee at a meeting of the Council on 21 November 2019

- Question** **(1)** On what date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?
- Question** **(2)** How were you informed (meeting, briefing, email, telephone, in person etc)?
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QUESTION NO 15

**By Councillor Cook for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 21 November 2019**

- Question** **(1)** On what date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?
- Question** **(2)** How were you informed (meeting, briefing, email, telephone, in person etc)?
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Answer While layout plans were shared with the Council's Leaders and Conveners and Vice-Conveners of Transport and Environment Committee and Culture and Communities Committee in an emailed briefing by the Director of Place, on 4 September 2019, this did not give an indication of elevations and therefore the extent of required structures was only apparent post construction.

The delay in the redevelopment works associated with the National Galleries of Scotland, which failed to meet their planned completion deadline in April resulted in a briefing with City Centre Councillors and Culture and Communities spokespersons in advance of Committee, on 10 June 2019. For members who were unable to attend this briefing, the Executive Director of Place spoke to them by telephone or face to face in advance of the [June 18th](#) Committee meeting. The briefing for members [on 10 June](#) also covered the need the need to protect the National Galleries landscaping work. A detailed plan of the proposed structure was not available at that time however the Culture and Communities report of 10th September expanded on the requirements to cover the operator's additional costs which were the purpose for the contract extension but only agreed with the condition of a full consultation on the nature and the scale of the event.

**Supplementary
Question**

Thank you, Deputy Lord Provost. Does the Convener have full confidence in the Executive Director of Place and if so, why?

**Supplementary
Answer**

Thank you Councillor Cook. This Administration is delivering substantial progress across the Place Directorate, near record lows in waste complaints, improvement to our city's road conditions, 20,000 affordable homes, improvements to the Planning Service and thousands of new trees across the city. I think your party voted against the vast majority of the progress that is being made across the city and being delivered by the Place Directorate, so I'm a little concerned as to why you brought forward such a question. I'm happy to arrange a briefing with the Council's Monitoring Officer for the conservative party or indeed any other party to help them better understand their responsibilities in relation to the code of conduct when asking questions.

**Statement by
the Depute
Convener**

Can I please, before we move on to the next question, remind councillors that you must not criticise officers in the Chamber.

QUESTION NO 16

By Councillor Cook for answer by the Vice-Convenor of the Transport and Environment Committee at a meeting of the Council on 21 November 2019

- Question** **(1)** On what date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?
- Question** **(2)** How were you informed (meeting, briefing, email, telephone, in person etc)?
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**Supplementary
Question**

Thank you Depute Provost. Does the Depute Convener have full confidence in the Executive Director of Place given the coverage and information which has come to light in regard to the situation surrounding the Christmas Market and East Princes Street Gardens, if they do, why?

**Supplementary
Answer**

Thank you for your supplementary, I will refer to Councillor McInnes' response and echo that.

QUESTION NO 17

By Councillor Doggart for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 21 November 2019

- Question** (1) On what date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?
- Question** (2) How were you informed (meeting, briefing, email, telephone, in person etc)?
- Question** (3) Who informed you?

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**Supplementary
Question**

Thank you Deputy Convener and thank you to the Convener for his answer. We now know given the report that is available to us to Policy and Sustainability next week that there is some information missing, so could the Convener confirm when he was consulted by the Executive Director of Place about the change in decision to permit extending the Christmas Market to the south side of Princes Street gardens and why did they not insist on taking that change of mind to Committee?

**Supplementary
Answer**

Okay I've not got the exact date in front of me but it was discussed and then it was brought to the Culture and Communities Committee and so, when was it discussed to make the change to the south then I will investigate that and make sure that information is available. I want to say however, that I thought you were going to ask me the same question as the previous and my answer to that is interesting, so I'll give it anyway and that's the referred to previous answers of course, but also I would also say that for me in answer to why I think there is an issue, there is an issue with application of devolved responsibility and I've said that before, said at Culture and Communities Committee and I'll say it again so, that's a wider issue than being levelled at one particular officer. So as the amendment to the motion that came to Culture and Communities on this subject stated quite clearly, we are where we are with us, it's right that we look at the process that's involved and that's what you're asking me about, so we have to look in detail about how that decision was made and that needs to come out and will come out next week when this goes to Policy and Sustainability but we must not let that get in the way of the fact that we all agree that we have a successful Christmas Winter Festival that has been attended by hundreds of thousands of people indeed already and will be in the coming weeks, but let's not throw the baby out with the bathwater, I think we all accept that we have to look at these issues, will have to look at how these decisions were made as we go forward, but we must also ask the citizens of Edinburgh if what we are doing is what they want and that's the purpose of the consultation that we have asked for and that we will get in the near future, so we make absolutely sure not just what we're doing but where we're doing it is exactly what Edinburgh citizens want.

QUESTION NO 18

By Councillor Doggart for answer by the Vice-Convenor of the Culture and Communities Committee at a meeting of the Council on 21 November 2019

Question (1) On what date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?

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**Supplementary
Question**

Thank you, Deputy Convener I'll try and surprise again, thank you to the Vice Convener for her answer. Could she confirm when she saw the full report showing the change of plans for this year's Christmas market and what objections did she make when she saw them?

**Supplementary
Answer**

Thank you for the supplementary. I am going to refer to the previous answers that have been given by my colleagues Councillor Wilson and Councillor McInnes, but I wanted to make a personal note here because this is a subject that really fascinates me I actually did my MSc research on the 300 year ban on Christmas which started in this city, so it's something that I know is a very emotive subject and it's a really great interest to me. What I think I am keen to say, we can see how popular it is with the residents, I was out on the weekend myself seeing mums with prams, shoppers laden down with bags of shopping from our stores on Princess Street, disabled folks all enjoying it, the key thing I think that we want to look at is encouraging everyone to take part in the full in-depth public consultation that we agreed in our Committee in June and really find out what the men and women and children of this city want to see in their Christmas celebrations.

QUESTION NO 19

By Councillor Whyte for answer by the Leader of the Council at a meeting of the Council on 21 November 2019

- Question** **(1)** On what date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?
- Question** **(2)** How were you informed (meeting, briefing, email, telephone, in person etc)?
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Answer While layout plans were shared with the Council's Leaders and Conveners and Vice-Conveners of Transport and Environment Committee and Culture and Communities Committee in an emailed briefing by the Director of Place, on 4 September 2019, this did not give an indication of elevations and therefore the extent of required structures was only apparent post construction.

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**Supplementary
Question**

Thank you Depute Convener. Other colleagues have asked various Conveners questions on this but I think that the Leader should perhaps try to get us an answer to what is at the heart of this. Given the previous controversy over trees in East Princes Street Gardens, screens in West Princes Street Gardens, and the ongoing debate on over tourism, why didn't he or any of the Conveners in his administration insist that what was clearly going to be a controversial change in the Christmas Market arrangements, should be surfaced at Council or a Committee through a written report by officers, wouldn't it have been better to allow the public to be aware of the plans in advance and allow councillors to scrutinise plans before they were signed off?

**Supplementary
Answer**

In relation to Councillor Whyte's question, the trees in Princes Street Gardens that he talks about I think voted unanimously through at Planning Committee, his party's representatives just like everyone else voted for the plans, it was not to do with the removal of trees it was to do with improvement of access to our gardens, is has to do with the transformative project in the National Gallery so it is worth just reminding the Conservatives of fact when they bring questions to the Chamber because otherwise they rebrand some Twitter accounts and invent their own way of fact-checking which does nobody any good. In terms of the delegated functions, I think the answer talks about the emergency motion that went in June which his party, the Conservatives, have representation on and I've gone back and watched the webcast and I have to say there was no questions coming forward in terms of what that additional investment to protect the works was from his party. There was then a report which went to Culture and Communities in I think September, again his party had very little to say about it and I understand the other Members who were briefed outwith those public reports and motions that were brought to Committee, had very little to say when they were briefed by the Executive Director as well, so is rightly reinventing reality at which the Conservatives are very very good, give them their due, great at that, reinventing reality to suggest that this information did not come to Committee in June in the form of an emergency motion and in September in terms of a report, it's his party's failure and his representatives

failure, perhaps it wants to do a reshuffle of Committee membership, that the right questions weren't asked at the right time he has to take responsibility just like the entire chamber.

QUESTION NO 20

By Councillor Webber for answer by the Depute Leader of the Council at a meeting of the Council on 21 November 2019

Question (1) On what date were you first made aware of the extent of structures required to support the Edinburgh's 2019 Christmas Market in East Princes Street Gardens?

Question (2) How were you informed (meeting, briefing, email, telephone, in person etc)?

Question (3) Who informed you?

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**Supplementary
Question**

Thank you Deputy Convener. I'm delighted to see that the motion that we had at last Council about respectful debate doesn't seem to have lasted very long. So thank you for your answer Deputy Leader, but given the significant public interest across the last six to nine months on a number of activities that have happened in Princes Street Gardens and therefore the sort of scrutiny that the public has in this and in how we are behaving in acting at the moment, what does seem apparent with the papers coming to Policy and Sustainability next week, it does seem that there are clearly some issues with the delegated scheme of officer authority, do you feel now that with the information that was shared with you looking back, information that was shared with you on the 4th of September, was that sufficient to make an informed decision on the Christmas markets and can you tell us what level of confidence that you have an Executive Director of Place, thank you.

**Supplementary
Answer**

I think I'll make reference to the comments made by Councillors McVey, Wilson and McInnes about how the consultation was processed. I am quite confident that everything was done as it should have been, the report is due to Committee, identifies a minor weakness in the process and a number of members were consulted and I think the question about do I have faith in Directors is maybe inappropriate but I'll answer that by saying, delivering a tram system for the City, fixing Waverley Bridge, 20,000 new homes, a waterfront development, climate challenge, a Director that's absolutely leading in this city, the city's enjoying Christmas. The Tories vote against anything that's positive in the city, the Tories vote against progressive in the city and now the Tories vote against Christmas.

QUESTION NO 21

By Councillor Whyte for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 21 November 2019

Question

Can the Convener confirm what arrangements are being put in place to communicate

- a) The road closures across the North of the City in early 2020 which are related to different projects?
- b) How the whole picture will be communicated to Edinburgh residents to enable them to plan their journeys efficiently?

Answer

- a) The city-wide traffic management group will continue to identify all planned road closures and will ensure that any conflicts are managed.
- b) A variety of communication methods will be used including publishing information on the Scottish Road Works Commissioner and Council websites. Local letter drops will be used where appropriate, alongside on street advertising. Edintravel and the Council social media feeds will also be used to communicate with residents.

Supplementary Question

Deputy Convener, the answer from the Convener is helpful in so far as it goes and perhaps she could assist with an issue that has been raised with me by residents in my ward, but I know will affect many others. We already have now this week the start of tram works, there is a whole host of diversions around that Scottish Gas Networks and the particular thing I'm thinking of, are going into Stockbridge in January, there will be major road works all across the north of the city, and these are known about in advance. Should we not be doing a little more than the usual to try to encourage people to use different routes and more importantly can we not do a bit more than some of the on-street advertising that is usually fairly legible to drivers to ensure that people reduce their car use in these areas or

take different routes, and I say this on behalf of constituents who are particularly concerned about how their bus services will get through these areas and the various junctions around them while all of these works are ongoing?

**Supplementary
Answer**

Thank you very much for your supplementary, thank you Deputy Convener. You've got a lot packed into that question, but let me start with one particular key point which is that roadworks represent actual progress, often it's about developing a city, it's about reassuring citizens that their water, their electricity, their gas networks and so on are fit for purpose, it is a requirement of a city of this size to have that kind of organic development, it's a feature of cities, it is an unfortunate feature when it then produces difficulties for citizens and I fully recognise that fact, but the fact of the matter is that when it comes to road works and their impact, if those of us who are political geeks will not mind me referencing Donald Rumsfeld, there's the knowns and the unknowns. Now there are pieces of work that we can plan for and we absolutely can plan for, and that's exactly what we do, we have a very effective traffic management team that works very hard on our behalf, they coordinate with blue light services accordingly of Lothian buses and other bus operators to try to ensure that disruption is minimised, but we also have the unknown, we have sometimes the emergency works that are brought in by some of the utilities. We do not have the right to resist those emergency works and indeed it would not be responsible for us to do so because it would bring us back to ill functioning water, electricity, gas networks, whatever it is referring to, so we have a duty to manage that process as well as we possibly can, but it does produce some difficulties there's no question about it and our transport teams work very hard to try and minimise that as much as possible. When it comes to the specific reassurance that your ward residents and others are looking for, reassurance sits in the fact that we understand how the traffic works in the city, we do our very best to address those kinds of issues, we do communicate through a number of different methods, so for example around the tram extension there has been communication with individual residents and businesses around, in terms of

deliveries being impacted etc. There's also been very clear work by Lothian Bus to inform their bus passengers about the impact on their services, so there's a number of efforts that we make in order to ensure that everybody who is trying to move around the city or to move goods around the city are as informed as possible.

Sorry I've forgotten part of your question, my apologies if I haven't answered it, but essentially my answer to you boils down to, we plan as far as we can, we work as much as possible with all those organisations that are impacted by it and help to ensure that they adjust around it. The other issue however that we have less control of is how individuals respond to roadworks and the that changes are required. I think it's fair to say that almost every time we put in place roadworks, there will be those who choose to ignore diversions for example, and that that then has all sorts of knock-on impacts. I would certainly ask residents and visitors to the city to try to be more cognisant of the instructions that are out there on the street in terms of signage and to help us as a city minimise disruption by obeying signals that are out there to allow everybody to move more smoothly and not have one individual car or one individual delivery vehicle causing difficulties. I hope that that answers your question. If you have any further questions I am more than happy to talk them through with you at a later date.

QUESTION NO 22

By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 21 November 2019

Question (1) Please provide information on the number of fines to unauthorised vehicles for the use of bus lanes during their operating hours, for 2019, up to 31/10/2019. Please provide this per location.

Answer (1) Please find below a summary of the charge notices issued for use of bus lanes at each location in the city:

Bus Lane Location	Charge Notices issued
Calder Road (I)	1,440
Calder Road (O)	4,619
London Road	2,588
Prestonfield Avenue	1,624
The Jewel	1,916
Little France Drive	6,987
Kirklands Park Street	780
Shore	2,279
Liberton Road (S) *	5,299
Commercial Street *	5,449
South Gyle Broadway (NW) *	1,453
Slateford Road **	272
Milton Road **	544
Total	35,250

* camera became operational in June 2019

** camera became operational in October 2019

Question (2) If available, please provide information on how many fines are given to 'repeat offenders' who have been fined for driving in the bus lane at least twice

Answer (2) Of the charge notices recorded in the table above, 16,322 were issued to vehicles which have received two or more Bus Lane Charge Notices in 2019.

**Supplementary
Question**

Thank you very much Deputy Lord Provost and to the Convener for your answer. I just wanted to ask, and I appreciate you may not be able to answer this right now, but just on the back of the really helpful information about levels of fines, is to get an idea of the rate of successful re-coupe of those fines, basically how many people are actually paying and how much are we having to chase up but also to get an idea of how much it costs for us to install and maintain a bus-lane camera?

**Supplementary
Answer**

Thank you Councillor Young, those are two quite precise questions so I will have to come back to you on with more information, but needless to say I think that the fines work, it helps to change behaviour, it helps again to control the city and the flow around it a lot better. Clearly one or two of the more recent ones, for example the installation of new ones in four new locations, one of them being Liberton Road for example, is producing a high rate of fines at the moment as people adjust and learn and I would expect those to come down, we've see that with some of the older ones, but I'll come back to you.

QUESTION NO 23

By Councillor Young for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 21 November 2019

Question (1) Please provide the total number of children who have deferred entry into Primary 1 from August 2019 until August 2020. Please provide split of those with a DOB before and after 31 December 2014.

Answer (1) a) 431 January & February birthdays, Automatic Deferrals
b) 100 applications for Aug-Dec birthdays, Discretionary Deferrals

Question (2) For the totals provided at (1), please confirm how many are receiving funded nursery provision.

Answer (2) a) 431
b) 55

Question (3) Please provide the current total number of requests for deferred entry in August 2020 until August 2021. Again please provide split of those with a DOB before and after 31 December 2015.

Answer (3) The closing date for applications for deferred entry for August 2020 is 31 March 2020.

Question (4) For the totals provided at (3), please confirm how many have been advised that they would be eligible for funded nursery provision.

Answer (4) https://www.edinburgh.gov.uk/info/20071/nurseries_and_childcare/1890/defer_entry_to_p1

The above link on the council website provides information for parents on the deferral process. You may also find the following helpful.

To support the decision making process for granting

Discretionary Deferrals, a formal process is in place to enable applications to be considered by professionals from the Early Years and Primary sector as well as Psychological Services. This group uses the Panel discretionary assessment proforma to consider and review each individual application, considering the views of the parent and the child's early years setting. As part of this review, the panel considers the information provided regarding the child's social and emotional development and any other factors which may impact on their progress within a Primary 1 setting e.g. significant developmental delay or speech and language delay. Medical health issues which may impact on a child's progress are also considered e.g. a condition which has led to frequent hospital stays. The panel also reviews the action plan provided by the early years setting, and considers what the nursery feels are the main areas of concern regarding the child's development and learning, what they are currently doing to support the child and what they would plan to do if the child has another year in nursery. Where a nursery supports a request for an additional year at nursery, the panel expects the nursery has followed council procedures in relation to Getting it Right for Every Child and will include GIRFEC paperwork to support the application e.g. records of Child Planning meetings and reports from other professionals supporting the child e.g. Clinical Paediatrician reports, Speech and Language Therapy, or Occupational Health.

The assessment panel will consider if the information contained within the application demonstrates evidence of an additional support need(s) that will be better supported in a nursery environment or a Primary one setting. If the panel concludes that the evidence provided demonstrates the child's needs can be met in a Primary one setting, the parent is notified by letter of the decision not to grant an additional funded year at nursery. Parents can appeal this decision, and a separate panel is held to consider any appeals. This panel reviews the original information along with any additional supporting evidence that may not have been available to the original assessment panel.

**Supplementary
Question**

Thank you very much again and thank you to the Convener for the answer. Obviously there was, just for the context very briefly, the debate in the Scottish Parliament at the start of October you know commented on this EU funding for all four year olds who were deferred, so in anticipation of the promised legislation that came out of that debate, are there any plans in Edinburgh to implement this funding for those that are intending to defer at the 2020 intake?

**Supplementary
Answer**

Thank you for your supplementary question and you're right to point out that the parliament debated on this and I think they'll change the legislation but were waiting for a directive to come through, so if we can apply we will apply that in the most liberal way we can, but until the directive comes through we can't comment on it but I'll keep everybody in the Chamber informed and when the directives come through I will send it out to everybody, we will then have a report on how we're going to implement it.

QUESTION NO 24

**By Councillor Neil Ross for answer
by the Convener of the Finance and
Resources Committee at a meeting
of the Council on 21 November 2019**

The Council has an agreement with Enterprise Holdings to run the Edinburgh Car Club. I understand that the agreement provides for a percentage of the revenues to be shared with the Council.

Question

Please can you identify how much the Council has earned from the Car Club in each of the past five years?

Answer

The contractual arrangement with Enterprise introducing gainshare entitlement became effective from September 2017. Since this time, the Council has earned confirmed entitlement as follows:

2017/18 - £0.010m; and

2018/19 - £0.061m.

Entitlement in respect of 2019/20 is the subject of on-going consideration.

**Supplementary
Question**

Thank you Deputy Lord Provost and I thank the Convener for his answer. As a supplementary question I understand that a sum in excess of £300,000 is waiting to be paid to the Council by Enterprise, but is being withheld because the agreement reached in 2017 has not yet been signed by the Council. Given the Council's difficult financial position, can whoever is deputising today for the Convener, explain the reason for the delay in completing the contract and receiving the moneys due?

**Supplementary
Answer by
Councillor
McVey**

Can I thank Councillor Ross for the supplementary. I'm more than happy to follow up with the Convener of Finance and Resources to explain exactly why the contract hasn't been triggered yet and work out if there's a legitimate reason for that delay and if not sign it as a matter of urgency.

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Agenda Item 5.1

Item no 5.1

QUESTION NO 1

By Councillor Miller for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 6 February 2020

Question (1) Could the Convener please identify which demographics, communities, or groups of residents are most likely to be negatively affected by ungritted footways and cycle ways, and advise how the city's gritting strategy addresses these inequalities?

Answer (1)

Question (2) Could the Convener provide information to quantify the proportion of footways and cycle ways which are gritted, within areas currently classified as 1st and 2nd decile in the Scottish Index of Multiple Deprivation?

Answer (2)

Question (3) Could the Convener provide a list of any footways and cycle ways on the quiet routes network which are not gritted?

Answer (3)

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Agenda Item 5.2

Item no 5.2

QUESTION NO 2

By Councillor Miller for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 6 February 2020

Question

Could the Convener please provide a map of the area of works around Picardy Place and Leith Street, with outlines of the previous layout and new layout, and an overlay which highlights in distinct shading or colouring which areas require redetermination for use as:

- a) footway
- b) shared space
- c) cycle path
- d) vehicular traffic lane?

Answer

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Agenda Item 5.3

Item no 5.3

QUESTION NO 3

By Councillor Barrie for answer by the Leader of the Council at a meeting of the Council on 6 February 2020

Original Edinburgh - Old Town Business Improvement District Ballot.

Question (1) How many votes did the Council have in the ballot process?

Answer (1)

Question (2) Who decided how the Council voted and what process took place to identify who would decide?

Answer (2)

Question (3) How did the Council vote?

Answer (3)

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Agenda Item 5.4

Item no 5.4

QUESTION NO 4

By Councillor Corbett for answer by the Leader of the Council at a meeting of the Council on 6 February 2020

Question

In January Audit Scotland issued a report on City Region / Growth Deals in Scotland which highlighted weaknesses in measuring success in such deals. Given the £1.33 billion package agreed for the Edinburgh and South East Scotland Deal, is the leader confident that the investment programme and the aims of the Deal represent the best fit for the long-term social, economic and environmental needs of the city region?

Answer

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Agenda Item 5.5

Item no 5.5

QUESTION NO 5

**By Councillor Hutchison for answer
by the Convener of the Education,
Children and Families Committee at a
meeting of the Council on 6 February
2020**

The Royal High School Parent Council have raised urgent and serious concerns about the increasing pupil numbers at the Royal High School. This is having an increasingly negative effect on the pupils' health, safety, and education.

In numerical terms;

- the current notional capacity of the school is 1200
- the current School roll is 1268
- the roll for next year will be 1340
- based on current known populations in the feeder primary schools the school roll will rise to around 1600 in 2027.

Can the Convener please confirm:

Question (1) If he was aware of the issue of rising rolls at the Royal High School prior to receiving this question?

Answer (1)

Question (2) What actions have been taken to date to address the issue?

Answer (2)

Question (3) What actions are now proposed to address these concerns as the problem is predicted to become more acute?

Answer (3)

Question (4) What actions have been taken to ensure the safety and well-being of students at the school given that it is already operating over its notional capacity?

Answer (4)

Question (5) What actions have been taken to ensure the high standard of education delivered at the Royal High School is maintained given the fact the school is operating over its notional capacity?

Answer (5)

Question (6) What strategic plans the administration has to address the issue of rising school rolls in the area?

Answer (6)

Agenda Item 5.6

Item no 5.6

QUESTION NO 6

**By Councillor Neil Ross for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 6 February 2020**

Answers to questions 1 to 4 to be analysed per domestic bin type please

Question (1) How many domestic waste and recycling bins were replaced in the past twelve months?

Answer (1)

Question (2) What is the cost of each domestic waste and recycling bin?

Answer (2)

Question (3) What is the net cost to the Council in the past twelve months of replacing domestic bins?

Answer (3)

Question (4) What percentage of waste bin replacements were required because the bin lid had been lost or damaged?

Answer (4)

Question (5) Roughly what proportions of damaged bins are a) repaired and re-issued to residents, b) returned to the supplier or c) recycled?

Answer (5)

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Agenda Item 5.7

Item no 5.7

QUESTION NO 7

**By Councillor Neil Ross for answer
by the Convener of the Education,
Children and Families Committee at a
meeting of the Council on 6 February
2020**

Changes were recently made to the playground and to access arrangements at South Morningside Primary School's Deanbank Annex in Canaan Lane on account of the demolition and construction works taking place immediately adjacent to the school. These changes were communicated to parents the day before the school went back after the Christmas holiday and caused wide-spread concerns, now being addressed, amongst the school and parent community.

- Question** (1) Is the Convener aware that major disruption, particularly when poorly communicated, can cause considerable anxiety to pupils who have additional support needs (ASN) and, in this case, has resulted in one pupil being withdrawn from school?
- Answer** (1)
- Question** (2) What process does the Council normally follow to reduce the impact that major changes at schools can have on their ASN pupils?
- Answer** (2)
- Question** (3) Does this process place a high priority on effective and timely communications with the school and its Parent Council?
- Answer** (3)

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Agenda Item 5.8

Item no 5.8

QUESTION NO 8

**By Councillor Johnston for answer
by the Leader of the Council at a
meeting of the Council on 6 February
2020**

Question

Will the Council Leader abide by Coalition Commitment 49
'Limit Council Tax increases to 3% a year to 2021?'

Answer

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Agenda Item 5.9

Item no 5.9

QUESTION NO 9

By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 6 February 2020

Question (1) How many road and pavement defects have been reported to the Council in each month between January 2018 and January 2020.

Answer (1)

Question (2) How many Road and pavements defects were reported to the Council in each ward in (a) 2018 and (b) 2019.

Answer (2)

Question (3) When a resident uses the new online reporting system and registers for an update on a particular road or pavement defect already reported on the system, does this still count as a complaint?

Answer (3)

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Item no 5.10

QUESTION NO 10

By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 6 February 2020

Question

On 31 May 2018 and in response to my question 5.9, the Convener said

“The process of implementing a Traffic Regulation Order (TRO) to allow enforcement of double yellow lines at Ingliston Park and Ride has begun. The plan is to advertise proposals for consultation in August 2018 in line with statutory requirements of the TRO process. Any objections would be subject to a further report.”

Can the Convener provide an update as to when the parking restrictions will be made legally enforceable?

Answer

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Item no 5.11

QUESTION NO 11

By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 6 February 2020

Question

What protocol or contingency plans exist to assist vulnerable residents in circumstances where Council initiated works result in the prolonged diversion of public transport?

Answer

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Item no 5.12

QUESTION NO 12

By Councillor Doggart for answer by the Depute Leader of the Council at a meeting of the Council on 6 February 2020

Question

Noting that an Edinburgh Constituency Labour Party voted overwhelmingly to back calls for Labour to break its coalition with the SNP, does the Depute Leader agree with Councillor Arthur that,

"There is a real concern that we [Labour] are being associated with the SNP's inability to stand up for Edinburgh"?

<https://twitter.com/CllrScottArthur/status/1220757402653483013>

Answer

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Item no 5.13

QUESTION NO 13

**By Councillor Rust for answer by the
Leader of the Council at a meeting of
the Council on 6 February 2020**

Question **(1)** To which Council Committee will the outcome of the internal inquiry/investigation in respect of the burning of memorial benches by the Council be reported?

Answer **(1)**

Question **(2)** If not as part of an A Agenda Committee item how will the findings of any report be made available for public scrutiny?

Answer **(2)**

Question **(3)** What is the scope/remit of the investigation/inquiry?

Answer **(3)**

Question **(4)** What is the timescale for reporting?

Answer **(4)**

Question **(5)** What contact has been made with relatives or organisations associated with memorialised benches regarding the investigation/inquiry?

Answer **(5)**

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Item no 5.14

QUESTION NO 14

**By Councillor Jim Campbell for
answer by the Leader of the Council
at a meeting of the Council on 6
February 2020**

Question

Does Scotland's recent five place fall in Social & Economic Wellbeing within the OECD, as ranked by Scottish Trends, carry long term risks to Edinburgh's international civic status?

Answer

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Item no 5.15

QUESTION NO 15

By Councillor Jim Campbell for answer by the Vice- Chair of the Edinburgh Integration Joint Board at a meeting of the Council on 6 February 2020

Question

Please provide a list of all City of Edinburgh facilities that have been rated with a “weak” finding by the Care Inspectorate in 2019 or 2020.

Answer

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Item no 5.16

QUESTION NO 16

By Councillor Brown for answer by the Vice-Chair of the Edinburgh Integration Joint Board at a meeting of the Council on 6 February 2020

Question

On 23 December 2019 the Care Inspectorate served a Section 62 Improvement Notice on the City of Edinburgh Council in respect of Drumbrae Care Home.

This evidently required the Edinburgh Health and Social Care Partnership to put in place new management to take over responsibility for the Care Home on Boxing Day.

The Care Inspectorate made two further unannounced inspection visits on the 26 December & 3 January 2020.

Is the Vice-Chair satisfied the appropriate oversight actions were taken following the earlier “weak” ratings recorded by the Care Inspectorate on 6 December 2017 & 12 July 2018, given the events over Christmas?

Answer

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Agenda Item 5.17

Item no 5.17

QUESTION NO 17

**By Councillor Jim Campbell for
answer by the Leader of the Council
at a meeting of the Council on 6
February 2020**

Question

What recent progress has been made on the 2050 City
Vision in financial and practical terms?

Answer

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Item no 5.18

QUESTION NO 18

By Councillor Jim Campbell for answer by the Convener of the Housing, Homelessness and Fair Work Committee at a meeting of the Council on 6 February 2020

Question (1) Noting the aspiration in the Cityplan 2030 Choices to build all new homes and conversions to a Scottish Building Regulations zero carbon / Platinum standard, and given the well-known funding gap in the Strategic Housing Investment Plan (SHIP), can the Council Leader give the best estimate of the building of the 20,000 affordable houses before 2027, to each of Silver, Gold or Platinum standards, by year?

Answer (1)

Question (2) As Platinum building cost estimates are developed, can the Leader outline when and where the business case implications of such costs will be reported, to best inform Council regarding the Choices it faces?

Answer (2)

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Item no 5.19

QUESTION NO 19

**By Councillor Iain Whyte for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 6 February 2020**

Question (1) Can the Convener please advise when and why has the Council stopped accepting “hard plastic” as a recycling stream?

Answer (1)

Question (2) What implication does this have for plastic recycling for kerb side and communal bin collections?

Answer (2)

Question (3) What steps are being taken to increase the possibilities for plastic recycling for the Edinburgh public?

Answer (3)

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Item no 5.20

QUESTION NO 20

**By Councillor Staniforth for answer
by the Lord Provost at a meeting of
the Council on 6 February 2020**

Question

When representing the city in China, in particular to our partner cities of Xi'an and Shenzhen, to what extent did the Lord Provost raise human rights concerns with the Chinese authorities?

Answer

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Item no 5.21

QUESTION NO 21

By Councillor Young for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 6 February 2020

With the large number of substantial developments being built in the rural area of the Almond ward over the past 10years, please provide the following information relating to section 75 contributions (for any developments over 20 households in size):

Question (1) Listed by development, what section 75 financial contributions were paid by developers in the last 10 years (where a development started more that 10years ago but concluded <10years, then include entire contribution for that development)?

Answer (1)

Question (2) For each of these developments, what was the financial contribution originally intended to fund, and what has it actually been spent on/committed to?

Answer (2)

Question (3) For each of these developments, how much has been spent, how much is committed but not spent, and how much remains unallocated?

Answer (3)

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Item no 5.22

QUESTION NO 22

By Councillor Young for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 6 February 2020

Question **(1)** Which CEC secondary schools currently (2019/20) offer young people the option to study eight NAT 5s in S4 (please list names)?

Answer **(1)**

Question **(2)** Of all other CEC secondary schools, please provide the total number of schools in each case, offering fewer than eight NAT 5s in S4 (e.g. 7 schools offer 5, 4 schools offer 6 etc)?

Answer **(2)**

Question **(3)** Which CEC secondary schools offered young people the option to study fewer NAT 5 subject in S4 in 2019/20 than in any of the previous 3 academic years (see table)? Schools which offer the same or more do not need to be listed

	N° of NAT 5s subjects offered at S4 (where current year is lower than other years listed)			
Name of school	Current year 2019/20 N° offered	2018/19 (N° offered if lower than 2019/20)	2017/18 (N° offered if lower than 2019/20)	2016/17 (N° offered if lower than 2019/20)

Answer **(3)**

Question **(4)** Please provide the total number of S4 pupils who sat 4, 5, 6, 7 or 8 NAT 5 exams in each of the last 3 academic years (ending in 2017, 2018 and 2019)? (see table)

	COUNT OF PUPILS		
N° of NAT 5s exams sat	2018/19	2017/18	2016/17
4			
5			
6			
7			
8			

Answer (4)

Item no 5.23

QUESTION NO 23

By Councillor Young for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 6 February 2020

For council primary schools please provide the following information relating to swimming lessons offered to pupils:

Question (1) What is the Edinburgh Council policy or guidance on entitlement to swimming lessons for primary school pupils - age/primary year, number of classes, total pool time etc?

Answer (1)

Question (2) Do all schools offer the same amount of swimming lessons/time to pupils? If not please provide a breakdown of number of schools offering each different amount of lessons/hours.

Answer (2)

Question (3) If any primary schools are offering below the council's policy/guidance, please provide a list of school names.

Answer (3)

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Item no 5.24

QUESTION NO 24

By Councillor Booth for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 6 February 2020

Question (1) How many signs were replaced in the council estate in each of the last three calendar years?

Answer (1)

Question (2) Of the signs identified in answer to part 1) of the question, how many of these signs were bilingual Gaelic & English?

Answer (2)

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Item no 5.25

QUESTION NO 25

By Councillor Booth for answer by the Vice-Convenor of the Education, Children and Families Committee at a meeting of the Council on 6 February 2020

Regarding consideration of the four options for potential dedicated GME secondary school provision:

Question (1) How will GME parents input into the building design process?

Answer (1)

Question (2) How will protection of 'breathing spaces for minority languages' be delivered through the design process?

Answer (2)

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Item no 5.26

QUESTION NO 26

By Councillor Booth for answer by the Convener of the Housing, Homelessness and Fair Work Committee at a meeting of the Council on 6 February 2020

Question (1) What is the percentage of council rent collected as a proportion of rent due, for each of the last 36 months?

Answer (1)

Question (2) Does the council expect rent arrears to rise as a result of the wider roll-out of universal credit?

Answer (2)

Question (3) If so, what contingency plans are being put in place to deal with this?

Answer (3)

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Item no 5.27

QUESTION NO 27

**By Councillor Neil Ross for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 6 February 2020**

Question (1) Parking permits are used to control parking by residents within controlled parking zones and priority parking areas by qualifying vehicles, as defined by the Residents' Parking – Terms and Conditions of Use. The Council makes use of some parking bays within controlled parking zones and priority parking areas for communal bins, the Enterprise Car Club and on-street cycle storage units.

What other uses are permitted?

Answer (1)

Question (2) If unauthorised use is being made of a parking bay, what action can the Council take to resolve the matter?

Answer (2)

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Straight out of the blocks for a new decade

Almost exactly at the midway point of our five-year term, the Administration is making real headway on some of our most far-sighted and transformative plans for the Capital. This first month of the new decade has seen us [set out our stall](#) on how we plan to grapple with the twin challenges of climate change and population growth.

There's a huge amount of work to be done and we're under no illusion that any of it is going to be easy. The truth is, though, that the status quo is simply not an option. From transport, air quality and placemaking to planning guidelines, short-term lets and managing tourism, we owe it to current and future generations – as well as to the planet – to do what it takes to get this right.

Of course, as we look ahead, we need to make sure we're getting the basics right and delivering the highest possible level of services to our residents. Evidence of this can be seen in the continued improvement in our waste collection service, with complaints at a five-year low, and conditions on our roads seeing the greatest annual improvement in more than a decade.

This care and attention is mirrored in the ongoing reinstatement of East Princes Street Gardens following the Winter Festivals, with work forecast for completion (weather permitting) earlier than ever before. This will, of course, be considered in more detail as part of our planned public consultation on our Christmas and Hogmanay celebrations, as we strive to strike the right balance in managing our major events.

For all the challenges that come with delivering more than 700 services in Scotland's fastest-growing city, I firmly believe that our approach to managing this growth – and our ongoing success – will bring a brighter future for us all.

Time for a change: creating a greener, healthier and more sustainable Capital

There's no doubt that we're embarking upon a period of significant change – and for the better. As we begin a new decade we are preparing to face climate change and population growth head-on, but we can only do this if we think big.

In the last few weeks we've published not one but two ground-breaking draft strategies setting out the future of both transport and development in Edinburgh, envisioning an environmentally-friendly, accessible transport system, inextricably linked with sustainable, adaptable growth in housing and development.

Now we want to know what you think of proposals under the [draft City Mobility Plan](#) and the [Choices for City Plan 2030](#), with a two-month consultation live from today (31 January) on our [Consultation Hub](#). Together, these radical plans support our bold ambition to become carbon neutral by 2030, to manage our burgeoning population and to create a fairer, more inclusive environment for everyone.

By taking part in our consultations you can play your own part in shaping the Capital's future, creating the kind of city future generations will thank us for. Have your say online or by coming along to one of our [drop-in events](#), where you can find out more.

Putting residents first – our new tourism strategy

We're on the brink of major change in Edinburgh, not least when it comes to managing our city's growth so that everyone who lives here has the chance to share in its success.

This extends to tourism and our work with the Scottish Government to bring forward new powers for us to introduce a tourist tax and [regulate short-term lets](#) which will help make the experience of tourism better for everyone.

Speaking at [Edinburgh's annual tourism conference](#) yesterday, I was overwhelmed by the positive response from industry to these changes and for working together on [our new tourism strategy](#), as endorsed by councillors last week. The strategy will bring about a fundamental shift in policy over the next decade, moving away from encouraging visitor growth to managing it sustainably, while promoting fair work and prioritising people, place and environment.

My challenge to the industry was to engage more with residents and local groups, meet the environmental challenge, sustain Edinburgh's authentic offer and embrace fair work across the board by giving security of employment and higher salaries.

We LOVE Gorgie

I was delighted today (31 January) to [welcome a new operator](#) for the much-loved Gorgie City Farm site, LOVE learning, which has promised to continue the community-focused, educational and sustainable ethos this unique venue offered until its closure in November.

I know many people were worried that it would be the end for this much-loved community asset when it shut down last year, so it was extremely heartening for everyone who rallied round to get the farm back for our city. Thanks also to liquidators MHA Henderson Loggie, whose hard work over the last few months has resulted in this fantastic outcome.

LOVE Gorgie, as it will now be known, will be free for all, open seven days a week with a welcome focus on supporting and providing opportunities for vulnerable young people and adults. I'm looking forward to working with LOVE learning to provide a fantastic facility for locals and visitors to enjoy.

Investment in our estate tops £100m

We all agree our buildings should be in a good condition – fit for the purpose they were intended for, be that working, teaching, visiting or playing sport. So that's why it's a real achievement that over £100m has already been invested in upgrades and improvements to our buildings since the start of this Administration in 2017.

[Reaching this financial milestone](#) is a clear sign of our determination to improve the quality, safety and future sustainability of our buildings – as part of our £193m five-year major works programme.

Over 75% of the investment has resulted in direct improvements in schools and nurseries but there have also been major works to other buildings including Edinburgh Leisure-managed venues such as Dalry and Leith Victoria Baths.

Setting our sights on a three-year balanced budget

Councils up and down the country are preparing to set their budgets for the year ahead but, in Edinburgh, we're setting our sights further. We intend to set a longer term, [three-year balanced budget](#) – paving the way for investment in our schools, our transport system and supporting our most vulnerable.

Now that Derek Mackay has announced that he intends to outline his spending plans on 6 February, we'll be holding a special Finance & Resources Committee on 14 February, where precise proposals for spending and investing will be considered in more detail, ahead of agreeing plans as a Council on 20 February.

Until then, no decisions have been made and our priority remains setting the best budget for the people of Edinburgh; one that supports people out of poverty, responds to the climate crisis and helps all our residents to share in our city's success.

Supporting EU nationals to stay beyond Brexit

After years of Brexit debate and many months of planning within the Council, today (31 January) we've reached the UK's final day in the European Union.

Time can only tell what the long-term impact will be but, no matter what, our focus will remain on our people and supporting our residents of all nationalities to keep calling Edinburgh their home. Our international mix of residents is part of what makes our city so unique and we boast more EU Nationals than anywhere else in Scotland.

We've already [supported 2,265 people to apply for settled status](#) from the Home Office and tens of thousands more have applied directly. As more clarity is given about living, working and studying post-Brexit, we'll continue to offer as much guidance and support to residents and businesses as we can.

Moving towards making Edinburgh a Million Tree City

I'm delighted that, following approval by Culture and Communities Committee, we're going to be joining counterparts around the world to become a [Million Tree City](#), uniting with others from New York to Shanghai, London and Los Angeles to help lessen the impact of climate change.

We already have more trees per head than any other Scottish city - over 730,000 urban trees compared to around 519,000 residents. Last year we also became the first Scottish local authority to support [Charter for Trees](#), pledging our full commitment to cherish, nurture and celebrate our trees, as well as participating in the fantastic [TreeTime](#) initiative letting people adopt or plant trees around Edinburgh.

There are many more benefits of having a green and leafy city and, by joining this initiative, we'll be able to encourage more tree-planting on both public and private land, working with partners to reach our target of one million trees. This will enhance our city today, contribute towards our ambitious 2030 carbon neutral commitment and help create a better place to live, work or visit for many years to come.

Proudly flying the flag for LGBT+

Today I was pleased to attend the raising of the LGBT+ rainbow flag at the City Chambers, where it'll fly for the whole month of February to mark UK LGBT+ History Month.

I was joined by members of the Council's own STRIDE network, who have been instrumental in bringing together colleagues from all over the organisation, promoting awareness and a culture of inclusion. They've got a busy calendar of events lined up for the year ahead, not least celebrating the 25th anniversary of Edinburgh Pride in June, which looks set to be a fantastic event.

Garden waste numbers keep on growing

We're approaching the end of the last registration period for anyone wanting to sign up for our fortnightly garden waste collections this service year (which runs until early October).

More than 3,500 households have already subscribed since we opened registration on 20 January and we're expecting a busy weekend of sign-ups as the deadline approaches (2pm, Monday 3 February).

Thanks to the green-fingered, green-minded efforts of the 68,000+ city households already using our brown bin service, we've transformed over 20,000 tonnes of garden waste into nutrient-rich compost for gardens, parks and farmland. [Sign up](#) and join our garden waste collection service today.

Burns statue time capsule reveals messages from the past

I was extremely lucky last week to witness conservators prising open a [120-year-old time capsule](#) discovered under the Robert Burns statue in Leith during [Trams to Newhaven](#) construction work. The experts carefully lifted out 19th-century artefacts revealing a glimpse into life at the time, from newspapers to coins and even a list of crimes investigated in 1897 Edinburgh!

What we also found was that, since it was first placed in the statue's plinth in 1898, our predecessors had a peek inside the time capsule too – when the statue was moved in 1961. Copies of the Evening News, Scotsman and other '60s newspapers added to the collection of Victorian mementos offered an extra insight into our city's past.

The contractors and archaeology team working on the Trams to Newhaven project are making sure historic elements of the area are preserved as works progress. Now, as we look to the future of Constitution Street, where the Burns statue belongs, we want to create a new legacy by burying our own time capsule alongside the original when the statue is returned. I can't wait to see what the next generation of Leithers decide to bury.

Get involved

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The City of Edinburgh Council

10.00am, Thursday, 6 February 2020

Senior Councillor Remuneration February 2020

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To agree that Councillor Main receives the Group Leader's Senior Councillor Remuneration backdated from 29 December 2019.

Andrew Kerr

Chief Executive

Contact: Gavin King, Democracy, Governance and Resilience Senior Manager

E-mail: gavin.king@edinburgh.gov.uk | Tel: 0131 529 4239

Report

Senior Councillor Remuneration February 2020

2. Executive Summary

- 2.1 To authorise the payment of a senior councillor allowance to Councillor Main.

3. Background

- 3.1 On 28 June 2019 the Council agreed to pay Councillor Staniforth the Group Leader's Senior Councillor Allowance which is allocated to the Green Group.

4. Main report

- 4.1 The Green Group appointed Councillors Main and Staniforth as co-conveners. On 28 June 2019 the Council agreed to pay the Group Leader's Senior Councillor Allowance to Councillor Staniforth. The Council is now asked to change this to Councillor Main and backdate this to 29 December 2019 (6 months after the June decision).

5. Next Steps

- 5.1 Not applicable.

6. Financial impact

- 6.1 This allowance is contained within the Council's budget for councillor remuneration.

7. Stakeholder/Community Impact

- 7.1 None.

8. Background reading/external references

8.1 [Act of Council No 4 of 27 June 2019](#)

9. Appendices

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The City of Edinburgh Council

10am, Thursday 6 February 2020

Council Diary 2020/21

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To agree the Council Diary for August 2020 to August 2021 as set out in appendix 1, and authorise the Chief Executive to make minor adjustments, as necessary.
- 1.2 To agree the recess and Council meeting dates for August 2021 to August 2022 as set out in appendix 2.
- 1.3 To suspend Standing Order 3.4 and agree to hold a Finance and Resources Committee meeting on 14 February 2020.

Andrew Kerr

Chief Executive

Contact: Hayley Barnett, Corporate Governance Manager

E-mail: Hayley.barnett@edinburgh.gov.uk | Tel: 0131 529 3996

Council Diary 2020/21

2. Executive Summary

- 2.1 This report proposes meeting dates for all Council and Committee meetings from August 2020 to August 2021. It also includes proposed dates for recess periods and Council meetings from August 2021 to August 2022.

3. Background

- 3.1 Standing Order 4.2 states that committees will hold such meetings as the Council prescribes.

4. Main report

- 4.1 Under the current political management arrangements, there are six Executive Committees and a number of statutory and other committees and sub-committees. The diary at appendix 1 includes dates of meetings of each of these committees, Council meetings and recess periods
- 4.2 The proposed dates follow the normal Council cycle and also takes into account the Corporate Policy and Strategy Committee (now Policy and Sustainability Committee) decision of May 2019 in relation to family friendly scheduling. Specifically; that Council recess periods broadly matched Council school holiday periods other than during the summer period, to schedule an additional recess week during summer school holiday periods; and to fully align Easter recess with school holidays.
- 4.3 In some cases, dates are subject to confirmation by the parent board/committee (e.g. Edinburgh and South East of Scotland City Region Deal Joint Committee; Integration Joint Board; Lothian Valuation Joint Board; Licensing Board). Where known these dates have been marked as provisional.
- 4.4 Special Meetings (and minor changes to cycle patterns) have been included where requested by directorates to meet required timescales e.g. to set the Council budget, review annual performance.

- 4.5 It is normal practice for the Council to agree the timing of recess periods and Council meetings a year in advance. The proposed recess periods and Council meeting dates for August 2021 to August 2022. are included at appendix 2. School term dates for 2020/21 and 2021/22 have been agreed by the Education, Children and Families Committee and the recess periods reflect these.
- 4.6 The Scottish Government has announced that it plans to set the budget on 6 February 2020. As a result, the scheduled January Finance and Resources Committee meeting will take place too early to consider the budget reports. It is proposed that an additional meeting of the Finance and Resources Committee takes place on 14 February 2020. This additional meeting would provide the opportunity to consider the reports on the budget before being referred to the Council meeting on 20 February 2020. Standing Order 3.4 does not allow executive committee meetings to take place in recess periods and will require to be suspended to agree this meeting.

5. Next Steps

- 5.1 The meeting schedule will be implemented from August 2020.
- 5.2 An additional meeting of the Finance and Resources Committee will take place on 14th February 2020.

6. Financial impact

- 6.1 None

7. Stakeholder/Community Impact

- 7.1 Consultation was undertaken with conveners, group leaders and directors as appropriate

8. Background reading/external references

- 8.1 None

9. Appendices

- 9.1 Proposed Council full diary 2020/21
- 9.2 Proposed outline diary 2021/22

(Summer Recess until w/c 3 August 2020)					
Licensing Sub-Committee – 20 July 2020 / Development Management Sub-Committee 29 July 2020					
Wk 1	Mon	3	August	a.m.	
				p.m.	
	Tue	4	August	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	5	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
	Thu	6	August	a.m.	<i>Edinburgh IJB Clinical and Care Governance</i>
				p.m.	
	Fri	7	August	a.m.	
				p.m.	
Wk 2	Mon	10	August	a.m.	
				p.m.	
	Tue	11	August	a.m.	
				p.m.	Joint Consultative Group
	Wed	12	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	13	August	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	14	August	a.m.	
				p.m.	
Wk 3	Mon	17	August	a.m.	
				p.m.	
	Tue	18	August	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	19	August	a.m.	<i>Edinburgh IJB Performance and Delivery</i> The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Development Management Sub-Committee Site Visits
	Thu	20	August	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	21	August	a.m.	<i>Edinburgh IJB Audit and Assurance</i>
				p.m.	
Wk 4	Mon	24	August	a.m.	Regulatory Committee
				p.m.	Licensing Sub-Committee
	Tue	25	August	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE Licensing Sub-Committee <i>Edinburgh Integration Joint Board</i>
				p.m.	
	Wed	26	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	27	August	a.m.	<i>Elected Member Training Session (2 hours)</i>
				p.m.	
	Fri	28	August	a.m.	
				p.m.	

Wk 5	Mon	31	August	a.m.	<i>Licensing Board</i> <i>Edinburgh IJB Futures Committee</i>
				p.m.	
	Tue	1	September	a.m.	
				p.m.	
	Wed	2	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee Workshop
	Thu	3	September	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE
			p.m.		
Wk 6	Fri	4	September	a.m.	<i>Edinburgh and South East of Scotland City Regional Deal Joint Committee – Provisional</i>
				p.m.	
	Mon	7	September	a.m.	<i>Lothian Valuation Joint Board – Provisional</i>
				p.m.	
	Tue	8	September	a.m.	
				p.m.	
	Wed	9	September	a.m.	Development Management Sub-Committee
			p.m.		
Wk 7	Thu	10	September	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	11	September	a.m.	
				p.m.	
	Mon	14	September	a.m.	
				p.m.	
	Tue	15	September	a.m.	CULTURE AND COMMUNITIES COMMITTEE <i>Edinburgh IJB Strategic Planning Group</i>
			p.m.		
Wk 8	Wed	16	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Development Management Sub-Committee Site Visits
	Thu	17	September	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	18	September	a.m.	
				p.m.	
	Mon	21	September	a.m.	
			p.m.	Licensing Sub-Committee	
Wk 8	Tue	22	September	a.m.	Licensing Sub-Committee Governance, Risk and Best Value Committee <i>Edinburgh Integration Joint Board (annual accounts only) Chief Officer, Edinburgh Health and Social Care Partnership to confirm new date</i>
				p.m.	
	Wed	23	September	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	24	September	a.m.	FINANCE AND RESOURCES COMMITTEE (SPECIAL MEETING)
				p.m.	
	Fri	25	September	a.m.	
			p.m.		

Wk 1	Mon	28	September	a.m.	<i>Licensing Board</i> <i>Edinburgh IJB Performance and Delivery</i>
				p.m.	Pensions Audit Sub-Committee - Provisional
	Tue	29	September	a.m.	
				p.m.	Pensions Committee - Provisional
	Wed	30	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
	Th	1	October	a.m.	
			p.m.		
Wk 2	Fri	2	October	a.m.	
				p.m.	
	Mon	5	October	a.m.	
				p.m.	
	Tue	6	October	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	7	October	a.m.	Development Management Sub-Committee
			p.m.		
Wk 3	Th	8	October	a.m.	
				p.m.	
	Fri	9	October	a.m.	
				p.m.	
	Mon	12	October	a.m.	
				p.m.	Development Management Sub-Committee Site Visits
	Tue	13	October	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
			p.m.		
(October School Week Recess until w/c 26 October 2020)	Wed	14	October	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee
	Th	15	October	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	16	October	a.m.	
				p.m.	
	Wk 4	Mon	26	October	a.m.
				p.m.	Licensing Sub-Committee
Tue		27	October	a.m.	Licensing Sub-Committee <i>Edinburgh Integration Joint Board</i>
				p.m.	
Wed		28	October	a.m.	Development Management Sub-Committee
				p.m.	
Th		29	October	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
	Fri	30	October	a.m.	
				p.m.	

Wk 5	Mon	2	November	a.m.	Regulatory Committee
				p.m.	
	Tue	3	November	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	4	November	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee Workshop
	Thu	5	November	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE
			p.m.		
Wk 6	Fri	6	November	a.m.	<i>Edinburgh IJB Audit and Assurance</i>
				p.m.	
	Mon	9	November	a.m.	<i>Lothian Valuation Joint Board – Provisional</i>
				p.m.	
	Tue	10	November	a.m.	
				p.m.	<i>Edinburgh IJB Strategic Planning Group</i>
	Wed	11	November	a.m.	Development Management Sub-Committee
			p.m.		
Wk 7	Thu	12	November	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE <i>Edinburgh IJB Clinical and Care Governance</i>
				p.m.	
	Fri	13	November	a.m.	
				p.m.	
	Mon	16	November	a.m.	<i>Edinburgh IJB Performance and Delivery</i>
				p.m.	<i>Elected Member Training Session (2 hours)</i>
	Tue	17	November	a.m.	CULTURE AND COMMUNITIES COMMITTEE
			p.m.	Joint Consultative Group	
Wk 8	Wed	18	November	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Development Management Sub-Committee Site Visits
	Thu	19	November	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	20	November	a.m.	
				p.m.	
	Mon	23	November	a.m.	
			p.m.	Licensing Sub-Committee	
Tue	24	November	a.m.	Licensing Sub-Committee	
			p.m.		
Wed	25	November	a.m.	Development Management Sub-Committee	
			p.m.		
Thu	26	November	a.m.		
			p.m.		
Fri	27	November	a.m.		
			p.m.		

Wk 1	Mon	30	November	a.m.	<i>Licensing Board</i>
				p.m.	
	Tue	1	December	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	2	December	a.m.	<i>Edinburgh IJB Futures Committee</i> The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee Workshop
	Thu	3	December	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
	Fri	4	December	a.m.	
				p.m.	
Wk 2	Mon	7	December	a.m.	Regulatory Committee
				p.m.	Licensing Sub-Committee
	Tue	8	December	a.m.	Governance, Risk and Best Value Committee Licensing Sub-Committee
				p.m.	Pensions Audit Sub-Committee - Provisional
	Wed	9	December	a.m.	Development Management Sub-Committee
				p.m.	Pensions Committee - Provisional
	Thu	10	December	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
	Fri	11	December	a.m.	<i>Edinburgh and South East of Scotland City Regional Deal Joint Committee - Provisional</i>
				p.m.	
Wk 3	Mon	14	December	a.m.	
				p.m.	Development Management Sub-Committee Site Visits
	Tue	15	December	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE <i>Edinburgh Integration Joint Board</i>
				p.m.	
	Wed	16	December	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee
	Thu	17	December	a.m.	
			p.m.		
	Fri	18	December	a.m.	
				p.m.	

(Christmas and New Year Recess until w/c 11 January 2021)

Wk 4	Mon	11	January	a.m.	
				p.m.	
	Tue	12	January	a.m.	
				p.m.	
	Wed	13	January	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	14	January	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE
			p.m.		
Wk 5	Fri	15	January	a.m.	
				p.m.	
	Mon	18	January	a.m.	
				p.m.	
	Tue	19	January	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	20	January	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
			p.m.	Development Management Sub-Committee Site Visits	
Wk 6	Thu	21	January	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	22	January	a.m.	
				p.m.	
	Mon	25	January	a.m.	<i>Licensing Board</i>
				p.m.	
	Tue	26	January	a.m.	CULTURE AND COMMUNITIES COMMITTEE
			p.m.	Joint Consultative Group	
	Wed	27	January	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	28	January	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	29	January	a.m.	
				p.m.	

Wk 7	Mon	1	February	a.m.	<i>Lothian Valuation Joint Board – Provisional</i>
				p.m.	Licensing Sub-Committee
	Tue	2	February	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	3	February	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Workshop
	Thu	4	February	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
Fri	5	February	a.m.		
			p.m.		
<i>(February Recess until w/c 15 February 2021)</i>					
Wk 8	Mon	15	February	a.m.	
				p.m.	Development Management Sub-Committee Site Visits
	Tue	16	February	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	17	February	a.m.	Development Management Sub-Committee
				p.m.	<i>Elected Member Training Session (2 hours)</i>
	Thu	18	February	a.m.	CITY OF EDINBURGH COUNCIL (BUDGET)
			p.m.		
Fri	19	February	a.m.		
			p.m.		
Wk 1	Mon	22	February	a.m.	<i>Licensing Board</i>
				p.m.	
	Tue	23	February	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	24	February	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
Thu	25	February	a.m.		
			p.m.		
Fri	26	February	a.m.		
			p.m.		
Wk 2	Mon	1	March	a.m.	
				p.m.	
	Tue	2	March	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	3	March	a.m.	Development Management Sub-Committee
				p.m.	
Thu	4	March	a.m.	FINANCE AND RESOURCES COMMITTEE	
			p.m.		
Fri	5	March	a.m.	<i>Edinburgh and South East of Scotland City Regional Deal Joint Committee – Provisional</i>	
			p.m.		

Wk 3	Mon	8	March	a.m.	Regulatory Committee	
				p.m.	Licensing Sub-Committee	
	Tue	9	March	a.m.	Licensing Sub-Committee	
				p.m.	Joint Consultative Group	
	Wed	10	March	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)	
				p.m.	Planning Committee Workshop	
	Thu	11	March	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.			
Wk 4	Fri	12	March	a.m.		
				p.m.		
	Mon	15	March	a.m.		
				p.m.		
	Tue	16	March	a.m.	CULTURE AND COMMUNITIES COMMITTEE	
				p.m.		
	Wed	17	March	a.m.	Development Management Sub-Committee	
			p.m.	Pensions Committee - Provisional		
Thu	18	March	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE		
			p.m.			
Wk 5	Fri	19	March	a.m.		
				p.m.		
	Mon	22	March	a.m.	<i>Licensing Board</i>	
				p.m.		
	Tue	23	March	a.m.	Governance, Risk and Best Value Committee	
				p.m.		
	Wed	24	March	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)	
			p.m.	Development Management Sub-Committee Site Visits		
Thu	25	March	a.m.			
			p.m.			
Wk 6	Fri	26	March	a.m.		
				p.m.		
	<i>(Easter Recess until w/c 19 April 2021)</i>					
	Mon	19	April	a.m.	<i>Lothian Valuation Joint Board – Provisional</i>	
				p.m.	Licensing Sub-Committee	
	Tue	20	April	a.m.		
				p.m.		
Wed	21	April	a.m.	Development Management Sub-Committee		
			p.m.			
Thu	22	April	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE		
			p.m.			
Fri	23	April	a.m.			
			p.m.			

Wk 7	Mon	26	April	a.m.	<i>Licensing Board</i>
				p.m.	
	Tue	27	April	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	28	April	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Development Management Sub-Committee Site Visits
Wk 8	Thu	29	April	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	30	April	a.m.	
				p.m.	
	Mon	3	May	a.m.	
				p.m.	
Wk 1	Tue	4	May	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	5	May	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	6	May	a.m.	
				p.m.	
Wk 2	Fri	7	May	a.m.	Development Management Sub-Committee Site Visits
				p.m.	
	Mon	10	May	a.m.	
				p.m.	
	Tue	11	May	a.m.	<i>Elected Member Training Session (2 hours)</i>
				p.m.	
Wk 2	Wed	12	May	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
	Thu	13	May	a.m.	
				p.m.	
	Fri	14	May	a.m.	
				p.m.	
Wk 2	Mon	17	May	a.m.	Regulatory Committee
				p.m.	Licensing Sub-Committee
	Tue	18	May	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	19	May	a.m.	Development Management Sub-Committee
				p.m.	
Wk 2	Thu	20	May	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	21	May	a.m.	
				p.m.	

Wk 3	Mon	24	May	a.m.	<i>Licensing Board</i>
				p.m.	
	Tue	25	May	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	26	May	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Development Management Sub-Committee Site Visits
Wk 4	Thu	27	May	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	28	May	a.m.	
				p.m.	
	Mon	31	May	a.m.	
				p.m.	
Wk 5	Tue	1	June	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	Joint Consultative Group
	Wed	2	June	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	3	June	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE
				p.m.	
Wk 6	Fri	4	June	a.m.	<i>Edinburgh and South East of Scotland City Regional Deal Joint Committee – Provisional</i>
				p.m.	
	Mon	7	June	a.m.	
				p.m.	
	Tue	8	June	a.m.	Governance, Risk and Best Value Committee
				p.m.	
Wk 7	Wed	9	June	a.m.	Planning Committee Workshop
				p.m.	Planning Committee Workshop
	Thu	10	June	a.m.	
				p.m.	
	Fri	11	June	a.m.	
				p.m.	
Wk 8	Mon	14	June	a.m.	<i>Lothian Valuation Joint Board - Provisional</i>
				p.m.	Licensing Sub-Committee
	Tue	15	June	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
	Wed	16	June	a.m.	Development Management Sub-Committee
				p.m.	
Wk 9	Thu	17	June	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	18	June	a.m.	
				p.m.	
	Mon	21	June	a.m.	<i>Licensing Board</i>
				p.m.	
Wk 10	Tue	22	June	a.m.	Licensing Sub-Committee
				p.m.	Pensions Audit Sub-Committee - Provisional
	Wed	23	June	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Development Management Sub-Committee Site Visits
	Thu	24	June	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
Wk 11	Fri	25	June	a.m.	Pensions Committee - Provisional
				p.m.	
<i>(Summer Recess until w/c 2 August 2021)</i> Licensing Sub-Committee – 20 July 2021					

Wk 8	Mon	2	August	a.m.	<i>Licensing Board</i>
				p.m.	
	Tue	3	August	a.m.	
				p.m.	
	Wed	4	August	a.m.	Development Management Sub-Committee
				p.m.	
Wk 1	Thu	5	August	a.m.	
				p.m.	
	Fri	6	August	a.m.	
				p.m.	
	Mon	9	August	a.m.	
				p.m.	
Wk 1	Tue	10	August	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	11	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee
	Thu	12	August	a.m.	
				p.m.	
Wk 2	Fri	13	August	a.m.	
				p.m.	
	Mon	16	August	a.m.	
				p.m.	
	Tue	17	August	a.m.	
				p.m.	
Wk 2	Wed	18	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	19	August	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	20	August	a.m.	
				p.m.	
Wk 3	Mon	23	August	a.m.	Regulatory Committee
				p.m.	Licensing Sub-Committee
	Tue	24	August	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	Licensing Sub-Committee
	Wed	25	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Development Management Sub-Committee Site Visits
Wk 3	Thu	26	August	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	27	August	a.m.	
				p.m.	

Outline Diary 2021-22			
W/C	Month	Year	Week
2	August	2021	1
9	August	2021	2
16	August	2021	3
23	August	2021	4 – Council meeting on 26 August
30	August	2021	5
6	September	2021	6
13	September	2021	7
20	September	2021	8 – Council meeting on 23 September
27	September	2021	1
4	October	2021	2
11	October	2021	3
18	October	2021	<i>Recess (schools week)</i>
25	October	2021	4 – Council meeting on 28 October
1	November	2021	5
8	November	2021	6
15	November	2021	7
22	November	2021	8 – Council meeting on 25 November
29	November	2021	1
6	December	2021	2
13	December	2021	3 - Council meeting on 16 December
20	December	2021	<i>Recess (schools week)</i>
27	December	2021	<i>Recess (schools week)</i>
3	January	2022	<i>Recess (schools week)</i>
10	January	2022	4
17	January	2022	5
24	January	2022	6
31	January	2022	7
7	February	2022	8 - Council meeting on 10 February
14	February	2022	<i>Recess (schools week)</i>
21	February	2022	1 – Council meeting on 24 February (Budget)
28	February	2022	2
7	March	2022	3
14	March	2022	4 – Council meeting on 17 March
21	March	2022	5
28	March	2022	6
4	April	2022	<i>Recess</i>
11	April	2022	<i>Recess (schools week)</i>
18	April	2022	<i>Recess (schools week)</i>
25	April	2022	7
2	May	2022	8 – Council meeting on 5 May
9	May	2022	1
16	May	2022	2
23	May	2022	3
30	May	2022	4 – Council meeting on 2 June
6	June	2022	5
13	June	2022	6
20	June	2022	7 – Council meeting on 23 June
27	June	2022	<i>Recess (schools week)</i>
4	July	2022	<i>Recess (schools week)</i>
11	July	2022	<i>Recess (schools week)</i>
18	July	2022	<i>Recess (schools week)</i>
25	July	2022	<i>Recess (schools week)</i>

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The City of Edinburgh Council

10am, Thursday 6 February 2020

Review of Procedural Standing Orders for Council and Committee Meetings

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To repeal the existing Procedural Standing Orders for Council and Committee Meetings and approve in their place the revised Procedural Standing Orders, attached at Appendix 1 to the report, with effect from Friday 7 February 2020.
- 1.2 To delegate authority to the Chief Executive to take such actions and make such minor adjustments to the Procedural Standing Orders for Council and Committee Meetings as may be necessary to implement the decision of the Council in relation to this report and to produce a finalised version.

Andrew Kerr

Chief Executive

Contact: Hayley Barnett, Corporate Governance Manager

Email: hayley.barnett@edinburgh.gov.uk | Tel: 0131 529 3996

Review of Procedural Standing Orders for Council and Committee Meetings

2. Executive Summary

- 2.1 This report sets out proposed amendments to the Council's Procedural Standing Orders for Council and Committee Meetings.

3. Background

- 3.1 Following discussion between political group leaders, a cross-party meeting was arranged to discuss the Procedural Standing Orders for Council and Committee Meetings. This took place on 8 November 2019 and was attended by representatives of each political group and one independent councillor.
- 3.2 During the meeting, a number of amendments were proposed and it was agreed that these would be submitted to the Council for approval.

4. Main report

- 4.1 The Procedural Standing Orders incorporating the proposed amendments put forward at the meeting are appended to the report.
- 4.2 These amendments relate to the following Standing Orders:
- 4.2.1 SO21.8: To allow individual elected members to respond if they are named by another speaker during debate, even if they have already spoken, but only in response to the specific reference made.
- 4.2.2 SO21.14: To give discretion to the Lord Provost or Convener to determine whether further contributions are permitted when no amendments are put forward to motions which have been moved and seconded.
- 4.2.3 SO23.1: To remove the option of a roll call vote and highlight that the minutes will record how each member voted.
- 4.3 In addition to these, it is proposed to amend Standing Order 12.8 to clarify that deputations are not permitted at any meeting of the Licensing Sub-Committee, the Development Management Sub-Committee, or the City of Edinburgh Planning Local Review Body.

- 4.2 The Council's operational governance documents including Procedural Standing Orders will continue to be reviewed annually.

5. Next Steps

- 5.1 If agreed the documents will be updated and published online.

6. Financial impact

- 6.1 There are no financial impacts as a result of this report.

7. Stakeholder/Community Impact

- 7.1 Representatives of all political groups have been consulted and participated in the discussions on the proposals.

8. Background reading/external references

- 8.1 None.

9. Appendices

- 9.1 Procedural Standing Orders for Council and Committee Meetings including proposed amendments.

CITY OF EDINBURGH COUNCIL

PROCEDURAL STANDING ORDERS

FOR COUNCIL

AND COMMITTEE MEETINGS

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STANDING ORDERS

These standing orders (“**Standing Orders**”) apply from 5 August 2019 and regulate the conduct of business at meetings of the City of Edinburgh Council (“**Council**”) and the committees or sub-committees of the Council (“**Committees**”).

1. **First meeting of the Council after an election**

- 1.1 In an election year, the Council will hold a meeting at 10 am, no later than the third Thursday after the day of the ordinary election of Councillors.
- 1.2 At this meeting or at any adjournment of it, the Council will
 - (a) appoint the Lord Provost;
 - (b) seek to appoint the Depute Convener, the Leader and Depute Leader of the Council, the members of the committees of the Council and their conveners and any vice-conveners, the members of the joint committees and joint boards, the members of the Licensing Board and such representatives to other bodies as the Council may decide to appoint; and
 - (c) deal with any urgent competent business.

2. **Lord Provost and Depute Convener – term of office**

- 2.1 The Council may at any time agree to remove the Lord Provost and Depute Convener from office, with immediate effect, provided that not less than three quarters of the members of the Council present and voting so decide.

3. **Ordinary and special meetings**

- 3.1 A meeting of the Council will be held at 10 am on every fourth Thursday.
- 3.2 In a non-election year the Council, at its first ordinary meeting in May will; appoint the Leader and Depute Leader, the members of the committees of the Council and their conveners and any vice-conveners and the members of the joint committees and joint boards.
- 3.3 The Lord Provost may in exceptional circumstances alter the arrangements for ordinary meetings or authorise a special meeting to be called. A special meeting may also be called at any time by written request to the Clerk specifying the business to be transacted and signed by at least one quarter of the members of the Council. The Clerk will arrange for the special meeting to be held within 14 days of receipt of the request. The right to call a meeting does not apply to Committees.
- 3.4 The Council may recess for periods to be determined by the Clerk after consultation with the Lord Provost and the Leader of the Council. During any

recess no meetings of the Council, Executive Committees or the Governance, Risk and Best Value Committee will be held.

4. **Notice of Meetings**

4.1 At least 3 clear days before a meeting of the Council or its Committees:

(a) the Clerk will publish a notice of the time and place of the intended meeting. If the meeting is called by members of the Council, the signed request will accompany the notice; and

(b) a summons to attend the meeting containing the agenda of business will be sent to every Council member by email or to an alternative address nominated by them. If a summons is not sent to any member, the meeting will still be validly called only if good reason is shown for failure to send such a summons.

4.2 A Committee will hold such meetings as the Council may prescribe, but the Clerk will call additional meetings of a Committee at any time on being required to do so by the Committee concerned, or at the request of the Convener. Meetings will be called at least six days before the meeting date in accordance with the statutory requirements

4.3 The Clerk will call a special meeting to be held within eight days of receiving a written request specifying the business to be transacted and signed by at least one quarter of the members of the Committee concerned.

4.4 Any summons issued under Standing Order 4.1 must give a note of the agenda of business and the proposed order for dealing with business at the meeting.

4.5 No business other than that set out in the notice of meeting may be dealt with unless it is brought before the Council or Committee as a matter of urgency. The Lord Provost or Convener must rule that it is a matter of urgency and give the reasons for the ruling to be noted in the minutes. The item must be made known at the start of the meeting when the order of business is decided. If the Lord Provost or Convener rules that the matter is not urgent, it will be included as an item for the next ordinary meeting of the Council or next scheduled committee meeting, unless dealt with earlier.

5. **Quorum**

5.1 The quorum of the Council is sixteen. No business may be transacted at any meeting unless a quorum is present. If fewer than sixteen members are present ten minutes after the appointed time for the start of the meeting the division bell will be rung. If after a further period of three minutes there are still fewer than sixteen members present, the meeting will be adjourned until such date and time as the Lord Provost decides.

- 5.2 If at any time during a Council meeting a question arises on whether there is a quorum, the Lord Provost will instruct a count of the members who are present. If a quorum is not present, the meeting will be adjourned until such date and time as the Lord Provost decides.
- 5.3 Subject to law the quorum of a Committee will be one third of the number of voting members of the Committee (see Committee terms of reference for specific numbers) provided that in no case will any business be transacted unless at least two voting members are present.
- 5.4 If fewer members are present five minutes after the time appointed for the start of a Committee meeting than are needed to constitute a quorum the meeting will be adjourned until such date and time as the Convener decides. After a meeting has started, if the number of members present falls below the quorum the meeting will be adjourned immediately until such date and time as the Convener decides.
- 5.5 A member who has declared an interest in an item of business and has left the meeting may not be counted in the quorum for that item of business. If less than a quorum of the Council or Committee is entitled to vote on an item due to declaration of interests that item cannot be dealt with at the meeting.

6. **Lord Provost - Council Meetings**

- 6.1 The Lord Provost will chair any Council meeting when he or she is present. When the Lord Provost is absent from a Council meeting, the Depute Convener will chair the meeting. When the Lord Provost and Depute Convener are absent, another member of the Council, chosen by the members present, will chair the meeting.

7. **Convener - Committees**

- 7.1 The Convener will chair any meeting of a Committee when he or she is present. When the Convener is absent from a Committee meeting the Vice-Convener, if appointed, will chair the meeting. When the Convener and Vice-Convener are absent, another member chosen by the members present will chair the meeting.

8. **Lord Provost and Convener- Duties**

- 8.1 The duties of the Lord Provost or Convener of the meeting, in accordance with these Standing Orders, will include:
- (a) Deciding on all matters of protocol, decorum, order, competency and relevancy;
 - (b) Determining all matters of procedure for which no provision is made within these Standing Orders. In reaching this determination he/she may be advised by the Clerk;

- (c) Deciding priority between two or more members wishing to speak;
- (d) Ensuring that a fair opportunity is given to all members to express their views on any item of business;
- (e) Preserving order within the meeting;
- (f) Ordering the exclusion of any member of the public, in order to prevent or suppress disorderly conduct or any other behaviour which impedes or is, in the Lord Provost or Chair's opinion, impeding the business of the meeting;
- (g) In the event of disorder arising, adjourning the meeting to a time and date the Lord Provost or Convener will fix then or later. In leaving the meeting, the Lord Provost or Convener in such circumstances, will without further procedure, have formally adjourned the meeting;
- (h) Signing the minutes of the previous meeting;

8.2 The decision of the Lord Provost or Convener in relation to all questions regarding Standing Orders is final, but in reaching these decisions advice may be sought from the Clerk.

9. **Order of Business**

9.1 **Full Council** – the business of Council at ordinary meetings will take place in the following order:

- (a) Order of Business
- (b) Declaration of Interests
- (c) Deputations
- (d) Minutes
- (e) Council Questions
- (f) Leader's Report
- (g) Appointments
- (h) Reports
- (i) Motions

10. **Power to vary order of business**

10.1 The Council or Committee may at any meeting vary the order of business to give precedence to any item on the agenda:

- (a) at the discretion of the Lord Provost or Convener; or
- (b) on a motion duly moved and seconded and voted on electronically or by a show of hands.

11. **Declaration of Interests**

11.1 Where a member declares an interest in accordance with the Councillors' Code of Conduct and leaves the meeting, the fact will be recorded in the minutes of the meeting.

12. **Deputations**

12.1 The Council or any Committee can hear deputations on any matter that is included in its power, duties or delegation.

12.2 Every application for a deputation must be from an office bearer of an organisation or group. It must be submitted by email or in writing, setting out the subject of the deputation and be delivered to the Clerk no later than 5pm on the day before the meeting concerned. The Lord Provost or Convener has discretion to waive both these requirements.

12.3 The Clerk will submit the application to the Council or relevant Committee. An application for a deputation will only be submitted if it relates to an item of business on the agenda for that meeting or if the Lord Provost or Convener decides that there is sufficient reason for the meeting to consider it.

12.4 When the Council or Committee considers whether to hear a deputation, it must not discuss the merits of the case itself. If necessary a vote will be taken without discussion on whether to hear the deputation.

12.5 Each deputation will not usually exceed four persons and will have ten minutes to present its case. If the meeting decides to hear more than one deputation on the same subject, they will be heard together. The Lord Provost or Convener will decide how much time to allow.

12.6 Unless the Lord Provost or Convener decides otherwise, the total maximum time allowed for deputations to present their cases at a meeting, excluding questions, will be limited to 60 minutes.

12.7 Any member can put a question to the deputation that is relevant to the subject. The total time allowed for such questions will not be more than ten minutes for each deputation. The merits of the case must not be discussed by members until the deputation has withdrawn.

12.8 Standing Order 12 does not apply ~~in connection with hearings to meetings at of~~ the Licensing Sub-Committee, the Development Management Sub-Committee, or the City of Edinburgh Planning Local Review Body, nor to any subsequent consideration of the ~~quasi-judicial matter subject of the hearing~~.

13. **Minutes**

13.1 The Clerk will minute all Council and Committee meetings. The minutes will record the names of the members who attended the meeting and record, in the event of a vote, how each individual member voted. They will be circulated among members of the Council or Committee at least three clear working days before its next meeting for approval. If they are approved as a correct record of proceedings of the meeting, the Lord Provost or Convener of the meeting will sign them.

14. **Council Questions**

14.1 At any Council meeting, a member may put a question to the Lord Provost or to any Convener or Vice-Convener with relevant responsibility about any relevant or competent business. The question must be given in by email or in writing to the Clerk by noon on the seventh working day before the meeting. The Lord Provost or Convener may specify that a particular question will be answered by another Convener or Vice-Convener, with that member's consent.

14.2 A member may put a question to a Convener or Vice-Convener at a Council meeting about any matter that is on the summons for that meeting. He/she must give the question orally or in writing to the Clerk by 10am on the day before the meeting.

14.3 After a question has been answered the questioner may ask a supplementary question, if necessary, to seek clarification of the answer given. The total time for asking a supplementary question and replying to it will not be more than 5 minutes. The total time for all such questions and answers will not be more than 40 minutes.

14.4 No discussion will be allowed on any question or answer.

15. **Leader's Report and Questions**

15.1 At a meeting, a member may put one or more oral questions to the Leader in connection with the Leader's Report. The Leader may invite a Convener or Vice-Convener to respond on his/her behalf. The total time allowed for such questions and answers will not be more than 40 minutes.

15.2 No discussion will be allowed on any question or answer.

16. **Notices of Motion**

- 16.1 Every formal notice of motion will be in writing and signed off by the member giving the notice. The notice must be delivered to the Clerk by noon on the seventh working day before the meeting. Those not received within this timescale, will not be included in the summons calling the meeting.
- 16.2 Late formal notices of motion may be submitted to the Council or Committee at the appropriate time in the meeting, in terms of Standing Order 4.4 if:
- (a) They have been delivered to the Clerk before the start of the meeting;
 - (b) They are considered by the Lord Provost or Convener to be competent, relevant and urgent; and
 - (c) They have been circulated to members before the meeting commences or read by the Clerk to the meeting at the appropriate time in the meeting.
- 16.3 Late motions which are not accepted as urgent by the Lord Provost or Convener, will be considered at the next ordinary meeting.
- 16.4 Every formal motion submitted, in terms of Standing Orders 16.1 and 16.2, will require to be moved and seconded formally. If such a motion is not moved and seconded formally it will fall and this will be recorded in the minutes.

17. **Public Meetings and Private Items**

- 17.1 Meetings of the Council are generally open to the public but the Local Government (Scotland) Act 1973 does allow the Council to hear matters in private if they meet the description of confidential information as defined in the Act or by resolution if the Council agrees that if the meeting was held in public, then exempt information as defined in Schedule 7(A) of the Act would be disclosed.
- 17.2 Being open to the public requires that the public should be able to attend and observe meetings and should have access to all agendas and reports that are not ruled private under the Act. To ensure access for the majority of residents who cannot attend in person, the Council will endeavour to webcast all appropriate meetings that are open to the public

18. **Order of Debates**

- 18.1 A member who wishes to speak, when called on, will address the Lord Provost or Convener. The member will speak directly on the motion or amendment that is being proposed, seconded or discussed, or on a question of order. No member can speak more than once on any subject that is being discussed, except for a point of order or, with the permission of the Lord Provost or

Convener, to give an explanation. The person proposing the motion has a right of reply.

19. **Length of Speeches**

19.1 Except with the Lord Provost or Convener's permission the proposer and seconder of a motion or an amendment must not speak for more than five minutes, and all other speakers for not more than three minutes. The proposer of the original motion may speak for up to five minutes in reply, and the reply must not introduce any new matter into the debate. After that, the discussion will finish and the Lord Provost or Convener will direct that a vote be taken.

20. **Motion for Adjournment**

20.1 A motion to adjourn the meeting may be put at any time, except if a member is speaking, and will have precedence over all other motions. It must be moved and seconded without discussion and must at once be put by the Lord Provost or Convener in the form of 'adjourn' or 'not adjourn.'

20.2 A second or subsequent motion to adjourn may not be made within half an hour unless it is moved by the Lord Provost or Convener when it will be dealt with as in Standing Order 20.1.

21. **Debate**

21.1 A member wishing to speak will rise and address the Lord Provost or Convener. He/she will speak only on the matter under consideration or on a question of order.

21.2 A member proposing to submit a motion or amendment on any subject under discussion will before addressing the meeting state the terms of the motion or amendment. If he/she fails to do so the Lord Provost or Convener will ask him/her to state the terms. Every motion or amendment must be moved and seconded and will, when required by the Lord Provost or Convener, be put in writing and handed over to the Clerk.

21.3 That any motion or amendment, to any subject under discussion be provided to the clerk no later than 2pm on the working day before the meeting unless the motion or amendment:

- a) Moves the recommendations of the report; or
- b) Calls for a continuation of consideration of the item to a future meeting; or
- c) Moves no action; or
- d) Has been ruled urgent by the Lord Provost or Convener; or

e) Can be submitted verbally at the meeting and with the consent of the Lord Provost or Convener.

21.4 Clause 21.3 will not apply to any agenda items where the final report or reports were not issued alongside the notice of the meeting.

21.5 Minor changes to motions and amendments are permitted but these should be able to be verbally altered at the meeting.

21.6 The Council or Committee can agree that in exceptional circumstances the requirements of this standing order can be ignored.

21.7 The mover and seconder of any motion or amendment or adjustment thereof may speak in support of the motion or amendment for not more than five minutes. No other speaker may speak for more than three minutes or more than once in the same discussion except to call attention to a point of order.

21.721.8 If an individual member is named by another speaker during debate, that member will be permitted to speak, even if having already spoken, but only in response to the specific reference made.

21.821.9 The mover of the original motion will have the right to speak for a further five minutes in reply to the debate after which the discussion will be closed. The mover of the motion must, in his/her reply, strictly confine himself/herself to answering previous speakers and not introducing any new matter. No member will be permitted to offer an opinion or to ask a question or otherwise to interrupt the proceedings. The motion and amendment(s) will then be voted on by members.

21.921.10 The limits of time specified in Standing Orders 21.73 and 21.4-9 may be exceeded with the consent of the majority of members present and the Lord Provost or Convener may determine, without taking a vote, whether such consent has been obtained.

21.1021.11 When a motion and two or more amendments are before the meeting, the Lord Provost or Convener will decide the order and manner for putting the motion and amendments to the meeting. The Lord Provost or Convener (or nominee) will have the right to move a minute or report, as the original motion, with all alternative proposals considered as amendments.

21.1121.12 The mover of the motion or amendment may agree to add all or part of an amendment moved and seconded by other members, provided that:

- (a) His/her seconder consents;
- (b) The mover and seconder of the other amendment consents; and
- (c) The agreement takes place before the mover of the motion has replied.

21.13 The mover of an amendment, which is not seconded, may have his/her dissent to the decision of the Council or Committee recorded in the minute.

21.1221.14 If a motion is moved and seconded and no amendments are put forward, the Lord Provost or Convener will have discretion to determine whether further contributions will be permitted.

22. **Closure of Debate**

22.1 Any member who has not spoken on the question before the meeting may propose 'that the matter now be decided'. If this is seconded and the Lord Provost or Convener thinks the question has been discussed enough, he or she will order that a vote on the motion be taken, without amendment or discussion. If the motion that the matter now be decided is carried, the proposer of the original motion will have a right to reply, and the question itself will then be put to the meeting. If the motion that the matter be now decided is not carried, a similar motion may be made after every two further members have spoken.

23. **Voting**

23.1 A vote may be taken by members standing in their places ~~either calling the roll,~~ by electronic voting or by a show of hands. ~~When it is proposed to take the vote by members standing in their places, electronic voting or by a show of hands, any member may object and if ten members present at the Council or two members in any other Committee object, the vote must be taken by calling the roll.~~ All votes on procedure, however, will be taken by a show of hands.

23.123.2 The minutes will record how each individual member voted.

23.223.3 When a motion and amendment are before the Council or Committee the proposal receiving the support of a majority of members present and voting will be declared to be a decision of the Council or Committee.

23.323.4 When a motion and two or more amendments are before the Council or Committee and the adoption of one or more of the proposals would result in either the continuation of a decision or no action, a vote will firstly be taken on the proposal(s) involving continuation or no action as soon as the discussion is completed. This vote will be taken 'for or against' either continuation or no action. Any vote necessary on the remaining proposals will be taken in terms of Standing Order 23.1.

23.423.5 When a motion and two or more amendments, none of which involves continuation or no action, are before the Council or Committee, the vote will be taken on all proposals, each member having one vote. If a proposal receives the support of a majority of members voting it will be declared to be the decision of the Council or Committee. If none of the proposals receives the support of a majority of those voting, the one which has received the fewest votes will be dropped and a fresh vote taken on the remaining proposals. If there is an equal

number of votes between the proposals with the fewest votes the Lord Provost will have a casting vote to determine which proposal should be dropped. If the Lord Provost does not exercise his/her casting vote, the decision will be by lot. This process of elimination will continue until one proposal has received majority support from those voting which will be declared the decision of the Council or Committee.

[23.523.6](#) If there are equal numbers of votes, the Lord Provost or Convener will have a casting vote except where the vote relates to appointing a member of the Council to any particular office or committee. In this case, the decision will be by lot.

[23.623.7](#) In a meeting of the Council, the City Officer will ring the Division Bell for sixty seconds immediately before any vote is taken. The doors of the Council Chamber will then be locked and voting undertaken by the Clerk. Where a series of votes is to be taken, which in the opinion of the Lord Provost are on related subjects, the Lord Provost may suspend the requirements of this Standing Order after the first vote in the series.

[23.723.8](#) If a vote has been taken and a member immediately challenges the accuracy of the count, the Lord Provost or Convener will decide whether to have a recount. If there is a recount, the Lord Provost or Convener will decide how this should be taken.

24. **Appointments**

24.1 When appointing a member of the Council or any person to office where the number of candidates is more than the number of vacancies, the person to be selected may be decided by ballot. In each case, members can vote for as many candidates as there are vacancies but in any vote, they may only vote once for any one candidate.

24.2 If only one vacancy is to be filled and one candidate has an absolute majority of the votes cast, that candidate will be declared appointed. If this is not the case, the name of the candidate with the fewest votes will be taken off the list of candidates. This process of elimination will continue until the number of remaining candidates equals the number of vacancies or one candidate has a majority and there is only one vacancy. That candidate or those candidates will be declared to be appointed.

24.3 If there is a vote between more than two candidates and there are an equal number of votes for candidates with fewest votes, there will be an extra vote by ballot of those candidates. The name of the candidate with the fewest votes will be taken off the list. If there are an equal number of votes between two candidates, the candidate to be taken off the list will be decided by lot.

- 24.4 Subject to law, appointments to outside bodies are for the life of the Council unless the person appointed resigns from the appointment or the outside body's constitution specifies a different time period.

25. **Point of Order**

- 25.1 Any member may raise a point of order at any time during a meeting. Any member who is addressing the meeting when a question of order is raised will resume his/her seat until the question has been decided by the Lord Provost or Convener. The member raising the point of order will advise which Standing Order he/she considers is being infringed and thereafter, without debate, await the Lord Provost or Convener's decision. No other member may speak to the point of order unless with the permission of the Lord Provost or Convener. The decision of the Lord Provost or Convener will be final and cannot be discussed.

26. **Suspension of Standing Orders**

- 26.1 The Council may on a motion duly moved and seconded, and with the consent of two thirds of members voting, suspend any Standing Order specified in the motion. Any such motion may be submitted, without previous notice, and will be voted on electronically or by a show of hands without discussion.

- 26.2 Standing Orders 2, 8, , 24, 25, 26 and 32 will not be capable of suspension.

- 26.3 The Pensions Committee and Pensions Audit Sub-Committee, with external membership and participation are subject to their own Standing Orders approved by the Pensions Committee from time to time. In the absence of the aforementioned Standing Orders the City of Edinburgh Council Standing Orders will continue to apply to the Pensions Committee and Pensions Audit Sub-Committee.

- 26.4 The Pension Board is a body constituted under the Public Services Pensions Act 2013 and the Local Government Pension Scheme (Governance) (Scotland) Regulations 2014 and with powers regulated by the United Kingdom Pensions Regulator. The constitution and operations of the Pensions Board will be determined in accordance with regulation and, where appropriate, considered and approved by the Pensions Boards and/or the Pensions Committee.

27. **Obstructive or offensive conduct by members**

- 27.1 If any member at any meeting disregards the authority of the Lord Provost or Convener, or behaves obstructively or offensively, a motion may then be proposed and seconded to suspend the member for the rest or any part of the

meeting. The motion will be put without discussion. If it is carried, the City Officer or Clerk will act on any orders received from the Lord Provost or Convener to carry out the decision.

28. **Changing a Council decision**

28.1 Subject to law, a decision of the Council cannot be changed by the Council within six months unless notice has been given of the proposed item in the summons for the meeting and:

- (a) the Lord Provost rules there has been a material change of circumstances; or
- (b) the Council agrees the decision was based on erroneous, incorrect or incomplete information.

29. **Referring a decision to Council**

29.1 Subject to Standing Order 29.2, where a decision is taken at the Executive Committees, Governance, Risk & Best Value Committee, Locality Committees or the Regulatory Committee, not less than one quarter of the members present may ask for it to be passed to Council as a recommendation.

29.2 A decision will not be sent to the Council in terms of Standing Order 29.1 where the Convener considers that a final decision must be made before the next meeting of the Council, in order to avoid material prejudice to the interests of the Council. The Convener will give clear reasons for this decision.

30. **Committee – non member motion**

30.1 Any member may raise with the relevant committee a matter of new business by submitting a motion in writing to the Clerk by noon on the seventh working day before the meeting. If accepted by the Convener the matter will be placed on the agenda of business for the next meeting. The member raising the matter will be entitled to appear at that meeting to move his/her motion, which will require to be seconded by another member, but may not vote unless he/she is a member of the Committee.

31. **Ward or members with special interest**

31.1 A member of the Council who is not a member of a particular committee may be invited by the Convener, or Vice-Convener to attend a meeting where there is under discussion any item in which that member has a local or other special interest. The member will be entitled to speak on that item but may not vote. This Standing Order does not apply to the Regulatory or the Planning Committee or any of their sub-committees.

32. **Freedom of the City**

32.1 Any member of the Council who wishes to propose that the Freedom of the City be offered to any distinguished person will first consult the Lord Provost before submitting any motion to the Council.

32.2 Any motion to give Freedom of the City will be stated in the notice of the meeting of the Council and will need to be passed by at least two thirds of members at the meeting.

33. **Admission of media and members of the public**

33.1 Subject to law and in particular to the provisions of the Local Government (Access to Information) Act 1985, meetings will be open to the public and representatives of the media, subject to powers of exclusion in order to suppress or prevent disorderly conduct or other misbehaviour at the meeting.

Other than the live web casting of Council meetings by the Council, any video or sound recordings or broadcasting of meetings or the taking of any photographs will be at the Lord Provost or Convener's discretion.

34. **Variation and revocation of Standing Orders**

34.1 Any motion to vary or revoke these Standing Orders will, when voted on, be approved by a majority of members of the Council present and voting. Any such motion must be by formal notice as provided in Standing Order 16.

35. **Review of Standing Orders**

35.1 These Standing Orders will be reviewed annually.

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Rolling Actions Log

The City of Edinburgh Council

May 2015 to November 2019

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	29-06-17	Attracting and Retaining Carers - Motion by Councillor Miller (Council A Agenda - 29 June 2017)	Agrees to call for a report into the improvements including pay and conditions that could attract and retain care workers, in comparison to other employment options, and meet the shortfall in care provision, taking into account the results of the research.	Chief Officer, Edinburgh Health and Social Care Partnership	Confirmation following consideration at the IJB		Additional care in the community funding of £4m has been received. A report will be presented to the IJB on the issue.
2	31-05-18	Private Business – Motion by Councillor Lang (Agenda of 31 May 2018)	Recognises the need for confidential matters to be handled in a consistent manner by elected members but notes there are currently no formal provisions for when the	Chief Executive	June 2020		Workshop held on Friday 24 January 2020 on the Member / Officer. Reporting to Governance, Risk and Best Value

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>confidentiality around specific matters is lifted and matters can be shared and discussed publicly.</p> <p>Requests that council officers use the planned report on political management arrangements at the 28 June Council meeting to include proposals to either amend standing orders or issue formal guidance to address this issue.</p>				Committee in March and Policy and Sustainability Committee in June
3	20-09-18	Elected Member Champions	To agree to a monitoring report on work carried out in one year's time.	Chief Executive	March 2020		
4	22-11-18	Strategic Transport Project Review 2 (STPR2) – Motion by Councillor Jim Campbell	To call for a briefing note to identify any other transport modelling work that should be carried out in the interests of the City, and in support of City Plan 2030 and any other	Executive Director of Place	August 2019		Recommended for closure. Councillor Jim Campbell has been briefed on the Transport modelling work

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		(Agenda - The City of Edinburgh Council - 22.11.18)	significant transport changes that were planned, but were not within the scope of STPR2 or would not be supported by the STPR2 timescales, including, but not limited to, active travel infrastructure linked to the Sheriffhall roundabout, as requested by Spokes and others.				and a workshop was held with Edinburgh University and other key partners to explore opportunities for model development and data collection.
5	(a) 02-05-19	Review of Appointments to Committees, Boards and Joint Boards for 2019-2020	To continue for a further report to the next meeting on the legal opinion of agreeing changes to the Added Members for Education Matters on the Education, Children and Families Committee as follows – (a) To add an additional parent representative. (b) To add a senior pupil	Chief Executive		30 May 2019	CLOSED

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			representative. (c) To make all Added Members for Education Matters non-voting members.				
	(b) 30-05-19	Added Members and Voting Rights on the Education, Children and Families Committee – Legal Opinion	<p>1) To delay the determination of whether to add members and whether or not to remove voting rights of added members to the August sitting of Council, to allow time for review of similar proposals being implemented by Perth and Kinross Council.</p> <p>2) To ask officers to update the report for the Meeting Papers of the August Council to include information on the outcomes of</p>	Chief Executive	August 2019		See Rolling Action 11 below

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			changes to voting rights of added members on the Education and Lifelong Learning Committee of Perth and Kinross Council.				
6	30-05-19	Council Question by Councillor Webber on Taxi Usage Minute of 2 May 2019	To note that the answer to Councillor Webber's question (Question 4 – Taxi Usage) was incomplete, and to ask for a review of the data recording arrangements	Chief Executive		19 September 2019	Recommended for closure Final answer submitted to Council on 19 September 2019.
7	30-05-19	Motion by Councillor Watt – Threatening Behaviour Towards Councillors (Agenda - The City of Edinburgh Council - 30.05.19)	To ask that a protocol be developed for Councillors to report incidents to the Council so that they can receive appropriate support.	Chief Executive		November 2019`	Recommended for closure Report to the Policy and Sustainability Committee on 26 November 2019.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
8	27.06.19	Coalition Commitments Progress Update - June 2019	To not approve the report by the Chief Executive, but instead to agree that the Chief Executive, together with Conveners and Vice-Conveners of executive committees, should present a more accurate evaluation of the coalition's record for submission in the form of a report at the next meeting of full council with the latest metric and trend for all measures, in order to assess progress from the date the Council adopted each commitment; and to replace the words "increasing trend" and "decreasing trend" or similar with specific	Chief Executive	August 2019	22 August 2019	Recommended for closure Report to Council on 22 August 2019.
9	27.06.19	Integration Scheme - Carers (Scotland) Act 2016 - Update	To note that following the six-week consultation period that a report would be submitted to Council to	Chief Executive		22 August 2019	Recommended for closure Report to Council on 22 August

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			agree the change to the Integration Scheme.				2019.
10	27.06.19	Seafield Recycling Centre - Motion by Councillor Lang	Council requests an Elected Members briefing on all issues surrounding the new access is circulated within two weeks	Executive Director of Place		27 August 2019	Recommended for Closure Briefing note issued to members on 27 August 2019
11	22.08.19	Added Members and Voting Rights on the Education, Children and Families Committee	<p>1) To agree to continue the report and to organise a series of meetings with the Faith Community to examine their present relationship with the Council and explore how the engagement on the voting rights of the Religious Representatives could be modernised.</p> <p>2) To include consultation with</p>	Executive Director for Communities and Families	Awaiting update		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>young people and the parent community.</p> <p>3) To agree that the report be submitted to the meeting of the Council in November 2019.</p>				
12	22.08.19	Climate Change Impact and Management - Motion by Councillor Macinnes	Requests a report to Council which indicates clearly the work already being undertaken and needed across the Council to meet heightened demands caused by extreme weather and future considerations, within 3 cycles.	Executive Director of Place	April 2020		<p>An update on the current arrangements for routine road gully cleaning was included in the Business Bulletin to Transport and Environment Committee on 12 September 2019.</p> <p>The report on the heightened demand caused by extreme weather and future</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							considerations is currently being prepared.
13	24.10.19	Claim for an Award of Expensed in the Appeal PPA-230-2207 – Motion by Councillor Mowat	Considers this an extremely serious finding against the Council and calls for a report detailing planning appeals for major sites which have been allowed; and for an independent review of these decisions to determine whether the Council's approach to determining these sites aligns with national and local policy.	Executive Director of Resources	26 February 2020		A report will be considered by the Planning Committee on 26 February 2020

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The City of Edinburgh Council

10.00am, Thursday, 6 February 2020

Treasury Management Mid-Term Report 2019/20 – referral from the Finance and Resources Committee

Executive/routine
Wards All
Council Commitments

1. For Decision/Action

- 1.1 The Finance and Resources Committee has referred a report on the treasury management activity undertaken in the first half of 2019/20 to the Council for approval and subsequent remit by the Council to the Governance, Risk and Best Value Committee for scrutiny.

Laurence Rockey

Head of Strategy and Communications

Contact: Lesley Birrell, Committee Services

Email: lesley.birrell@edinburgh.gov.uk | Tel: 0131 529 4240

Referral Report

Treasury Management Mid-Term Report 2019/20

2. Terms of Referral

- 2.1 On 6 December 2019, the Finance and Resources Committee considered a report providing an update on Treasury Management Activity undertaken in the first half of 2019/20.
- 2.2 In accordance with the Strategy set in March 2019, the Council drew down no borrowing during the first half of the financial year with the exception of one tranche for Edinburgh Living of £1,284,315.00 on the 11th June from the Public Works Loan Board. The overall approach continued to generate significant short-term savings in Loans Charges for the Council.
- 2.3 The investment return for 2018/19 continued to show out-performance against the Fund's benchmark, although low in absolute terms, while maintaining the security of the investments as a priority.
- 2.4 The Finance and Resources Committee agreed:
- 2.4.1 To note the mid-term report on Treasury Management for 2019/20.
 - 2.4.2 To refer the report to the City of Edinburgh Council for approval and subsequent remit by the Council to the Governance Risk and Best Value Committee for scrutiny.
- .

3. Background Reading/ External References

Minute of the Finance and Resources Committee of 6 December 2019

4. Appendices

Appendix 1 – report by the Executive Director of Resources

Finance & Resources Committee

10:00am, Friday, 6 December 2019

Treasury Management: Mid-Term Report 2019/20

Executive/routine Wards Council Commitments	Executive
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1. Recommendations

- 1.1 It is recommended that the Committee:
 - 1.1.1 notes the mid-term report on Treasury Management for 2019/20; and
 - 1.1.2 refers the report to City of Edinburgh Council for approval and subsequent remit by the City of Edinburgh Council to the Governance Risk and Best Value Committee for scrutiny.

Stephen S. Moir

Executive Director of Resources

Contact: Innes Edwards, Principal Treasury and Banking Manager,
Finance Division, Resources Directorate

E-mail: innes.edwards@edinburgh.gov.uk | Tel: 0131 469 6291

Treasury Management: Mid-Term Report 2019/20

Treasury Management: Mid-Term Report 2019/20

2. Executive Summary

- 2.1 The purpose of this report is to give an update on Treasury Management activity undertaken in the first half of 2019/20.
- 2.2 In accordance with the Strategy set in March 2019 the Council drew down no borrowing during the first half of the financial year apart from one tranche for Edinburgh Living of £1,284,315.00 on the 11th June from the PWLB. The overall approach continues to generate significant short-term savings in Loans Charges for the Council.
- 2.3 The investment return for 2019/20 continues to show out-performance against the Fund's benchmark, although low in absolute terms, while maintaining the security of the investments as a priority.

3. Background

- 3.1 The Council has adopted the CIPFA Code of Practice on Treasury Management in the Public Sector, and under the code, the mid-term report has been prepared setting out activity undertaken.

4. Main report

4.1 UK Interest Rates

- 4.1.1 During the last six months of Brexit and Political uncertainty, the Bank of England's (BoE) Monetary Policy Committee (MPC) made no change to monetary policy. The minutes of the September meeting said the response to a no-deal Brexit could be in either direction and sees need for limited rate rise if Brexit is smooth.

4.2 Debt Management

- 4.2.1 The Council continued to fund its borrowing requirement by reducing its investments. At the end of the period, redemption of the Council's Inverse LOBO loans with Nat West Markets was agreed and refinanced with a loan from the PWLB with transactions settled in early October. A report elsewhere in the agenda provides further details.
- 4.2.2 There were two significant events post the end of the half year. Firstly, at the start of October the UK Treasury took a policy decision to increase the margin on PWLB loans by 100bps. Secondly, the Notice to Proceed for the Tram to Newhaven project was issued and as this committed the Council to incurring the capital expenditure, the interest rate risk on the base funding requirement for the project was locked out.

4.3 Investment Outturn

- 4.3.1 The Council's cash balances are pooled and invested via the Treasury Cash Fund subject to the limits set out in the Treasury Management Policy Statement. Appendix 2 provides detail on Council's investments.
- 4.3.2 As can also be seen in Appendix 2 Treasury Cash Fund performance continues to out-perform its benchmark although investment returns remain low.

5. Next Steps

- 5.1 The Treasury team will continue to operate its Treasury Cash Fund with the aim of out-performing its benchmark of 7-day London Interbank Bid Rate (LIBID) and manage the Council's debt portfolio to minimise the cost to the Council while mitigating risk.

6. Financial impact

- 6.1 The Treasury Cash Fund has generated significant additional income for the Council.

7. Stakeholder/Community Impact

- 7.1 There are no adverse stakeholder/community impacts arising from this report.

8. Background reading/external references

- 8.1 None

9. Appendices

- 9.1 Debt Management Activity
- 9.2 Investment Out-turn
- 9.3 Debt Outstanding 30 September 2019

Appendix 1

Debt Management Activity

Debt Management Strategy for 2019/20 as outlined in the Strategy Report was:

To address the borrowing requirement it is intended, subject to appropriate rates being available, to:

- *Fund the 2019/20 requirement by reducing cash deposits further;*
- *Borrow for each tranche of LLP housing subject to meeting the viability test for the tranche;*
- *Seek to mitigate risk on major projects as the requirement becomes more certain.*

As previously reported to the Finance and Resources Committee, the Council had been in discussion with RBS / Nat West Markets over the options for restructuring the Council's Inverse LOBO loans. At the end of September the Council repaid the Inverse LOBO loans and refinanced them with a loan from the PWLB. At the same time, an additional £40m loan was taken from the PWLB as part of general interest rate risk management.

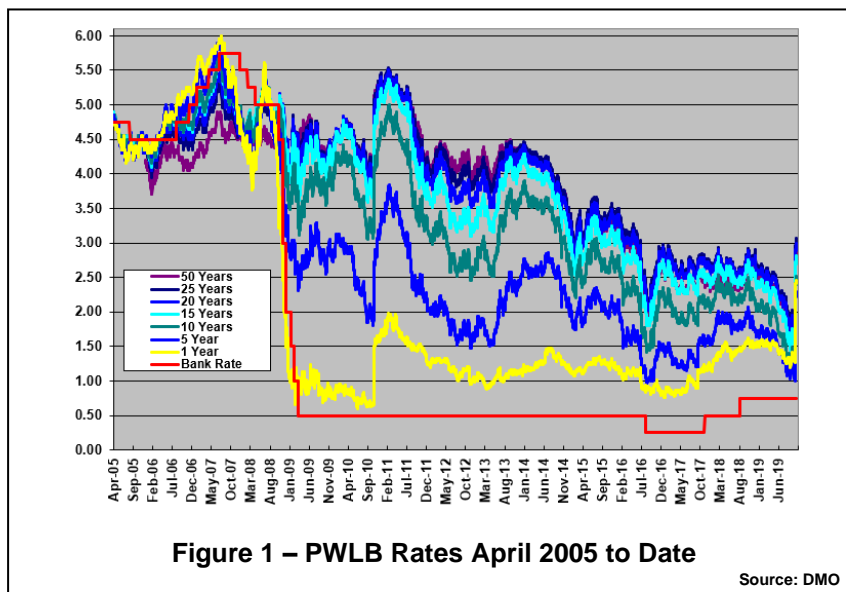
Figure 1 below shows the PWLB borrowing rates since April 2005. Our Treasury Advisors, Arlingclose issued the following update with regards gilt yields:

Gilt yields remained volatile over the period on the back of ongoing economic and political uncertainty. From a yield of 0.63% at the end of June, the 5-year benchmark gilt yield fell to 0.32% by the end of September. There were falls in the 10-year and 20-year gilts over the same period, with the former dropping from 0.83% to 0.55% and the latter falling from 1.35% to 0.88%. 1-month, 3-month and 12-month LIBID (London Interbank Bid) rates averaged 0.65%, 0.75% and 1.00% respectively over the period.

Recent activity in the bond markets and PWLB interest rates highlight that weaker economic growth remains a global risk. The US yield curve remains inverted with 10-year Treasury yields lower than US 3-month bills. History has shown that a recession hasn't been far behind a yield curve inversion. Following the sale of 10-year Bunds at -0.24% in June, yields on German government securities continue to remain negative in the secondary market with 2 and 5-year securities currently both trading around -0.77%.

There were 2 very significant events post the half year.

Firstly as can also be seen in Figure 1 below, on the 9th October just after the end of the Mid term period, the UK Treasury increased the margin applied to all PWLB loans by 100 basis points with immediate effect.



The PWLB's statement included the following point:

Some local authorities have substantially increased their use of the PWLB in recent months, as the cost of borrowing has fallen to record lows. HM Treasury is therefore restoring interest rates to levels available in 2019, by increasing the margin that applies to new loans from the PWLB by 100bps (one percentage point) on top of usual lending terms

Secondly, the Notice to Proceed was issued for the Tram to Newhaven project. With the significant volatility which there had been in in Gilt Yields and significant upside risk in interest rates if the issues around the UK leaving the EU were seen as being resolved, the decision was taken to lock out the interest rate risk on base funding requirement for the project. £150m of PWLB borrowing was completed after the end of the first half of the financial year and has been included as planned in Table 1 below which shows the Council's borrowing requirement over the next four years.

Capital Funding v. External Debt	2018/19	2019/20	2020/21	2021/22	2022/23
	Outturn	Estimate	Estimate	Estimate	Estimate
	£0	£0	£0	£0	£0
Debt b/fd	1,245,546	1,198,460	1,307,027	1,385,415	1,391,499
Cumulative Capital Expenditure b/fd	1,384,534	1,355,902	1,405,121	1,772,429	1,876,073
Over/underborrowed b/fd	-138,988	-157,442	-98,094	-387,014	-484,574
GF Capital Financed by borrowing	14,196	60,812	306,793	78,810	45,751
HRA Capital Financed by borrowing	16,500	52,618	50,416	44,927	24,100
Lending to LLPs	23,153	28,980	82,774	55,104	76,692
less scheduled repayments by GF	-60,791	-71,000	-49,166	-50,331	-51,409
less scheduled repayments by HRA	-20,115	-21,615	-22,883	-24,226	-25,650
less scheduled repayments by Joint Boards	-1,575	-517	-544	-556	-589
less scheduled repayments by LLPs		-59	-82	-84	-86
Underlying Need to Borrow	-28,632	49,219	367,308	103,644	68,809
plus total maturing debt	49,960	58,628	55,621	49,020	48,334
Total Borrowing Requirement	21,328	107,847	422,929	152,664	117,143
Cumulative Borrowing Requirement		107,847	530,776	683,440	800,583
Committed Market Borrowing			60,000		
Planned PWLB borrowing	2,874	167,195	74,009	55,104	76,692
Debt at end of the year	1,198,460	1,307,027	1,385,415	1,391,499	1,419,857
Cumulative Capital Expenditure	1,355,902	1,405,121	1,772,429	1,876,073	1,944,882
Cumulative Over/Under Borrowed	-157,442	-98,094	-387,014	-484,574	-525,025

Table 1 – Summary of Capital Advances v External Debt

This shows that the Council still has a significant borrowing requirement to fund in the medium term.

It is intended to continue the strategy of using investments to temporarily fund the Council's ongoing borrowing requirement in the short term. However, work will continue to investigate funding sources other than the PWLB which could be used to manage the Council's interest rate risk.

Edinburgh Living LLP's will continue to be considered on a tranche by tranche basis.

Appendix 2

Investment Out-turn

The Council's cash balances are pooled and invested via the Treasury Cash Fund subject to the limits set out in the Treasury Management Policy Statement. Figure 2 below shows the daily investment in the Cash Fund since April 2009. The Treasury Management strategy is to ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks. The Cash Fund's Investment Strategy continues to be based around the security of the investments.

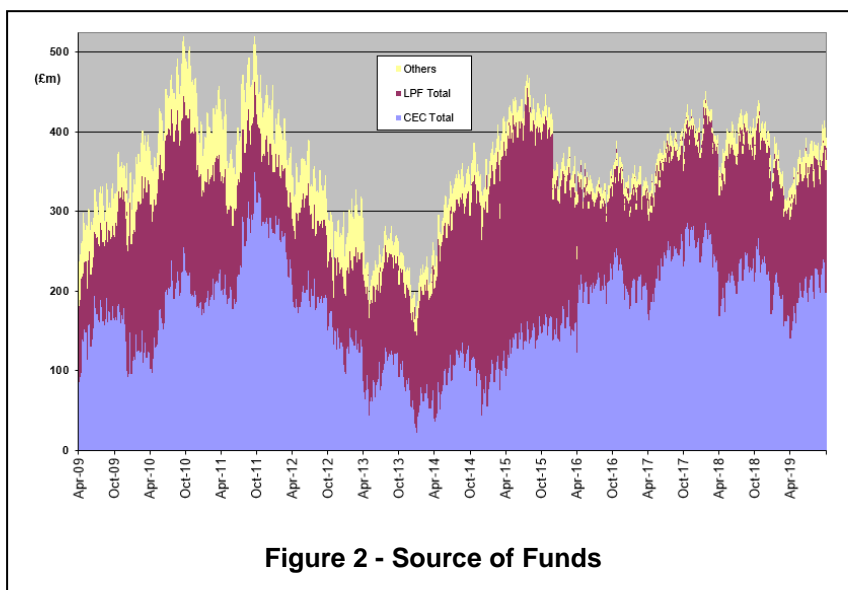


Figure 3 shows the rates achieved in the Friday auctions of UK Treasury Bills. Treasury Bill yields have been above what can be achieved in the inter Local Authority market and have provided a useful uplift in rate. At the end of September, the total of UK Treasury Bills held were £127m at an average rate of 0.747%.

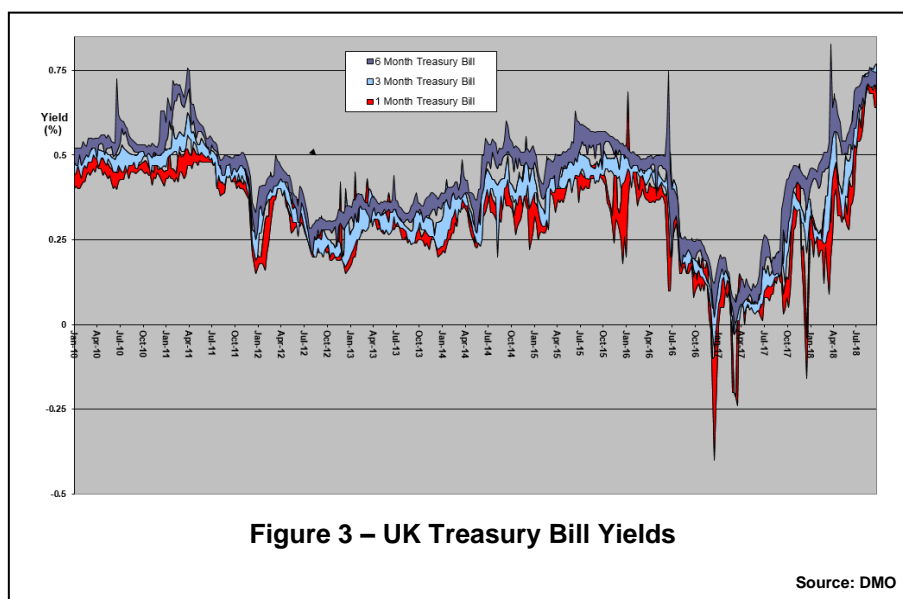
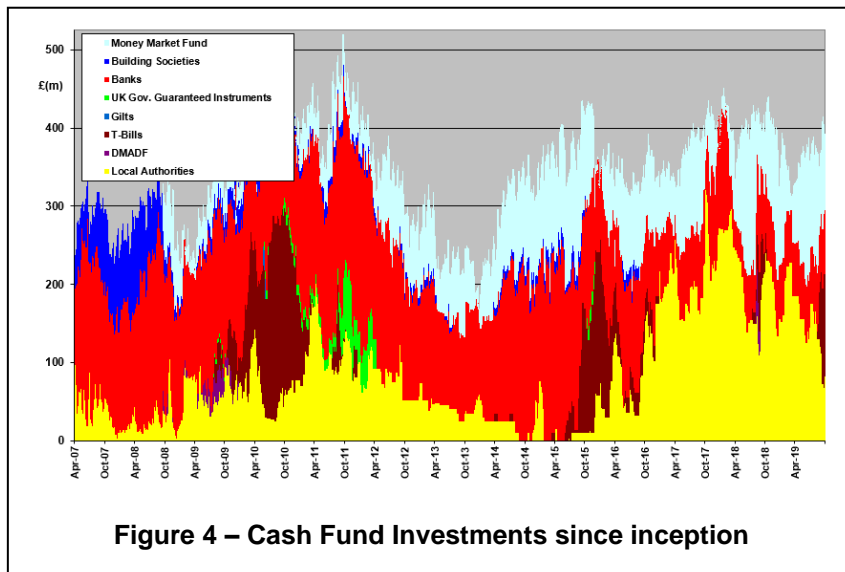
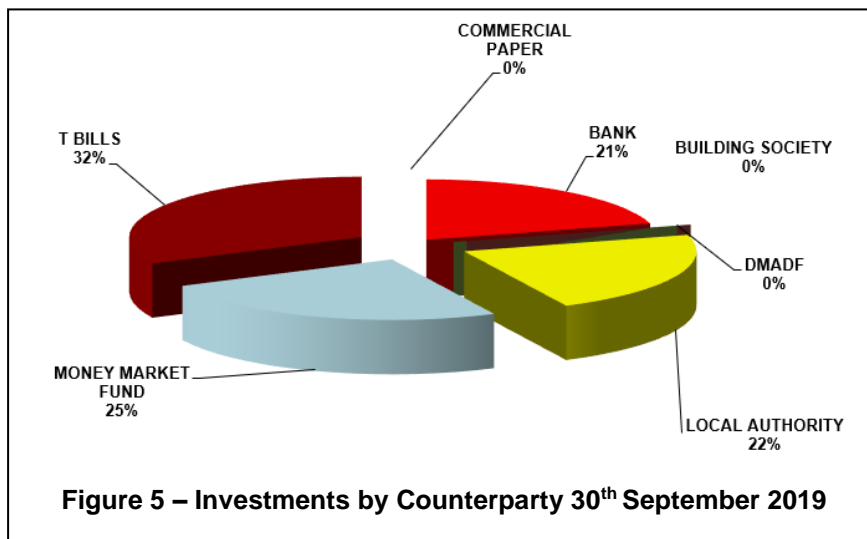


Figure 4 shows in detail the distribution on Cash Fund investments since inception in 2007. This shows the increased investment within UK Treasury Bills but also the continued investment within UK Local Authorities, Money Market Funds and Banks.

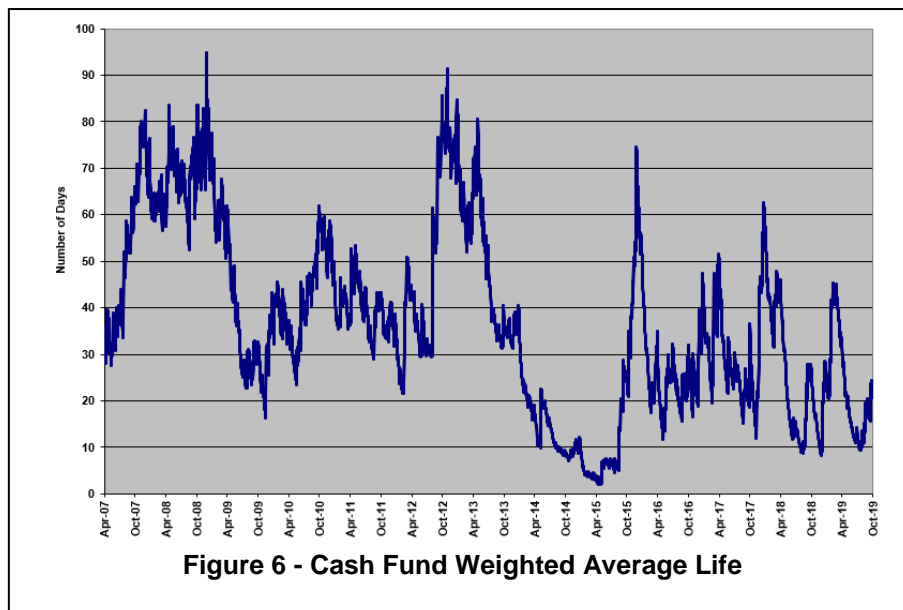


As can be seen in Figure 5 22% of the fund was invested in Local Authority deposits between 8 different authorities, 32% of the fund was held in UK Treasury Bills, 21% was invested with Banks in call accounts split between instant access and 31-day notice with HSBC and 25% on deposit with Money Market Funds.



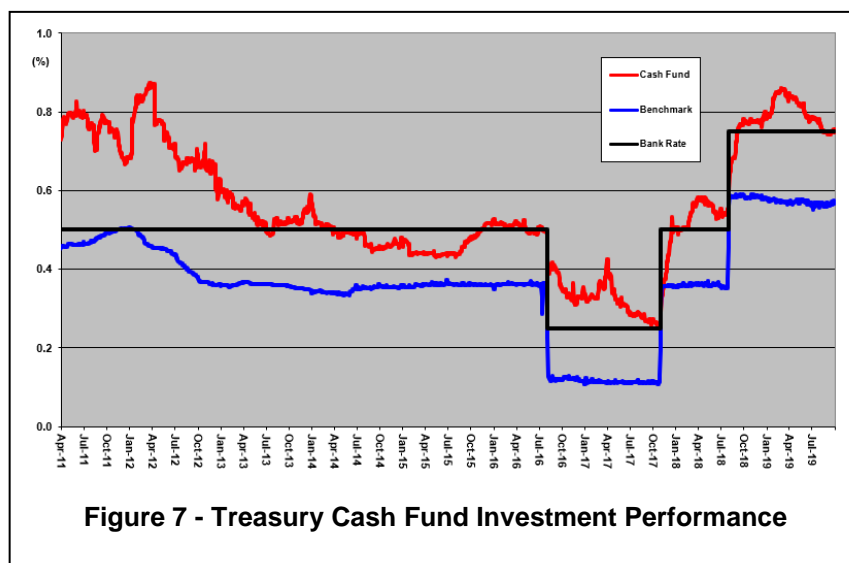
The strategy is to seek Local Authority and UK Treasury Bill trades which add value to relative MMF/Bank rates and make a positive performance contribution. With Gilt Yields being low many Local Authorities have taken advantage of the opportunity to lock out the low interest rates on offer. The resultant liquidity has reduced inter Local Authority market rates further.

As can be seen in Figure 6 the weighted average life of the fund increased slightly to 21 days at the end of September. This is mainly due to maturing Local Authority deposits and call account balances being reinvested with 1 and 3 month UK Treasury Bills.



Cash Fund performance

The annualised rate of return for the Cash Fund for the six months to September 2019 was 0.79% against a benchmark of 0.57%. Figure 7 below shows the daily investment performance of the cash Fund against its benchmark since April 2011. As can be seen, Cash Fund performance has remained above benchmark. The dip in performance is due to reduced rates on offer from Local Authorities as they continued to borrow from PWLB due to low gilt rates before the DMO increased borrowing rates across the board by 100 basis points.



Appendix 3

Debt outstanding 30th September 2019

Market Debt (non LOBO)

Loan Type	Start Date	Maturity Date	Principal Outstanding (£)	Interest Rate (%)	Annual Interest (£)
M	30/06/2005	30/06/2065	5,000,000.00	4.4	220,000.00
M	07/07/2005	07/07/2065	5,000,000.00	4.4	220,000.00
M	21/12/2005	21/12/2065	5,000,000.00	4.99	249,500.00
M	28/12/2005	24/12/2065	12,500,000.00	4.99	623,750.00
M	14/03/2006	15/03/2066	15,000,000.00	5	750,000.00
M	18/08/2006	18/08/2066	10,000,000.00	5.25	525,000.00
M	01/02/2008	01/02/2078	10,000,000.00	3.95	395,000.00
			62,500,000.00		

Market Debt (LOBO)

Loan Type	Start Date	Maturity Date	Principal Outstanding (£)	Interest Rate (%)	Annual Interest (£)
M	12/11/1998	13/11/2028	3,000,000.00	4.75	142,500.00
M	15/12/2003	15/12/2053	10,000,000.00	5.25	525,000.00
M	18/02/2004	18/02/2054	10,000,000.00	4.54	454,000.00
M	28/04/2005	28/04/2055	12,900,000.00	4.75	612,750.00
M	25/02/2011	25/02/2060	15,000,000.00	8.272	1,240,800.00
M	25/02/2011	25/02/2060	10,000,000.00	8.272	827,200.00
M	26/02/2010	26/02/2060	5,000,000.00	8.242	412,100.00
M	26/02/2010	26/02/2060	10,000,000.00	8.242	824,200.00
M	01/07/2005	01/07/2065	10,000,000.00	3.86	386,000.00
M	24/08/2005	24/08/2065	5,000,000.00	4.4	220,000.00
M	07/09/2005	07/09/2065	10,000,000.00	4.99	499,000.00
M	13/09/2005	14/09/2065	5,000,000.00	3.95	197,500.00
M	03/10/2005	05/10/2065	5,000,000.00	4.375	218,750.00
M	23/12/2005	23/12/2065	10,000,000.00	4.75	475,000.00
M	06/03/2006	04/03/2066	5,000,000.00	4.625	231,250.00
M	17/03/2006	17/03/2066	10,000,000.00	5.25	525,000.00
M	03/04/2006	01/04/2066	10,000,000.00	4.875	487,500.00
M	03/04/2006	01/04/2066	10,000,000.00	4.875	487,500.00
M	03/04/2006	01/04/2066	10,000,000.00	4.875	487,500.00
M	07/04/2006	07/04/2066	10,000,000.00	4.75	475,000.00
M	05/06/2006	07/06/2066	20,000,000.00	5.25	1,050,000.00
M	05/06/2006	07/06/2066	16,500,000.00	5.25	866,250.00
			212,400,000.00		

PWLB

Loan Type	Start Date	Maturity Date	Principal Outstanding (£)	Interest Rate (%)	Annual Interest (£)
A	12/11/2008	12/11/2019	277,076.95	3.96	27,006.62
M	23/03/1994	15/11/2019	5,000,000.00	8	400,000.00
M	07/12/1994	15/11/2019	10,000,000.00	8.625	862,500.00
A	01/12/2008	01/12/2019	273,000.75	3.65	24,555.73
M	01/12/2009	01/12/2019	5,000,000.00	3.77	188,500.00
M	14/12/2009	14/12/2019	10,000,000.00	3.91	391,000.00
M	15/02/1995	25/03/2020	5,000,000.00	8.625	431,250.00
M	21/04/2009	21/04/2020	10,000,000.00	3.54	354,000.00
M	12/05/2009	12/05/2020	10,000,000.00	3.96	396,000.00
M	21/10/1994	15/05/2020	5,000,000.00	8.625	431,250.00
M	07/12/1994	15/05/2020	5,000,000.00	8.625	431,250.00
M	21/11/2011	21/05/2020	15,000,000.00	2.94	441,000.00
M	16/08/1995	03/08/2020	2,997,451.21	8.375	251,036.54
M	09/12/1994	15/11/2020	5,000,000.00	8.625	431,250.00
A	10/05/2010	10/05/2021	1,038,832.30	3.09	43,624.27
M	21/10/1994	15/05/2021	10,000,000.00	8.625	862,500.00
M	10/03/1995	15/05/2021	11,900,000.00	8.75	1,041,250.00
M	12/06/1995	15/05/2021	10,000,000.00	8	800,000.00
M	02/06/2010	02/06/2021	5,000,000.00	3.89	194,500.00
M	16/08/1994	03/08/2021	2,997,451.21	8.5	254,783.35
M	28/04/1994	25/09/2021	5,000,000.00	8.125	406,250.00
M	23/04/2009	23/04/2022	5,000,000.00	3.76	188,000.00
M	12/06/1995	15/05/2022	10,200,000.00	8	816,000.00
M	14/06/2010	14/06/2022	10,000,000.00	3.95	395,000.00
M	31/03/1995	25/09/2022	6,206,000.00	8.625	535,267.50
M	16/02/1995	03/02/2023	2,997,451.21	8.625	258,530.17
M	24/04/1995	25/03/2023	10,000,000.00	8.5	850,000.00
M	05/12/1995	15/05/2023	5,200,000.00	8	416,000.00
M	20/09/1993	14/09/2023	2,997,451.21	7.875	236,049.28
M	20/09/1993	14/09/2023	584,502.98	7.875	46,029.61
M	08/05/1996	25/09/2023	10,000,000.00	8.375	837,500.00
M	13/10/2009	13/10/2023	5,000,000.00	3.87	193,500.00
M	05/12/1995	15/11/2023	10,000,000.00	8	800,000.00
M	10/05/2010	10/05/2024	10,000,000.00	4.32	432,000.00
M	28/09/1995	28/09/2024	2,895,506.10	8.25	238,879.25
M	14/05/2012	14/11/2024	10,000,000.00	3.36	336,000.00
A	14/12/2009	14/12/2024	4,309,909.05	3.66	176,888.32
M	17/10/1996	25/03/2025	10,000,000.00	7.875	787,500.00
M	10/05/2010	10/05/2025	5,000,000.00	4.37	218,500.00
M	16/11/2012	16/05/2025	20,000,000.00	2.88	576,000.00
M	13/02/1997	18/05/2025	10,000,000.00	7.375	737,500.00
M	20/02/1997	15/11/2025	20,000,000.00	7.375	1,475,000.00
A	01/12/2009	01/12/2025	7,149,605.57	3.64	286,494.83

M	21/12/1995	21/12/2025	2,397,960.97	7.875	188,839.43
M	21/05/1997	15/05/2026	10,000,000.00	7.125	712,500.00
M	28/05/1997	15/05/2026	10,000,000.00	7.25	725,000.00
M	29/08/1997	15/11/2026	5,000,000.00	7	350,000.00
M	24/06/1997	15/11/2026	5,328,077.00	7.125	379,625.49
M	07/08/1997	15/11/2026	15,000,000.00	6.875	1,031,250.00
M	13/10/1997	25/03/2027	10,000,000.00	6.375	637,500.00
M	22/10/1997	25/03/2027	5,000,000.00	6.5	325,000.00
M	13/11/1997	15/05/2027	3,649,966.00	6.5	237,247.79
M	17/11/1997	15/05/2027	5,000,000.00	6.5	325,000.00
M	13/12/2012	13/06/2027	20,000,000.00	3.18	636,000.00
M	12/03/1998	15/11/2027	8,677,693.00	5.875	509,814.46
M	06/09/2010	06/09/2028	10,000,000.00	3.85	385,000.00
M	14/07/2011	14/07/2029	10,000,000.00	4.9	490,000.00
E	14/07/1950	03/03/2030	2,654.08	3	85.31
M	14/07/2011	14/07/2030	10,000,000.00	4.93	493,000.00
E	15/06/1951	15/05/2031	2,812.26	3	89.64
M	06/09/2010	06/09/2031	20,000,000.00	3.95	790,000.00
M	15/12/2011	15/06/2032	10,000,000.00	3.98	398,000.00
M	15/09/2011	15/09/2036	10,000,000.00	4.47	447,000.00
M	22/09/2011	22/09/2036	10,000,000.00	4.49	449,000.00
M	10/12/2007	10/12/2037	10,000,000.00	4.49	449,000.00
M	08/09/2011	08/09/2038	10,000,000.00	4.67	467,000.00
M	15/09/2011	15/09/2039	10,000,000.00	4.52	452,000.00
M	06/10/2011	06/10/2043	20,000,000.00	4.35	870,000.00
M	09/08/2011	09/02/2046	20,000,000.00	4.8	960,000.00
M	23/01/2006	23/07/2046	10,000,000.00	3.7	370,000.00
M	23/01/2006	23/07/2046	10,000,000.00	3.7	370,000.00
M	19/05/2006	19/11/2046	10,000,000.00	4.25	425,000.00
M	07/01/2008	07/01/2048	5,000,000.00	4.4	220,000.00
M	27/01/2006	27/07/2051	1,250,000.00	3.7	46,250.00
M	16/01/2007	16/07/2052	40,000,000.00	4.25	1,700,000.00
M	30/01/2007	30/07/2052	10,000,000.00	4.35	435,000.00
M	13/02/2007	13/08/2052	20,000,000.00	4.35	870,000.00
M	20/02/2007	20/08/2052	70,000,000.00	4.35	3,045,000.00
M	22/02/2007	22/08/2052	50,000,000.00	4.35	2,175,000.00
M	08/03/2007	08/09/2052	5,000,000.00	4.25	212,500.00
M	30/05/2007	30/11/2052	10,000,000.00	4.6	460,000.00
M	11/06/2007	11/12/2052	15,000,000.00	4.7	705,000.00
M	12/06/2007	12/12/2052	25,000,000.00	4.75	1,187,500.00
M	05/07/2007	05/01/2053	12,000,000.00	4.8	576,000.00
M	25/07/2007	25/01/2053	5,000,000.00	4.65	232,500.00
M	10/08/2007	10/02/2053	5,000,000.00	4.55	227,500.00
M	24/08/2007	24/02/2053	7,500,000.00	4.5	337,500.00
M	13/09/2007	13/03/2053	5,000,000.00	4.5	225,000.00
M	12/10/2007	12/04/2053	5,000,000.00	4.6	230,000.00
M	05/11/2007	05/05/2057	5,000,000.00	4.6	230,000.00

M	15/08/2008	15/02/2058	5,000,000.00	4.39	219,500.00
A	25/01/2019	25/01/2059	2,715,081.66	2.65	71,949.66
A	11/06/2019	11/06/2059	1,284,315.00	2.23	28,640.22
M	02/12/2011	02/12/2061	5,000,000.00	3.98	199,000.00
			901,832,798.51		

SALIX INTEREST

FREE

Loan Type	Start Date	Maturity Date	Principal Outstanding (£)	Interest Rate (%)	Annual Interest (£)
Z	07/01/2015	01/09/2021	157,914.28	0.00	0.00
Z	31/03/2015	01/04/2023	631,014.09	0.00	0.00
Z	22/09/2015	01/10/2023	175,839.76	0.00	0.00
Z	29/03/2019	01/04/2029	139,978.53	0.00	0.00
			1,104,746.66		

Borrowing completed since 30th September

PWLB

Loan Type	Start Date	Maturity Date	Principal Outstanding (£)	Interest Rate (%)	Annual Interest (£)
A	01/10/2019	01/10/2059	1,343,557.00	1.74	23,377.89
A	02/10/2019	02/10/2059	40,000,000.00	1.8	720,000.00
M	04/10/2019	04/04/2060	40,000,000.00	1.69	676,000.00
A	14/10/2019	10/04/2053	110,000,000.00	2.69	2,959,000.00
			191,343,557.00		

by virtue of paragraph(s) 8, 9 of Part 1 of Schedule 7A
of the Local Government(Scotland) Act 1973.

Document is Restricted

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